February 19th, 2020
3:00 p.m.
FS Conference Room (Rendezvous 340), Meridian 827

In Attendance: Janette Olsen, Becky Robison, Char Byington, Steven Hagler, Tesa Stegner, Kellee Kirkpatrick, Michael Matusek, Patti Mortensen, Beth Downing, Andy Holland, Wenxiang Zhu, Jerry Leffler, Jen Adams, Evan Rodriguez

Absent: Alan Frantz

Excused: None

Recording Secretary: Ann Medinger

I. Welcome

II. Announcements and Updates
   a. Michael Matusek, Chair of Promotion and Tenure Policy Subcommittee
      i. Doing research on peer institutions as to what they have in their Promotion and Tenure policy.
   b. Tesa Stegner, Chair of Grievance Policy Subcommittee
      i. Making progress. Working through comments made by people on the committee in regards to the document.
      ii. Will be meeting Friday, February 21st, 2020, in College of Business in room across from the Kelly Room.
      iii. Evan, Tesa, and Michael are the “Sub-Sub-Committee
   c. Becky Robison’s Report
      i. Forum Wednesday in Little Wood River Room, Wednesday, February 26th at 3:00 p.m.

III. Report from Faculty Senate Meeting
   a. February 10th, 2020 Meeting
      i. 1010 went to Faculty Senate
         B. Kellee and Rick met to go over language and definitions within the 1010 policy.
         A. Rick and Becky cleaned up some clunky language. A red-line version of the document is available in the “box” folder for Faculty Senate for review.

IV. Emeritus (ISUPP 4060)
   ACTION- Motion to accept the Introduction as it is currently worded.
   Motion seconded.
   Amended- to accept Beth’s “friendly.”
   Motion Carried.
   a. Issue of Emeritus reading for gender: i.e. Emerita, Emeritus, Emeriti
      ACTION- Motion to use the term Emeritus through the entire document.
      Motion Seconded.
      Motion Carried.
      b. Policy Statement
      Comment was resolved.
      ACTION- Accept II, as written.
      Motion Seconded.
Motion Carried.
c. III and IV

Authority and responsibilities and Definitions

**ACTION**- Motion to accept III and IV as written.
Motion seconded.
Motion carried.

**d.** V. Procedures to Implement

1. Onus is on the retiring candidate to initiate the process of becoming Emeritus.
2. Leffler and Kirkpatrick said the process can be started from the dean or the department chair.
3. Discussion ensued on how to initiate the process and what is the best way.
4. Deadline for nomination will be determined by the Academic Affairs office. Academic Affairs sends it to the Chairs.
5. A suggestion was made to say in V-A-1, “A member of the faculty as defined in ISUPP 4050...”
6. V-A-3
   a. “May be considered for Emeritus status,” was inserted.
7. Discussion ensued on wordsmithing this section of the policy.

**ACTION**- Motion was made to combine V-A-1 and V-A-2
Motion seconded

**Motion Carried.**

**ACTION**- Motion made to restate A-5 and to strike some words in V- A-
Motion seconded

**Motion Carried**

8. V-B
   a. Discussion of V-B ensued.

**ACTION**- Motion to accept V-B as it has been revised to say, “To confer Emeritus Status, the University President must receive recommendations from each of the four University entities listed below following the process established by Academic Affairs”
Motion seconded.

**Motion Carried.**

9. V-B-1, v-b-2, v-b-3, and v-b-4 now read:

   “1. Department Level: The Department in which the Emeritus-Status Candidate is affiliated prior to retirement.

   2. College Level: The Dean of the College or Library in which the Emeritus-Status Candidate is affiliated prior to retirement.

   3. The Faculty Senate

   4. The Executive Vice President & Provost (EVPP)”

10. V-C
   a. Discussion and wordsmithing on this section ensued

11. Section V-C now reads:

   “Emeritus faculty are eligible to continue scholarly pursuits in the name of Idaho State University. The University may offer laboratory space, office space, and resources, as approved and made available by the recommending department, to permit the individual to continue their work.”

12. V-D
   a. Discussion and wordsmithing on this section ensued

**ACTION**- Motion made to remove section D.
Motion seconded.
Motion Carried.

13. V-D (Formerly known as section V-E)
   a. Discussion and wordsmithing on this section ensued.
   b. Section V-E was added.
14. V-D and V-E now read:
   “D. Emeritus faculty are entitled to attend faculty meetings, March
   in the appropriate position in the academic procession; use the
   library and university facilities normally available to faculty
   members; and attend all social and ceremonial functions of the
   University.

   E. Emeritus faculty do not have voting rights.”
15. V-F
   a. Discussion and Wordsmithing ensued.
16. V-F now reads:
   “F. Emeritus status will be designated in the University
   Undergraduate or Graduate Catalog. “

**ACTION**- Motion made to accept ISUPP 4060 as revised.
Motion Seconded.
Motion Carried.

V. **Sabbatical (ISUPP 4030)**
   a. A brief rundown of ISUPP 4030 and constructive comments made on the document were
   quickly discussed.

VI. **Academic Rank (ISUPP 4050)**

**VII. Future Agenda Items**
   a. Five Year Review (ISUPP 4010)
   b. Workload (ISUPP 4090)

**Important Dates**
February 24th, 2020 Faculty Senate Meeting
March 4th, 2020 FPPC Meeting

Adjournment: Motion to adjourn made. Motion seconded.
Motion Carried.
Meeting adjourned at 5:05 p.m.