IDaho State University  
FACulty Senate  
MINUTES

August 20, 2018  
4:00 p.m.  
FS Conference Rm (Rendezvous 301), Meridian 653, Idaho Falls Bennion Room

In Attendance:

Senators:
- Laura Ahola-Young  
- James Stoutenborough  
- Jerry Leffler  
- Curtis Anderson  
- Glenn Thackray  
- Phoebe Greene  
- Lucas Christoffersen  
- Kathy Eroschenko  
- Sonja Launspach  
- Justin Stover  
- Paul Watkins  
- Keith Reinhardt  
- Kenneth Moore  
- James Ralphs  
- Ellen Ryan  
- Amanda Zink  
- Jeremy Thomas  
- Richard “Rick” Wagoner  
- Hossein Mousavinezhad  
- Darren Leavitt  
- Marv Sparrell  
- Jerry Leffler  
- Paul Watkins (past chair)  
- Connie Tillotson (Recorder)

Ex-Officio:
- Kevin Satterlee, President  
- Logan Schmidt  
- Laura Woodworth-Ney  
- Paul Watkins (past chair)  
- Kris Clarkson  
- Connie Tillotson (Recorder)

Guests:
- Dani Kunstan  
- Ed Tatar  
- Leonard Hitchcock

Open Forum – None

I. Welcome and Introductions
Brief introductions by the Senators and guests and the Senators shared what they hope to accomplish this year in Faculty Senate.

II. Guest Speakers – Kevin Satterlee, President, and Laura Woodworth-Ney, Executive Vice President/Provost, Office of Academic Affairs
Mousavinezhad provided a short bio introduction for President Satterlee. The President did not want to duplicate topics from his opening assembly but wanted to focus on the topic most prevalent with the faculty – the development of the faculty constitution. He would like to sit down and work together to figure out what a constitution should say that meets the spirit of shared governance. However, at some level it is not as important as what the constitution says but rather the relationship that is developed. The President entertained various questions from the Senators which covered: shared governance, ISU’s identity, outcomes based funding, tenure, free speech and academic freedom, and establishing a trusting relationship.

III. Faculty Senate Minutes – April 23, 2018
Stover motion to accept the April 23, 2018 minutes; Launspach seconded. Motion carried.  
**ACTION:** April 23, 2018 minutes approved.

IV. Announcements and Updates
A. Announcements
- Ahola-Young will follow Robert’s Rules of Order and the co-chairs have appointed Senator Anderson as parliamentarian. A handout has been provided in the Faculty Senate folder outlining Robert’s Rules of Order.
• Ahola-Young and Mousavinezhad met with the Provost earlier this summer they discussed a Center for Teaching and Learning. Faculty Senate will need to create a committee. She hopes Launspach will agree to chair this committee.
• Ahola-Young said Senators can use this portion of the meeting to share any news or announcements for the colleges/departments.
• The Co-Chairs will provide their notes in the Faculty Senate folder for all the meetings they attend rather than provide an update to the group at the meeting.
• Ahola-Young will keep office hours in the Faculty Senate Office on Mondays from 12:00-1:00 pm and Mousavinezhad can meet Monday, Wednesday, Friday from 2:00-3:00 pm.

B. Update from ASISU
Schmidt said many events are taking place – New Student Orientation, Welcome Back Orange and Black, and other events. ASISU would like to meet with student in classes once a month to update students on what activities are taking place. They also hope to have the ASISU Senators have face-to-face meetings with the deans rather than students going to the deans individually. The Senators will meet with the deans to discuss student’s concerns.

C. Update from Student Affairs
Clarkson provided a handout for the Week of Welcome schedule. It is also posted on the website. The new VP for Student Affairs – Lyn Redington – has been holding listening sessions for various constituent groups. The listening session for faculty is scheduled for August 28 from 10:00-11:00 in the Salmon River Room. They are sending a survey related to the eFollett Bookstore to faculty to provide input of their service needs and wants. Housing: 736 in residence hall; 250 apartments are occupied, 2nd and 3rd floor of Shubert Hall are open and the 4th is scheduled to open in October. Disability Services has 160 students registered. The Early Intervention/Notice of Concern system continues and it relies on faculty to given them early alerts on students having difficulty. They also have a Student Emergency Fund to help students with unanticipated financial needs that is funded by donations. They will continue with the annual warm clothing drive.

D. Senate Chairs’ Report
Mousavinezhad said the New Faculty Orientation took place earlier this month. ISU has 35 new faculty. August 17 he met with 35 new student athletics.
• President’s Cabinet – has not met.
• Deans’ Council – Ahola-Young attended Deans’ Council. Promotion and Tenure binders will soon be digital. The Provost said this is a soft year launch and if faculty have already prepared their binders, they will accept. Ahola-Young also discussed a mentoring program for new faculty. Both she and Mousavinezhad have attended the Program Health and Sustainability Committee which was previously known as Program Viability. It has a representative from each college.
• IEAC (Institutional Effectiveness and Assessment Council) – has not met.
• SBOE Update – The Provost provided an update for the SBOE meeting which took place at ISU.

E. Update from Academic Affairs
The Provost said it is a requirement for all employees to take Title IX and Conflict of Interest training. This an institutional requirement to ensure staff are adequately trained. The State of Idaho required the cyber security training and merit pay was held. This was a state mandate and not an ISU requirement. If an area would like a more extensive Title IX training, Matthew Wright can provide. There are five new deans: Anita Smith-College of
Nursing, Scott Snyder-CoSE, Kathy Hildebrand-Education, Laura McKnight and Laura McKnight for the Division. Student Affairs has a new vice president (Lyn Redington). One of Academic Affairs initiatives is the creation of a Center for Teaching. She hopes to have a committee review and obtain feedback from faculty on what they want to see in a faculty center. The Provost mentioned a Faculty Club and Senators can discuss further with the Co-Chairs – social activities related to development, teaching, research, etc. They are researching registration holds and will change the way they are being implemented. The Provost said Lyle Castle has returned to his role as the Dean for Idaho Falls and also serves as the Associate VP for outreach areas.

V. New Business
None

VI. Continuing Business
A. Constitution Update
James Skidmore provided an update on the 2011 constitution that was ratified by the faculty and a brief history of past events. A question was asked whether Faculty Senate could move forward with the constitution and the decision was to have a new vote of the current faculty since the document is over seven years old. Discussion took place that once a constitution has been approved the Senators can begin to work with AAUP to have the sanctions removed.

B. Faculty Professional Policies Workgroup
A subcommittee is needed to look at policies that affect faculty. A call will be issued for faculty representation on this committee to review policies or propose policies. It was proposed to have a group of faculty willing to serve on the policy workgroup and called to serve as needed. Meetings will only be called as needed and a small group will be selected from the overall membership. Ryan moved to accept; seconded by Wagoner. Policies have an annual review requirement and discussion is underway to amend from 1 year to 3 years. **ACTION:** Policies workgroup will review policies as needed.

VII. Future Agenda Items
Email any agenda items to Ahola-Young a week before the meeting.

VIII. Executive Session
Ahola-Young entertained a motion to move into Executive Session. Stover moved to adjourn into Executive Session, pursuant to Idaho Code 74-2016(d), to consider matters and records that are exempt from disclosure provided in Idaho Code 74-106. Motion was seconded. Roll call of Senators. Ahola-Young said Faculty Senate is now in Executive Session. As a reminder, the Senate can take not final actions or make final decisions while in Executive Session. Ahola-Young asked for a motion to leave Executive Session. Stover moved to leave Executive Session. Motion seconded. We are now back in public session. No actions were taken by Faculty Senate.

IX. Adjournment
Meeting adjourned 5:54 p.m.

Approved by Faculty Senate: Approved September 10, 2018