IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

November 27, 2017
4:00 p.m.
FS Conference Rm (Rendezvous 301), Meridian 653

In Attendance:
Senators
☒ Laura Ahola-Young
☒ Jeremy Thomas
☒ Jeff Brookman
☒ Curtis Anderson
☒ Kenneth Moore
☒ David Blakeman
☒ Barb Mason (telecom)
☒ Rick Wagoner
☒ Kathy Eroschenko

☒ Sonja Launspach E
☒ Zachary Heern
☒ Paul Watkins (co-chair)
☒ René Rodriguez
☐ Dallen Worthington E
☒ Carol Kirkpatrick
☒ Kerry Casperson
☐ Kim Jardine-Dickerson

☒ Justin Stover
☒ Kathleen Lane
☒ Ellen Ryan
☒ Hossein Mousavinezhad
☒ Gene Warren (co-chair)
☒ Marv Sparrell
☐ Anish Sebastian E
☒ James Ralphs

Ex-Officio:
☒ Laura Woodworth-Ney
☒ Jessica Sargent

☐ Margaret Jonnson
☐ David Blakeman (see above)

☒ Kris Clarkson

☐ Connie Tillotson (Recorder)

Guests:
☒ Scott Scholes

Open Forum - None

I. Welcome/Introduction – Kathy Eroscheno (KDHS Meridian At-Large Representative)
Watkins welcomed Kathy Eroscheno as a new senator representing the Division of Health Sciences. She is a clinical associate profession for the College of Pharmacy in Meridian.

II. Guest Speakers – Laura Woodworth-Ney, Executive Vice President and Provost, Office of Academic Affairs and Scott Scholes, Associate Vice President, Enrollment Management
Wait Lists and Add/Drop Dates: Rodriguez provided the EVP/Provost and Scott Scholes with a summary of questions related to wait lists and add/drop dates. Scholes has asked Joanne Tokle to create a group to evaluate the current procedures on wait lists and what is needed and what the system will allow. The system is not designed to allow individual departments/faculty to manage their own wait lists since it is tied the registration system. Additionally, changes to the current process may affect the student’s financial aid. Changes to add/drop dates can affect firefighters and student athletics. Discussion with Scholes and the Senators. Scholes is open to future discussions for changes to the system within the parameters.
Course Evaluations: Watkins said most colleges use the course evaluations for a faculty member’s evaluation and merit considerations. Questions whether evaluations should be required and whether there should be punitive implications if none are done.
Graduate School: Watkins would like to discuss ways to improve interactions with the Graduate School and the way things are handled in the Graduate School.

The EVP/Provost has asked faculty fellow, Dr. Dottie Sammons, to evaluate and research instruments used across campus. Sammons has completed her work but was on sabbatical last
semester. She will present her findings to the Senate this semester. The Board does not mandate evaluations but some accreditation agencies do. She has asked Senate for their recommendations once Sammons has presented her findings.

The EVP/Provost said the Graduate School experienced many changes this past year. They implemented a new program and have experienced challenges related to the implementation. A new associate dean position is being created using an existing graduate faculty member. Tracy Collum, the associate dean, serves more as an admissions officer. If concerns are raised with regards to procedures, the concerns can be addressed at Council of Deans or Graduate Council. Senators received a wide array of concerns related to the application process to customer support from staff. University policy requires graduate students to enroll in classes over the summer. Nine-month faculty members are not on contract or paid over the summer. Sometimes defenses are also scheduled in the summer. The list of concerns will be forwarded to the Provost.

The EVP/Provost discussed ISU’s organizational structure and provided a copy of the structure and discussed those areas reporting to her and their roles. Warren asked about the Faculty Senate’s reporting line within the organizational structure. This will need to be updated on Faculty Senate reporting structure. Her office provides administrative support to Faculty Senate and they report to the Board. The EVP/Provost also is researching whether the Bylaws had been approved by the Board. They may not have been approved by the Board since Board policy had not required approval in the past. A constitution or changes to existing bylaws will now require Board approval. The EVP/Provost will provide a link to the Board policy. When asked about the submission of a constitution at this time, the EVP/Provost does not know whether the Board would entertain a constitution at this time since a search is underway for a new President. Clarification is needed to how Meridian and Idaho Falls are referenced.

The EVP/Provost provided several handouts related to Complete College Idaho and discussed briefly. SBOE has adopted these recommendations. The report includes line items fund received from Legislature. Another handout is for Complete College of America Game Changers.

The EVP/Provost will provide an update to the budget process at the next Faculty Senate meeting in January. The budget process is due February 2018 and they are currently aligning the revenue with operations.

III. Faculty Senate Minutes – November 6, 2017
The minutes for November 6, 2017 were presented for changes or corrections. None noted.
ACTION: Minutes of November 6, 2017 approved.

IV. Faculty Senate Minutes – 2016
Watkins said the minutes from 2016 have been posted to Box for several weeks. With no changes or corrections, the minutes for 2016 were approved.
ACTION: Minutes 2016 approved.

V. Announcements and Updates
A. Senate Chairs’ Report
• President’s Cabinet – Nothing to report.
• Dean’s Council – Warren provided his unofficial notes in the Senate’s Box folder.
• IEAC – Nothing to report.
IEAC – Nothing to report  
Presidential Search – Nothing to report.  
Dean(s) Search Update – Mousavinezhad provided an update for the VP for Student Affairs. Campus interviews being scheduled. Rodriguez said the CoSE position has been posted. Semifinalists decided late January and campus interviews in February. Wagoner said committee met before Thanksgiving. Jardine-Dickerson said interviews for the candidates for the Dean for the School of Nursing expected in January.

B. Update from Academic Affairs
Nothing to report.

C. Update from Student Affairs
Nothing to report.

D. Update from ASISU
Nothing to report.

VI. New Business (if available)
A. Academic Advisory Board Minutes – None provided.
B. Academic Standards Committee Minutes – None provided.

VII. Continuing Business

A. Boise State PERSI Issue
Watkins reminder the Senators about the email they received from Boise State Faculty Senate asking for support for an option for faculty to be able to enroll in PERSI as well as the TIAA-CREF. It was tabled last meeting to given the Senators the opportunity to visit with their constituent groups. If Faculty Senate decides to support the request, Watkins and Warren will draft a letter to be sent to Boise State Faculty Senate in support of this endeavor. Thomas motioned for Faculty Senate support this request; motioned seconded. Motion carried.

ACTION: Co-Chairs will send email/letter to support the request.

B. Graduate School Discussion
This topic was discussed earlier in the meeting with the EVP/Provost. Need to determine whether concerns are limited to just one college or are other colleges affected. Concern expressed that CPI students are serving in decision-making roles. Revisit in January.

C. Five Year Review Policy Subcommittee
Circulated and posted to Google.docs and Box. Johnson said Board policy requires annual evaluations and she suggests no clarification is needed with regards to official policy on academic chair rating sheet for overall performance. Johnson asked for clarification on the proposed policy related to the routing required for faculty to provide a five-day review. Brookman motioned to accept the two changes. Motioned seconded. Motion carried. Watkins will draft a memo to Academic Affairs.

ACTION: Five Year Review Policy approved with two recommended changes and memo to be send to Academic Affairs to change policy.
D. Senate Bylaws Third Year Review – Tabled due to time constraints

E. Faculty Professional Policies Workgroup – Tabled due to time constraints

F. Ombuds
   Last meeting a vote was tabled. Jeremy motioned to change the wording in the Ombuds guidelines to update to “invitation sent from the Faculty to Senate to all faculty for self-nomination” removing the wording related to “tenured” in this section and page one of the guidelines as well as change ombuds person to persons. Motion seconded. Motion carried. Mousavinezhad motion to approve Dr. Eddie Tatar as the tenure ombuds. Motion seconded. Motion carried. Thomas motioned to approve Mr. Cal Edwards as the clinical ombuds. Motion seconded. Motion approved. Watkins will notify them of the appointment and ask them to attend the national training.

   ACTION: Change wording in the Ombuds Guidelines to remove tenured-track distinction.
   ACTION: Eddie Tatar accepted as Ombuds.
   ACTION: Cal Edwards accepted as Ombuds.

G. Status of Ethics Policy – Tabled due to time constraints

VIII. Adjournment
   Meeting adjourned 6:01 p.m.

Approved by Faculty Senate: January 22, 2018