

IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

March 13, 2017

4:00 p.m.

Faculty Senate Conference Room, Meridian Room 653

In Attendance:

Senators

<input checked="" type="checkbox"/> Laura Ahola-Young	<input checked="" type="checkbox"/> Shandra Helman	<input checked="" type="checkbox"/> Justin Stover
<input checked="" type="checkbox"/> Elizabeth Cartwright	<input checked="" type="checkbox"/> Kathleen Lane	<input checked="" type="checkbox"/> Jeff Brookman
<input checked="" type="checkbox"/> Paul Watkins (co-chair)	<input type="checkbox"/> Karren Streagle E	<input checked="" type="checkbox"/> Ellen Ryan
<input checked="" type="checkbox"/> Regina Koury	<input checked="" type="checkbox"/> Hossein Mousavinezhad	<input type="checkbox"/> Mary Shea A
<input checked="" type="checkbox"/> Rajendra Bajracharya	<input checked="" type="checkbox"/> Gene Warren	<input checked="" type="checkbox"/> David Blakeman (co-chair)
<input checked="" type="checkbox"/> Carol Kirkpatrick	<input checked="" type="checkbox"/> Marv Sparrel (telcom)	<input checked="" type="checkbox"/> Kathleen Baron (telecom)
<input checked="" type="checkbox"/> Barb Mason (telecom)	<input checked="" type="checkbox"/> Shauna Smith (telecom)	<input checked="" type="checkbox"/> Kerry Casperson
<input checked="" type="checkbox"/> Cathy Oliphant	<input checked="" type="checkbox"/> Anish Sebastian	

Ex-Officio:

<input type="checkbox"/> Laura Woodworth-Ney	<input checked="" type="checkbox"/> Margaret Jonnson	<input checked="" type="checkbox"/> Kris Clarkson
<input type="checkbox"/> Makayla Muir	<input checked="" type="checkbox"/> Dottie Sammons (Past Chair)	<input checked="" type="checkbox"/> Connie Tillotson (Recorder)

Guests:

<input checked="" type="checkbox"/> Lewis Eakins	<input checked="" type="checkbox"/> Nicholas Herseim	<input checked="" type="checkbox"/> Mikle Lewis
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Open Forum – Mikle Ellis asked to address Faculty Senate. He stated he is attending as the official representative of the Idaho chapters of the American Federation of Teachers and the American Association of University Professors. He is seeking endorsement of Faculty Senate of this statement “The following statement is jointly issued by the Idaho State University chapters of the American Federation of Teachers and the American Association of University Professors: Sexual harassment is a serious violation of civil rights that threatens the safety and well-being of students and employees of the university. While it is incumbent upon the university to ensure due process for those accused of such harassment, it is also imperative that there be no retaliation against those who report incidents of sexual harassment. Such retaliation has a chilling effect on the educational environment at the university. We stand for fair and just treatment of all members of the Idaho State University community”.

The senators asked a few questions of Ellis to request clarification. Lane asked whether ISU had an existing policy addressing this issue and if the policy exists then the statement is a duplication and the endorsement is not needed. Ahola-Young asked for clarification whether Ellis or the chapter wanted to include this statement in the existing policy. Ellis said he is not requesting this but only seeking endorsement of the statement. Watkins suggested tabling this until later during executive session since it was introduced during the open forum session of the meeting. Blakeman told Ellis Faculty Senate is not disputing the statement and if similar language is not in the existing policy it should be included.

I. GUEST SPEAKER(S) – LEWIS EAKINS, PH.D., DIRECTOR, PUBLIC SAFETY, OFFICER NICK HERSEIM, PUBLIC SAFETY

- Dr. Lewis Eakins addressed the incident that occurred last week. An alert message was sent to the ISU community regarding a suspicious individual with a gun case was seen on campus near Frazier Hall. Members of Pocatello Police Department were on campus with visible tactical gear

and canine units. He needed to inform faculty/staff/students to be aware of the situation and notify them what to do (run/hide/fight). If they had not sent out an alert, it may have caused more concern. Confusion occurred after the fact with what was reported by the papers.

- Active Shooter Survival – Eakins shared a personal experience related to the University of Alabama of Huntsville on February 12, 2010 shooting incident resulting with three people killed and three injured. Amy Bishop, a faculty member, did not receive tenure. She attended a faculty meeting producing a gun and proceeded in firing the weapon. Eakins wants this presentation to give an overview and survival options and instill a survival mindset. Be aware of your location and surroundings: staying at hotel – stay at the 8th/9th floor (hook and ladder to reach you in case of a fire), attending conferences – remove your name badge since it identifies you as a visitor or tourist, at a restaurant – run towards the kitchen since they usually have a delivery entrance. Active shooter incidents will likely occur in a shopping center, mall, hospital, and other places. Active shooter incidents: Businesses 40%, Schools 29%, and Outdoors 19%. Only one third of all events happens at a school. Shooters tend to be male, no actual age group, various racial and ethical backgrounds, and 45% of the shooters had no connection with the site.
- The presentation focused on the three areas: Run, Hide, Fight. Run – get out if possible. Do not stay in the building if you can leave. Break a window if needed – can survive an injury to ground level but may not survive a bullet. Be aware of exits. Help others if you can but do not stay if they do not want to leave. Hide – barricade the doors when possible. Silence cell phones. Stay out of shooters view. Fight (last resort) – have a plan, incapacitate the shooter, act with aggression, fight with whatever weapon is available.
- First responders will not assist the injured. They will engage the shooter and stop the carnage. If you happen to have a firearm, do not conceal your weapon and drop if directed. First responders do not know if you are the shooter.
- Eakins discussed the RAVE app available on campus as a virtual safety escort, mobile panic button, mobile 911. Include your personal information, photograph, vehicle tag – the app locates you using GPS. You can download and test it. They will send an officer to assist you if needed. Further information is available on their website. Baron asked about the RAVE guardian and whether it was attached to the campus. Eakins said it was mainly used by ISU but if you use the 911 feature you will be connected to the local 911. Works with an active cellular phone coverage.
- Smith asked about procedures for clinics. She is located in Meridian and asked how to handle a situation with patients. They have problems with the RAVE app since they do not have adequate coverage in Meridian. Eakins said Meridian is a fluid dynamic campus. They have many visitors, they share the building with a high school, and they use a PA system with loud speakers for a lock down or emergency. The system does not help the hearing impaired. Eakins suggested they should meet with the clinics to evaluate options.
- Contact Public Safety if you would like them to bring a presentation to your faculty/department.

II. ANNOUNCEMENTS AND UPDATES

A. Announcements - None

B. Senate Chairs' Report

President's Cabinet – Watkins said a campus at risk assessment will take place in response to the Governor's mandate on cybersecurity. Randy Gaines will oversee the process. Be sure to participate if you have input or issues that need to be addressed. The Vice President for Research, Neels Van der Schyf (also the dean of Graduate School) discussed a travel issue that had not been reported but affects federal travel. The request to travel to Russia to present was denied. The restriction is not ISU-related but rather a federal restriction. If you plan any

international travel, you will need to run it past the Office of Research. This is an additional step outside of the travel system.

Deans' Council – Blakeman was unable to attend since he was teaching a class.

C. Update from Academic Affairs

Johnson provided an update for the budget for FY18. The \$1.8 million was received for the Polytechnic Institute. ISU was funded \$200,000 towards a collaborative project with CSI to establish an educational unit. ISU was funded but CSI was not. Further discussion is needed to address this. ISU also receive credit of \$930,000 from EWA (Enrollment Workload Adjustment) but is basically a wash. Twelve sabbatical requests were received and approved. The Promotion and Tenure Workshop will be held on March 31. Johnson said any faculty member is welcomed to attend the workshop.

Blakeman had questions on the promotion and tenure policy. He had been advised that each college has their own rank and promotion process but the College of Technology experienced a situation that led him to believe differently. The College of Technology is in the process of modifying their procedures. Johnson said they will contact the dean of the college during this transition period and work out the details. Johnson explained that every college has their own guidelines for rank and promotion but it needs to subscribe to the University's overall policy. Academic Affairs has established a format to be followed and intended it to be used across the Board.

Watkins said he has met with Provost and Selena Grace to discuss feedback on policies or other requests generating from Faculty Senate to Academic Affairs. They are creating a process to close the feedback loop and will receive acknowledgements and follow up.

D. Update from Student Affairs

No update at this time.

E. Information from University Councils

The minutes from the Academic Standards Council for February 13, 2017 had not been discussed during the last meeting. Watkins said Faculty Senate usually do not approve them only accept the minutes. A concern was expressed whether the ASC minutes might have action items requiring FS approval (catalog changes, etc.). This agenda item will be table to review and make sure no action items were addressed/needed.

III. MINUTES

Tillotson said the minutes for January 23, 2017, February 13, 2017, and February 27, 2017 had been posted for Senate's review and approval (January 9, 2017 and February 6, 2017 outstanding). As requested, she had sent an email to the senators to let them know they had been posted to give them the opportunity to review in advance of the meeting. It was motioned and seconded to approve the minutes for January 23, 2017. Motion carried. It was motioned and seconded to approve the minutes for February 13, 2017. Motion carried. It was motioned and seconded to approve the minutes for February 27, 2017. Motion carried with two abstentions.

APPROVED: Minutes for January 23, February 13, and February 27

IV. EMERITA NOMINATION

A. Jody O'Donnell (KDHS)

Tabled discussion until end of the meeting for executive session.

V. CONTINUING BUSINESS

A. Task Force – Reestablishing Faculty Policies Committee

Watkins asked to table this discussion. Sammons said the policy has been completed and is available for review and discussion at the next meeting.

B. Ethics Policy Committee

Lane said the ethics policy is completed. It is posted in Google.docs. They have summarized the recommendations. Senators were asked to review the information for discussion at the next meeting. Blakeman motioned to approve the document but retracted after further discussion. The committee asked to table until the next meeting. They will provide a clean copy to be posted to Moodle.

C. Faculty Ombuds Charter Task Force

Watkins said they received a memorandum from the Provost in support of a faculty ombuds position. The memo was forwarded to the members of the Ombuds Charter Task Force. The memo provides for a faculty ombuds position and moving it from the Office of Human Resources and approval for release time for the faculty member. She requested Faculty Senate to coordinate the creation of the charter with her representative (Johnson) and Human Resources.

Cartwright had received a copy of the charter from John Gribas to use as a working template and compared against BSU’s charter and both documents are basically the same. Blakeman asked about the ability to have more than one faculty ombuds person. He thought the wording should be modified to include the possibility if there is more than one faculty ombuds whether release time should be provided to both. He pointed out there are 602 faculty members and the potential need for more than one ombuds to provide this service. Sammons suggested a sunset clause could be added to the charter to be reviewed for the following year and address this option if a need exists for another faculty ombuds person. The draft charter was modified to include verbiage within the Selection and Oversight section of the charter to modify from “ombuds” to “ombuds person/s” as well as sunset clause to revisit within a year. Motioned and seconded. Motion approved. The corrected draft will be forwarded to Tillotson. A memorandum will be sent to the Provost with the proposed charter.

Watkins extended appreciation to the members of the Task Force for their quick work on the charter.

ACTION: The draft charter was approved with modifications as outlined.

VI. EMERITA NOMINATION – EXECUTIVE SESSION 5:58 P.M. – 6:05 P.M.

When Senators came out of Executive Session they voted to recommend the following for emerita status:

ACTION: Moved and seconded to award emerita status to Ms. Jody O’Donnell. Passed (2 opposed, 1 abstention, remaining approved).

VII. ADJOURNMENT: 6:09 p.m.

Approved by Faculty Senate: March 27, 2017