



**FACULTY PROFESSIONAL POLICIES COUNCIL**  
IDAHO STATE UNIVERSITY  
OFFICIAL MINUTES



November 30, 2022

3:00 pm

Zoom Meeting

Join Zoom Meeting:

<https://isu.zoom.us/j/88395305651?pwd=bWdWakN6VFI5Uk5BcGRXWW54a0IxZz09>

Meeting ID: 883 9530 5651

Passcode: 234727

**In Attendance:** Jared Barrott, Jeehoon Kim, Beth Downing, Libby Howe, Andy Holland, Mona Doan, Tony Forest, Carmen House, Mike Roche, Corey Bartle, Tesa Stegner, Dan Dale, Amy Bull, Dan Woerner, Teresa Conner

**Absent but Excused:**

**Recording Secretary:** Ann Medinger

- I. Welcome**
- II. Approve FPPC Meeting Minutes from October 19, 2022**
- III. Announcements and Updates**
  - a. Ann Medinger has accepted a promotion within Academic Affairs and will be moving on.
    - i. She will stay with us until a replacement can be hired and trained
- IV. Review Subcommittee Assignments**
  - a. Subcommittees have started to work on and revising the policies
    - i. Conflicts of Interest Policy
      1. Jeehoon Kim
    - ii. Workload Policy
      1. Mona Doan
      2. Andy Holland
    - iii. 5-Year Review Policy
      1. Tony Forest
      2. Beth Downing
    - iv. Academic Freedom Policy
      1. Jared Barrott
      2. Tesa Stegner
    - v. Faculty Ethics Policy

1. Mike Roche
  2. Carmen House
- b. SOP for policy revisions
- i. Download the current version of the policy
  - ii. Identify State Board policies that overlap
  - iii. Hold an offline meeting with the University Policy Manager
  - iv. Engage stakeholders in identifying key issues
  - v. Make red line document
  - vi. Present changes to FPPC

**V. Report from Faculty Senate Meeting- November 28, 2022**

- a. ISUPP 4039- Dismissal for Cause was approved by Faculty Senate
- b. Grievance (ISUPP 4041) was sent back for a few changes

**VI. Report and Consultation with University Policy Manager, Libby Howe**

- a. P-card policy is currently in 30-day review
- b. Environmental Health and Safety Policy is in 30-day review
- c. ISUPP 4039 will go into 30-day review tomorrow, Thursday, December 1, 2022

**VII. Subcommittee Reports on Policy Progress**

- a. Kim met with Howe to work on Research Policies
- b. Academic Freedom Policy- ISUPP 4040
  - i. Barrott went over the changes that were made since the last meeting
  - ii. Holland suggested removing all references to students' rights and limitations within the document to keep the policy faculty-centric
  - iii. Council members wordsmithed the document as they brought up the last few issues with it
  - iv. Council members discussed whether to take the word, "intimidate," out or not in C.b
    1. No motion was made so the word "intimidate," was left in the policy
  - v. ISUPP 4040 will be sent out to FPPC members once the document is finalized by Howe and Barrott
- c. ISUPP 4010- Five Year Review
  - i. The first issue addressed was the limited references to the time frame throughout the document

**ACTION-** Forest motioned to insert in section 2. "at the request of the reviewee, an extended review committee may be formed" and to change if an extended review is required," to say ,"if remediation is recommended." and add if a remediation plan is recommended, the reviewee may request ...

**Forest withdrew the motion**

- ii. Barrott charged Forest and Downing with going over the issues with this policy that were discussed by the council members to do some wordsmithing and address those issues.

iii. Council discussed the true definition of an Administrator and which definition to use in the policy.

**ACTION-** Roche motioned to add the following to the policy: “an employee whose role and responsibility is to manage and oversee tenured faculty is not eligible to serve on a PPR.”

Kim seconded

Discussion

Motion carried with 10 yes's, 0 no's, 0 abstentions

## **VIII. Research Policies**

### **IX. Meeting Adjourned**

**ACTION-** Forest motioned to adjourn

Stegner Seconded

Motion carried unanimously

Meeting adjourned at

### **Important Dates:**

Wednesday, January 18, 2022 3-5 pm

Next FPPC Meeting

Monday, January 9, 2022 4-6 pm

Faculty Senate Meeting