January 8, 2018
4:00 p.m.
FS Conference Rm (Rendezvous 301), Meridian 653

In Attendance:

Senators
☒ Laura Ahola-Young ☒ Zachary Heern ☒ Justin Stover
☒ Jeremy Thomas ☒ Paul Watkins (co-chair) ☒ Kathleen Lane
☒ Jeff Brookman ☒ René Rodriguez ☒ Ellen Ryan
☒ Curtis Anderson ☒ Dallen Worthington ☒ Hossein Mousavinezhad
☒ Kenneth Moore ☒ Carol Kirkpatrick ☒ Gene Warren (co-chair)
☒ David Blakeman ☒ Kerry Casperson ☒ Marv Sparrell
☒ Barb Mason (telecom) ☒ Kim Jardine-Dickerson ☒ Anish Sebastian
☒ Rick Wagoner ☒ ☒ James Ralphs
☒ Kathy Eroschenko

Ex-Officio:
☐ Laura Woodworth-Ney ☒ Margaret Johnson ☒ Kris Clarkson
☐ Jessica Sargent ☒ David Blakeman (see above) ☒ Connie Tillotson (Recorder)

Guests:
☒ Caryn Evilia for Rene Rodriguez ☒ James Hunt

Open Forum - None

I. Guest Speakers – Laura Woodworth-Ney, Executive Vice President and Provost, Office of Academic Affairs and Brian Hickenlooper, Interim Chief Financial Officer, Finance and Administration

- Brian Hickenlooper discussed the budget status for FY19. The projected revenue is based on a review of the Fall 2017 enrollment data and they anticipate a $5.7 million shortfall. They will address it similar to last year and will cover the shortfall with $3 million from reserves. This year academic units will cover $2 million and non-academic units will cover $700,000. ISU plans to request a 3% tuition increase. The Governor has recommended a 3% CEC increase. The State will cover the CEC increase for all full-time employees on appropriated funds. ISU will need to cover all others. Information has been provided to the deans and VPs from the Office of Institutional Research (OIR) and Finance and Administration with historical trends and analysis on income and expenses. Hickenlooper provided a timeline of scheduled events cumulating with budget proposals presented on February 21. Final recommendations to the President on March 1.

- The EVP/Provost provided an update on the Governor’s presentation to Legislature. ISU had submitted line item funding requests but the Governor is recommending support of a reorganization plan that includes a CEO of Higher Education that will report to the Board. He is also in support of funding a consultant for proposals to consolidate business functions across the systems. The Governor is also in support of continuing Enrollment Workload Adjustment (EWA). The Board would like to move away from EWA. It is a funding model based on credit hours and is not outcomes-based (based on enrollment only and not degree
production). If EWA is funded, ISU should receive $500,000. ISU has submitted an occupancy request for academic programs housed in the Eames Building.

- The EVP/Provost provided updates on the proposed $2 million shortfall facing academic units and expectations to meet that target with a mix of enrollment increases or proposals to meet the shortfall. She expects to return to Faculty Senate to provide another update on recommendations and program review process.

- The EVP/Provost addressed a question related to College of Eastern Idaho (CEI). ISU has assigned a full-time advisor to the CEI campus for students enrolled in their associate degree programs. ISU and CEI are developing 2 + 2 years at CEI and 2 years at ISU for a 4 year bachelor’s degree agreements. Expect transfer populations within the next 3-4 years. CSI is currently our strongest community college partner. She expects to see this occur with CEI as well due to its proximity and availability in Idaho Falls.

- Warren reminder the Senators of the Provost’s Faculty Assembly on February 18 at 4:00 pm.

II. Faculty Senate Minutes – November 27, 2017
The minutes for November 27, 2017 were posted in Box and emailed to the Senators. Tabled until next meeting to provide the Senators with an opportunity to review.

III. Announcements and Updates
A. Announcements – Provost’s Faculty Assembly mentioned earlier.
B. Senate Chairs’ Report
   - President’s Cabinet – Watkins will defer discussion of President’s Cabinet until the President can attend a future Senate meeting.
   - Dean’s Council – Warren provided his unofficial notes in the Senate’s Box folder.
   - IEAC – Nothing to report. It is scheduled for tomorrow.
   - Presidential Search – Warren said applications were made available to the Search Committee today. The Committee will review the applications and provide recommendations to the Board by January 22. The Board will consolidate all nominations and select the top ten overall. The Committee will meet again on January 22 to select their top 10 candidates. Mid-February, the Committee will meet to interview 10 candidates, and narrow down to five (5) for a campus visit. Various forums will be scheduled for students, faculty and staff. The Committee will ask for feedback from students/faculty/staff.
   - VP Student Affairs Search – Mousavizhad said three candidates were interviewed. Recommendations provided to the Provost and President. They expect a decision soon.
   - Dean(s) Search Update – The CoSE Dean Search Committee is meeting today.

C. Update from Academic Affairs
Nothing to report.

D. Update from Student Affairs
Clarkson said Idaho Falls made arrangements with Sterling Urgent Care for health services. A Day of Service will be observed on Martin Luther King Day in the morning and the march will take place from Holt Arena to the Performing Arts Center. There is an increase in the demand for student counseling services. Clarkson also wanted to remind the Senators about the early notice of concern program.

E. Update from ASISU
Nothing to report.
IV. New Business
A. Call for Appointees of Standing Faculty Appeals Panel
The Senators were forwarded an email from Brian Sagendorf (HR) for Faculty Senate to appoint four faculty members to serve on the Faculty Appeals Panel.

V. Continuing Business
A. Graduate School Discussion Review
Thomas said the concerns expressed by the two colleges were not shared with the other colleges. These concerns were vetted with Academic Affairs. No additional communication needed at this time.

B. Legislature Proposed Bill on Retirement Choices
The Senators were provided with a proposed bill going through the legislative process. Warren said it was provided to this group as informational only. It is located at https://dfm.idaho.gov/legislation/2018LegislationIndex.html

C. Senate Bylaws Third Year Review
Worthington said the proposed changes to the Bylaws were provided to the Senators. Requires a vote from the Senators. It does not require submission to SBOE since the changes are non-substantive. Senators will vote on this next meeting. The document has been stored in Google docs as well as Box.

D. Faculty Professional Policies Workgroup
Fitzpatrick said they need a chair for the workgroup. Senators need to elect a chair from the Senators but the workgroup can be selected from faculty members. Need to solicit faculty members from the faculty pool. If a policy is needed, this group will have the responsibility to draft the policy. Time commitment is dependent on requests from Academic Affairs. One year appointment.

E. Faculty Senate Constitution
The Senators agreed to table this until a new President has been selected and bring up in Fall 2018. A draft has been presented to the Senators and will be ready to present to the new President. Ahola-Young asked Warren to address the constitution with the candidates.

F. Status of Ethics Policy
Johnson said the policy is being reviewed by General Counsel. General Counsel sent to Johnson for wording changes/corrections. It has been changed and they are waiting for General Counsel to send out for a 30-day review.

G. Ombuds Charter
Warren said a problem surfaced with one of the ombuds candidate from the candidate’s supervisor and chair expressing their concerns for the coverage of his workload. Johnson said she communicated to the department that funding is available for release time or workload coverage. Changes to the charter needs to be updated as a requirement that prior approval is needed by the immediate supervisor/chair. Warren suggested adding language “it is the responsibility of the ombuds candidate to get written prior approval of service from their supervisor and dean before submitting their application.” Ahola-Young motioned
to accept recommendation for the addition in wording in the charter; motioned seconded. Motion carried.

**ACTION:** Wording in the ombuds charter to be added: It is the responsibility of the ombuds candidate to get written prior approval of service from their supervisor and dean before submitting their application.

VI. **Adjournment**
Meeting adjourned 5:45 pm

Approved by Faculty Senate: February 27, 2018