November 12, 2018
4:00 p.m.
FS Conference Rm (Rendezvous 340), Meridian 653, Idaho Falls Bennion Room

In Attendance:

Senators
☒ Laura Ahola-Young ☒ Sonja Launspach ☒ Amanda Zink
☐ Hossein Mousavinezhad E ☒ James Stoutenborough ☒ Justin Stover
☒ Jerry Leffler ☒ Paul Watkins ☒ Richard “Rick” Wagoner
☒ Ellen Ryan ☒ Curtis Anderson A ☒ Keith Reinhardt
☒ Glenn Thackray ☒ Darren Leavitt ☒ Kathy Eroschenkon
☐ Kenneth Moore A ☒ John Baker ☒ Kristin Calley
☒ Phoebe Greene ☒ John Holmes ☒ James Ralphs
☒ Marv Sparrell ☒ Lucas Christoffersen ☒ Catherine Black
☐ Kerry Casperson E

Ex-Officio:
☒ Joanne Tokle ☒ Kris Clarkson ☒ Logan Schmidt
☒ Paul Watkins (Past Co-Chair) ☒ Erin Selleneit (Recorder)

Guests:
☒ Alan Frantz ☒ Kent Tingey

Open Forum – None

I. Welcome and Introductions
Ahola-Young welcomed everyone and introduced Kent Tingey to talk about Honorary degrees.

II. Guest Speaker – Alan Frantz, Annual Faculty evaluation Templates
Frantz went over the old and new faculty evaluation forms. He is working to streamline the form and eliminate redundancy. Hope was to use talent management system or create an electronic form. We are working to improve mapping in Activity insight so it will reflect on your annual evaluation. Wagoner recommends that Faculty Senate get involved with how
annual evaluations are done and look at faculty evaluation being done by a panel of our peers. Frantz talked about the self evaluation portion of the annual evaluation. Frantz discussed the clinical area in the evaluation and how it differs between colleges. Leffler suggested that all evaluations need to have some level of consistence campus wide to be able to get consistent information from the evaluations. Conflict of interest has been taken out of the annual evaluation. The State requires annual report but doesn’t say what needs to be in the report. Ahola-Young asked Wagoner to lead subcommittee that will look into faculty evaluations.

III. Faculty Senate Minutes
Wagoner motioned to approve Faculty Senate minutes from September 24, 2018. Zink seconded. Motion carried.

ACTION: September 24, 2018 minutes approved.

Baker motioned to approve Faculty Senate minutes from October 8, 2018. Ralph seconded. Motion carried.

ACTION: October 8, 2018 minutes approved.

Thackray motioned to approve Faculty Senate minutes from October 29, 2018. Leffler seconded. Motion carried.

ACTION: October 29, 2018 minutes approved.

IV. Constitution Vote
Leffler motioned that Faculty Senate accept the Faculty Constitution votes received from Alaska. Thackray seconded. Motion carried.

ACTION: Votes counted.

V. Announcements and Updates
a. Announcements
None

b. Update from ASISU
Schmidt discussed the Turkey on the Tuff event, November 15, 2018 from 12:00 pm to 2:00 p.m. at Holt Arena. Schmidt asked faculty to tell their students about the event.

c. Update from Student Affairs
Clarkson had to leave the meeting so Schmidt told Faculty Senate about the Benny awards. An e-mail will be sent out with the different categories to nominate students, faculty, and staff.

d. Senate Chairs’ Report
Ahola-Young and Schmidt have been attending luncheons with the candidates for Vice President of Finance position. Ahola-Young shared about the Leadership Retreat. Ahola-Young is receiving incident reports from Public Safety.

SBOE Updates- Ahola-Young shared that Faculty Constitution is on the agenda for the December 19-20 meeting.

e. Update from Academic Affairs
None
VI. New Business
   a. **ASC Minutes**
      Leffler motioned to approve Academic Standards Committee minutes from September 14, 2018. Leavitt seconded. Motion carried.  
      **ACTION:** September 14, 2018 minutes approved.
   
   b. **UCC Catalog Proposal for SBOE Gen Ed Common Course**
      Tolke explained the proposal. Leffler motioned to approve the UCC proposal that was approved by UCC on November 8, 2018. Holmes seconded. Motion carried.
   
   c. **Honorary Degree Nominations**
      Tingey shared the criteria for honorary degrees. Honorary degrees are conferred in recognition of a career of extraordinary accomplishment that has benefited society through intellectual, artistic, scientific, professional, or public service contributions. Honorary degrees may be awarded upon recommendation by the President and approval by the Faculty Senate or upon recommendation by the Senate and approval by the President. Recommendations for honorary degrees must be accompanied by documentation of the nominee’s career accomplishments and educational background (degrees earned and awarding institutions).  
      **ACTION:** Ahola-Young entertained a motion to move into Executive Session and Thackray moved to adjourn into Executive Session, pursuant to Idaho Code 74-2016(d), to consider matters and records that are exempt from disclosure as provided in Idaho Code 74-106. Stoutenborough seconded. Motion carried. Faculty Senate entered Executive Session at 5:34 pm. Ahola-Young said Faculty Senate is now in Executive Session. As a reminder, the Senate can take no final actions or make final decisions while in Executive Session. Ralph asked for a motion to leave Executive Session. Christoffersen seconded. Motion carried. Faculty Senate adjourned from Executive Session at 5:57 pm. No actions were taken by Faculty Senate in Executive Session.

VII. Continuing Business
   a. **Faculty Representation for Policy Committee**
      Tabled due to time constraints.
   
   b. **By-law Committee**
      The By-law committee will be Thackray, Ahola-Young, Leffler, Stoutenborough and Frantz. The committee will look at old by-laws and see what changes need to be made.
   
   c. **Athletic Advisory Board (AAB) Minutes – September 13, 2018**
      Minutes accepted. No vote needed.

VIII. Future Agenda Items
   Replace vacant Faculty Senate positions.

VIII. Adjournment
   Meeting adjourned 6:03 p.m.

Approved by Faculty Senate: December 10, 2018

November 12, 2018