October 28th, 2019

4:00 p.m.

FS Conference Room (Rendezvous 340), Meridian 653, Idaho Falls TAB

In Attendance:


Ex-Officio Attendees: Laura Woodworth-Ney, Kris Clarkson,

Recording Secretary: Ann Medinger

Guests: President Kevin Satterlee, Brooke Barber, Selena Grace, Glen Nelson

Excused: Rick Wagoner, Laura Ahola-Young, Christine Hall, C. Andy Speer

Absent but not excused: S. Hossein Mousavinezhad, Jasun Carr, Ryan Pitcher, Camdon Kay

Open Forum- None

I. Welcome and Introductions:

Leffler got the meeting underway.

II. Guest Speaker- Brooke Barber and Lyn Redington

A. Barber and Redington presented information for SOAR (Summer Orientation and Registration). Through power point and dialogue, they presented their plans to reimagine student orientation. Academic Advisory Board of Orientation and student focus groups have collaborated with Brooke to give invaluable feedback. They have helped develop the new orientation model. The new model is a three-step process.

Action:

- 10 Faculty per Academic Division needed for “Lunch with the Colleges.” Senators were asked to get the word out to faculty in each division.
- Make sure there are enough course offerings that those students who cannot come until August Orientation will still be able to enroll in core classes they will need as freshmen.
• Academic Program Open House on day 2 between 2:30 and 5:00 p.m. Faculty should take the opportunity to highlight the facilities, resources, and programs they offer at that time.

III. Guest Speaker- Selena Grace
A. Grace presented information regarding Peer Selection for Idaho State University. Responded to the request for information related to the degree of urbanization for the institutions that were proposed by the board, with appropriate data.
   i. Zink mentioned that faculty wanted acceptance rate to be taken into account when choosing peers as that affects many of the other categories and is a pretty important indicator.
   ii. Through discussion, it was decided to choose peers within a 10% variance rate according to admissions acceptance. (ISU has an acceptance rate of 99.8%, according to Zink’s finds on Google.)

Action:
• Vote at Faculty Senate Meeting to be held on November 11, 2019 on new list of peers which will be put together by Selena based on feedback. List will be posted in “box” folder for November meeting.

IV. Guest Speaker- Glen Nelson
A. Nelson gave an update on the budget development process. Nelson mentioned that the budget when he got to ISU was based on State appropriation, rather than the entire budget ISU had to work with. His presentation went on from there to show that he and his team have created a reset base for the university budget. Budget going forward needs to be holistic vs. myopic. They are creating a common methodology for resource allocation.
   i. The new budget base model will eventually be tied to all financial statements across the university.
   ii. The University is currently operating on a 6 million dollar deficit.
   iii. President Satterlee talked about the fact that the deficit is not a new thing, but is something that must be solved by the University. He made the point that there is no intention of downsizing or layoffs.
   iv. Revenue outlook will be a part of the new budget.
   v. Ralphs asked how a department would go about hiring a new person that is needed when the current budget is based on last years’ expenditures.
      1. Nelson Answered that there is a process to take additional budget requests through the dean, back to admin council for admin to decide if hiring of the new person is a strategic investment, worth spending more of the University’s reserves on. He also mentioned there are vacant lines in certain departments that leave room for the new hires.
   vi. President Satterlee mentioned that the key to increasing our budget as a University is to attract new students and retain current students.
V. President Satterlee opened himself up to any questions not in line with the budget presentation.
   A. A senator asked how Satterlee would like to receive feedback regarding the “temperature,” amongst faculty.
      i. He stated that he would receive it however anyone would like to bring it to him.
      ii. Leffler mentioned he felt like “the water is not getting to the end of the row,” in terms of information from the President being transparent and available to everyone.

VI. Consent Agenda
   A. Faculty Senate Minutes September 23, 2019
   B. UCC Minutes August 22
   C. UCC Minutes August 29
   D. UCC Minutes September 5
   E. UCC Minutes September 12
   F. UCC Minutes October 3
   G. FPPC Minutes October 2
   H. AAB Bylaws
   I. BAS Minutes March 1

Leffler called for a motion to approve council minutes. A motion was made and seconded after Baxter mentioned he requested a change of wording. Medinger assured the change of wording was in process. Motion carried.

**Action:** All Minutes and Bylaws approved.

VII. Announcements and Updates
   A. Announcements- None
   B. Update from ASISU
      i. Camdon Kay was not in attendance so there was no update from ASISU.
   C. Update from Student Affairs-
      i. Clarkson spoke briefly about support services including the student emergency fund, the student scholarship fund, meal share program, and so on. They are tracking the data and truly believe the programs are making an impact. Presented that with donations to benny’s pantry for the next two weeks, and playing bingo, you can pay off your parking tickets.
   D. Senate Chairs’ Report
   E. Deans’ Council
   F. Update from Academic Affairs- Passed on reporting for the sake of time.

VIII. New business
   A. Discussion about Ombuds Person
      i. Need an additional Ombuds person. There is concern about there only being one Ombuds person available. The second position has already been created but not filled.
**Action**: Ask for applications for new Ombuds person in a cascading email. Dec 1st is the deadline. Baxter moved for an email to be sent out to solicit applications for the position. Motions was seconded. Motion carried.

**B. Health Sciences Promotion and Tenure**

i. Woodworth-Ney and Force are aware of current promotion and tenure guidelines concerns which came through the FPPC. It initially looked like there was an extra step in the health sciences college for P&T.

ii. Ralphs asked Woodworth-Ney: What is the exact question?

iii. Laura Woodworth-Nye: What should we do to revise the policy- allow the extra step in certain colleges or should T&P occur only at the division level?

iv. Ralphs commented that it also includes sabbaticals, emeritus, etc. Should there be four levels of review?

v. Baxter commented we are technically all a part of one faculty. It should be the same across the board.

**Action**: Senators will solicit feedback from the department faculty.

**C. Program Health**

i. Board approved higher education policy changes

ii. Selena grace will be present at the Nov. 11, 2019 Faculty Senate Meeting to present on Program Health.

**D. New York Times**

i. ASISU passed a resolution that the NYT will be funded by the University for a subscription price of $4,000.00.

**IX. Continuing Business**

**A. CoSE Elections**

i. Report on Polling: Hofle said they had received only 7 responses from the email sent out from the Senate Representative. (may be going to inboxes as spam, may not be getting the emails at all)

**Action**: An email will be sent from the Faculty Senate mailbox to the members of CoSE create a better chance of faculty receiving the email to nominate and elect senators. The email will direct CoSE faculty to the Moodle site.

**X. Future Agenda Items**

**A. Consent Agenda**

i. ASC minutes October 11, 2019

ii. Research Council minutes October 11, 2019

**B. Guests- November 11, 2019**

i. Program Health- Selena Grace

ii. Tenure and Promotion Policy- Kellee Kirkpatrick, Dr. Woodworth-Ney, Dr. Rex Force

iii. Identity Management System Change to happen Nov. 23rd and 24th- Marjanna M. Hulet
C. New Business
   i. Native Land Acknowledgment: Should we make an acknowledgment at the beginning of meeting and events?
   ii. Academic Conduct Questions:
       1. Are faculty willing to report every instance of cheating, including “minor,” infractions?
       2. Are faculty willing to utilize a “first step” measure that would require students to attend a class or workshop about cheating/plagiarism? Student Affairs would track attendance. Faculty would likely be called on to help develop the class/workshop.
       3. The second review of misconduct goes to the dean currently. I have heard from several faculty that they are uncomfortable with their Dean being the appeal, and would prefer someone who is not their supervisor. Do you think we could get enough faculty that would be willing to constitute a 3-person panel as that appeal step, rather than a Dean? Alternatively, is that such a minor issue that we can proceed without asking for even more from faculty?
       4. How do we address (if at all) the component for international students where many of them are trained differently in this regard?

XI. Adjournment - Stonaha motioned to adjourn. Motion was seconded. Motion carried. Mtg adjourned at 6:26pm.

XII. Important Dates
    A. November 11 Faculty Senate Meeting
    B. December 9 Faculty Senate Meeting
    C. December 18 State Board of Education Meeting, Boise

Approved by Faculty Senate: November 11, 2019