FACULTY PROFESSIONAL POLICIES COUNCIL

IDAHO STATE UNIVERSITY

OFFICIAL MINUTES

November 20, 2024
3:00 pm
Zoom Meeting

In Attendance: Jeehoon Kim, Yan Chen, Anna Alexander, Corey Bartle, Karl Bridges, LaVona Andrew Carson, Deanna Dye

Ex Officio: Laura Ahola-Young, Mel Anderson, Veronica Garcia, John Gribas, Lisa Scholes

Absent: Brandon Peecook, Cathleen (Helen) Tarp, Jena Lords, Amanda Zink

Recording Secretary: Lisa Hunt

I. Welcome – Jeehoon Kim

II. FPPC meeting minutes approval November 6, 2024

ACTION – minutes approved unanimously

III. Report from Faculty Senate Meetings – November 18, 2024 – Laura Ahola-Young

a. FPPC Minutes from Sept. 16 were pulled and discussed; the definition of 'draft' was challenged as to DPA's participation in the policy process
b. ASC and AIC Chairs Curtis Whitaker and Nancy Legge gave update on new Academic Dishonesty Policy implementation

IV. Report from Director of University Policy Administration - Mel Anderson

a. Office of Policy Administration has been moved from Gen Counsel to the Office of the President
b. Survey feedback from FPPC has helped identify discussion points in updating the Promotion and Tenure Policy

V. Policy Draft Discussion

a. Promotion and Tenure (ISUPP 4020)
    i. Tentative timeline including first draft, sending it to stakeholders, and finalizing the draft
    ii. Continuing discussion
        1. I. Policy Statement

    a. Define ‘unit’
    b. ‘Department’ is a more accurate term with additional labels for specifics (program, division, department or the library). Describes the smallest working group, works with almost everything except for KDHS
    c. Substantive issue - discussion as to guidelines specifically referencing only ‘college level units’, meaning less than university level but higher up than departments
    d. Variation of language used - any unit (division, college, library, department) that develops guidelines could have a supplement to define program details specific to P and T
    e. Some departmental guidelines but for College of Ed and Business, there are only ‘college guidelines’
2. V.C.2. Third-year review
    a. College-level promotion and tenure committees now review third-year review applications
    b. Possibly add second ‘Responsibilities’ section under P and T
3. V.B.1. External review letters
    a. Promotion from Associate Professor to Professor still needs to connect research
    b. Workload requirement is different for College of Tech because not eligible for tenure, no scholarship component
    c. All tenure-track faculty should have external review letters, but it is unclear if those letters should be available to the faculty candidate during the process
4. V.C.5. Time and rank requirements
    a. Repeating info from a higher-ranking policy (tenure/tenure-track only)
    b. Add wording - After three years, faculty are reviewed in their fourth year and promoted in their fifth year
5. V.C.4. COVID Stop-the-Clock cases
    a. Remove as this is obsolete
6. V.B.1. National/International presence
    a. Suggested language change to ‘distinguished in the field’
7. IV.C. Change of tenure-track to non-tenure track appointment
    a. Not part of P and T but part of transition of faculty positions and needs to go somewhere
    b. This should only apply if someone doesn’t receive tenure or applies for a non-tenure position
    c. Should go under rank and appointments policy (ISUPP 4050)
    d. This wording is referenced in SBOE policy but unclear
8. V.C.6. P and T Committees
    a. Question about the removal of the student representative/voting rights
    b. SBOE specifies that units may, not must, include student reps
    c. Question of four or five committee members (odd number for tie breaker)
9. V.D.1.d. Review Process

a. May not apply to non-tenure track faculty

VI. Adjourn

a. DPA will compile responses from survey and today's discussion and will prepare draft for FPPC members to discuss at next meeting

ACTION – Deanna Dye motioned to adjourn
Yan Chen seconded
Motion carried unanimously

Important Dates:

Wednesday, December 4, 2024 3-5 pm	Next FPPC Meeting
Monday, December 9, 2024 4-6 pm	Next Faculty Senate Meeting