

IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

January 23, 2017

4:00 p.m.

Faculty Senate Conference Room, Meridian Room 653

In Attendance:

Senators

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Laura Ahola-Young | <input checked="" type="checkbox"/> Shandra Helman | <input checked="" type="checkbox"/> Justin Stover |
| <input checked="" type="checkbox"/> Elizabeth Cartwright | <input type="checkbox"/> Kathleen Lane E | <input checked="" type="checkbox"/> Jeff Brookman |
| <input checked="" type="checkbox"/> Paul Watkins (co-chair) | <input checked="" type="checkbox"/> Karren Streagle | <input type="checkbox"/> Ellen Ryan A |
| <input checked="" type="checkbox"/> Regina Koury | <input type="checkbox"/> Hossein Mousavinezhad A | <input type="checkbox"/> Mary Shea A |
| <input checked="" type="checkbox"/> Rajendra Bajracharya | <input checked="" type="checkbox"/> Gene Warren | <input type="checkbox"/> David Blakeman (co-chair) E |
| <input checked="" type="checkbox"/> Carol Kirkpatrick | <input checked="" type="checkbox"/> Marv Sparrel (telcom) | <input type="checkbox"/> Kathleen Baron (telecom) E |
| <input checked="" type="checkbox"/> Barb Mason (telecom) | <input type="checkbox"/> Shauna Smith (telecom) E | <input type="checkbox"/> Kerry Casperson A |
| <input checked="" type="checkbox"/> Cathy Oliphant | <input checked="" type="checkbox"/> Anish Sebastian | |

Ex-Officio:

- | | | |
|--|--|---|
| <input type="checkbox"/> Laura Woodworth-Ney | <input checked="" type="checkbox"/> Margaret Jonnson | <input checked="" type="checkbox"/> Kris Clarkson |
| <input type="checkbox"/> Makayla Muir | <input type="checkbox"/> Dottie Sammons (Past Chair) | <input checked="" type="checkbox"/> Connie Tillotson (Recorder) |

Guests:

- | | |
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| <input checked="" type="checkbox"/> Karina Mason Rorris | <input checked="" type="checkbox"/> Catherine Read |
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Open Forum – No requests

I. ANNOUNCEMENTS AND UPDATES

- A notification was received announcing ISU-Pocatello classes were canceled today at 4:30 pm. Watkins introduced Connie Tillotson. She will be assisting Faculty Senate and will help with the agendas and minutes. Read will move over to Academic Affairs and work with Joanne Tokle. Read will continue her regular duties related to Curriculum Council and GERC.
- Watkins announced Selena Grace will attend the February 13 meeting to discuss the FY18 budget. The academic units are responsible for addressing a \$2.6 million deficit and the other non-academic units are responsible for a \$10 million deficit. Grace will ask for feedback from Faculty Senate. Faculty Senate is meeting on February 13 since the regularly scheduled meeting falls on a holiday (February 20).

II. GUEST SPEAKER – KARINA MASON RORRIS, DIRECTOR, DISABILITY SERVICES

- Rorris serves as the director of Disability Services. Their office is located in the Rendezvous Building. They have various locations within the building (main office, testing facilities, assistant tech lab, and a deaf hard-of-hearing lab). They provide accommodation services for faculty, staff, students, and sometimes the public. They partner with IT, ITRC, and Marketing to ensure compliance and accessibility within the Learning Management systems and websites. They partner with Facilities Services to prioritize accessibility of facilities. Her office provides support services to Pocatello, Idaho Falls, Meridian, Twin Falls, and other non-ISU campuses.
- Students requiring an accommodation will contact their office. Student are required to self-identify in order to receive services and to be covered under the Americans with Disability Act and the Rehab Act of Section 504. If they do not disclose, ISU is not required to provide an

accommodation. Faculty usually include a statement to their syllabus to notify students they must self-identify if they have a disability and require an accommodation.

- Once an appropriate accommodation has been determined, the faculty and the student will receive a formal letter of accommodation.
- A Disability Services Testing Center/Office has been approved for ISU-Meridian. Project will start in the summer and be available for fall.
- They are launching an alternative student testing scheduling program and will pilot it this summer. The system will allow the student to schedule their exams. It puts the responsibility on the student to schedule their exams.
- A policy for employee accommodations has been developed and is in the draft stage. She hopes to send out for review soon.
- In order to meet the documentation and tracking requirements driven by Section 504 of the Rehabilitation Act, they are establishing a small committee to review accommodations that may be denied by her office. She said only a small portion is denied. The committee is not expected to be labor intensive. They would like to have a Faculty Senate representative willing to serve on this committee. The committee will be comprised of various constituent groups.
ACTION: Streagle volunteered to serve as the Faculty Senate representative on this committee.
- The group had various questions which Rorris addressed:
 - A braille machine has been purchased for use.
 - Requests for accommodations can occur at any time in the semester. Requests are not retroactive.
 - A student can request an accommodation and may choose one accommodation over another or may elect to not utilize the accommodation in all classes.

III. UPDATES

Watkins wanted to touch base on only a few topics before he adjourned the meeting (adjourning early due to the announcement of ISU closure).

- A. Academic Affairs – Margaret Johnson did not have anything pressing to address.
- B. Student Affairs – Kris Clarkson did not have anything pressing to address.
- C. Streagle reminded the group to get feedback from their faculty on the Policies Committee and the Constitution. She has drafted an email to her constituents and is willing to share as a template for use. She will send it out to the faculty senate email account to be shared with everyone. Watkins said Ahola-Young is working with Huneycutt on reviewing the older constitution proposals. This will be discussed further on February 6.
- D. Watkins said Lane asked for additional time for the ethics policy. Will need to postpone for now. Another policy has been submitted to Academic Affairs. Read said she has yet to send to Academic Affairs due to time constraints (GERC, UCC, and physical move to her new location). She will forward on as soon as possible. Watkins said no other policies are being moved forward at this time. If your faculty have any suggestions or concerns they would like Faculty Senate to address, let him know.

IV. Adjournment: 4:45 p.m.

Approved by Faculty Senate: Approved March 13, 2017