Open Forum – None
Lane said this weekend was the grand opening weekend for the opera “Our Town” by Ned Rorem. She provided background on the production. It will be held in Frazier Hall.

I. Guest Speakers – Laura Woodworth-Ney, Executive Vice President/Provost, Office of Academic Affairs, Brian Hickenlooper, Interim Chief Financial Officer, Finance and Administration, and Robert Hite, Interim Controller, Office of Finance and Administration
A. Wait List and Add/Drop Dates Update
The EVP/Provost had discussed questions related to the wait list and add/drop dates with the Registrar. The Registrar had a series of questions to ask for changes to the system. Some criteria can change but it is an “either/or” option. Such as: 1) the amount of time a student has to register from the time a wait list notification sent. This will apply to all wait lists and students equally. Currently it stands at 24 hours. This window can change. 2) Do you want to allow duplication in the wait list system? This will allow students to register for a course and multiple wait listed course sections of the same course or the student can only register for one course and wait list that course. 3) Do you want to enforce requisites? This would apply to all sections all the time. Currently verification of the requisites are built within the wait list but it does not have to be. 4) Wait list maximums refers to the percent of the total courses that we allow the list to accrue. Currently it is at 50% but that could be changed. Any changes will need to be done well in advance of registration for next year since it requires reprogramming of the system before it goes live. They need to obtain feedback from Financial Aid for the 10-day window. The 10-day window is standard across
the most universities. Usually exception are made for firefighters. The EVP/Provost will give the group some time to digest the information and provide her with their responses. They can consider a subcommittee to work with the Registration Office. Her office will also need to obtain student feedback before changes are implemented.

**ACTION:** Faculty Senate Co-Chairs will provide the EVP/Provost with an action plan.

B. **Second Quarter Financial Report**

Brian Hickenlooper and Robert Hite presented the FY18 second quarter financial report. The report provided updates for 1) YTD at a Glance for Enrollment, Employment, and Turnover, 2) Enrollment Headcount, 3) Student FTE Enrollment, 4) Employee FTE Headcount, 5) YTD at a Glance for Grants, Auxiliary sources, and University Housing headcount, 6) Auxiliary Revenue, 7) Operating Revenue, 8) Gross Tuition/Fees Distribution by Residency, 9) Operating Expenses, 10) Non-operating Revenues and Other Revenue and Expenses and Change in Net Position, 11) Assets and Deferred Outflows of Resources, 12) Liabilities and Deferred Inflows of Resources, 13) Net Position, 14) Appropriated Budget, and 15) Foundation. Question were asked about the report of the Foundation’s budget. Hickenlooper explained it had been past practices to award a percentage of the initial donation even if the value of the endowment decreased. However, the Foundation needs to set policy to restrict the original corpus since ISU cannot continue to pay out on endowments that have dropped. If an endowment has fallen 80% of the original they will not pay anything, if at 90% they will pay 2%. It was suggested to ask Pauline Thiros to attend a future Senate meeting to explain further.

**ACTION:** Invite Pauline Thiros to the next Faculty Senate meeting.

II. **Guest Speaker – Cheryl Hanson, Associate Vice President Facilities Services**

A. **ISUPP 11000 Space Policy**

Cheryl Hanson provided a background of the current process in place to allocate space and determining needs for the University and classroom scheduling. ISU needs to inventory all the space available for teaching, research, office space, etc. They also have a fiduciary responsibility to donors to utilized space for its intended use. Hanson provided a summary of the space policy presented. The purpose of the policy is not to remove space from departments or to repurpose space without all parties concerns taken into consideration. Requests for space are evaluated and reviewed by the IEAC. Hanson will review all suggestions and comments within the 30-day review period.

III. **Faculty Senate Minutes**

A. **March 26, 2018**

Wagoner motioned to accept the minutes for March 26, 2018; seconded by Ahola-Young. Motion carried.

**ACTION:** March 26, 2018 minutes approved.

IV. **Announcements and Updates**

A. **Announcements**

Watkins said our next meeting may the last meeting for many before the rotation of new Senators in the fall. He thanked the EVP/Provost for her leadership and for continuing to show that the faculty has value and is an important part of the University.

B. **Senate Chairs’ Report**

- President’s Cabinet – Tabled due to time constraints.
• Dean’s Council – Tabled due to time constraints.
• IEAC – Tabled due to time constraints.

C. Update from Academic Affairs
Tabled to time constraints.

D. Update from Student Affairs
Tabled due to time constraints.

E. Update from ASISU
Tabled due to time constraints.

V. New Business
A. Athletic Advisory Board (AAB) Minutes – March 1, 2018
Minutes accepted. No vote needed.

B. University Assessment Review Committee (UARC) Updated Program Review Process
John Gribas serves on Assessment Review Committee along with Joanne Tokle. This committee develops the guidelines to review programs for overall performance and standardize it across campus. These guidelines are not for programs that have specialized accreditation. The guidelines have been revised and approved by Deans Council. They wanted to provide to Faculty Senate for review and approval. The guidelines are also tied to a new assessment software the University has purchased. Gribas asked the Senators to review and asked if they can provide feedback and recommendations at the next meeting.
ACTION: Senators to review documents and discuss at the next meeting.

C. Academic Standards Council (ASC) Minutes
• January 26, 2018 Minutes – minutes accepted. No vote needed.
• February 23, 2018 Minutes – minutes accepted. No vote needed.

VI. Continuing Business
A. Retirement Pension Plans – Statements to UI and BSU
Tabled due to time constraints.

B. Faculty Professional Policies Workgroup – Rick Wagoner, Chair
Tabled due to time constraints.

VII. Adjournment
Meeting adjourned 5:57 p.m.

Approved by Faculty Senate: Approved April 23, 2018