November 20, 2019
3:00 p.m.
FS Conference Room (Rendezvous 340), Meridian 827

Members in Attendance: Kellee Kirkpatrick, Becky Robison, Janette Olsen, Tesa Stegner, Evan Rodriguez, Beth Downing, Michael Matusek
Ex-Officio in Attendance: Alan Frantz
Absent but Excused: Rick Wagoner, Jen Adams
Recording Secretary: Ann Medinger

I. Welcome- Kirkpatrick called the meeting to order at 3:03pm.

II. Updates and Announcements-
   a. Robison- update from the policy for academic conduct policy: idea of workshop for first time offenders of academic dishonesty.
      - Kirkpatrick asked for direct feedback from council members:
        - Olsen gave feedback and supported the workshop idea for academic dishonesty. Take into account the possibility of very egregious first time offenders. Supported Peer Committees for deciding on punishment.
        - Matusek- gave feedback regarding accusations of cheating, that don’t have evidence to support them
        - Frantz gave feedback- gave examples for detecting cheating
        - Stegner- talked about informational Moodle tool used for an ignorance plea.
        - Kirkpatrick- asked how the policy works with early college students that take college classes at high school.
        - Rodriguez- asked about process.
   b. Kirkpatrick asked to approve minutes. Rodriguez moved, Matusek seconded, motion carried.

   ACTION: Minutes were approved.

III. Report from Faculty Senate Meeting
   a. Kirkpatrick- gave a brief summation of the FS Meeting.

IV. Establish Subcommittee Chairs and Recruitment Process
   a. Subcommittees should meet once per week for about six weeks. Each subcommittee needs a chair from the FPPC.
   - Kirkpatrick called for nominations for chairs for each subcommittee.
   b. ISUPP 4020: Promotion and Tenure- Matusek nominated himself to chair promotion and tenure committee. Olsen Motioned, Rodriguez seconded, motion carried.
   c. ISUPP 4041: Grievance Policy- Tesa Stegner nominated herself to chair promotion and tenure committee. Olsen Motioned, the motion was seconded, and the motion carried.

   ACTION: Motions carried for Matusek to chair P & T subcommittee and for Stegner to chair Grievance Policy subcommittee.
d. Discussion as to Subcommittee structure-
- P & T Subcommittee should include:
  - IT
  - Assistant Pro.
  - Associate Pro.
  - Full Pro.
  - Lecturer Pro
  - KDHS
  - CAL
  - Business
  - CoSE
  - Education
  - Tech
  - Library
  - Ombudsman
  - Dean and/or chair
  - Admin. Asst. at Dean's level as a guest
- Grievance Policy should include:
  - HR
  - Divisions/Colleges
  - Ranks
  - Dean or Chair
  - Library
  - General Council
  - Ombudsman

V. ISUPP 1010: Policy Development and Administration
   a. Final Changes
      - Comments regarding changes to policy were made by members and ex-officio, and were discussed.
   b. Vote- Olsen Motioned to approve 1010 and move onto FS for acceptance, Matusek seconded, motion carried.
   c. Presentation to Faculty Senate
      - Kirkpatrick mentioned she and Robison would be presenting 1010 to the Faculty Senate Meeting on December 9th, 2019 and invited any other members to present with them. Rodriguez, Frantz, Olsen, Matusek, and Robison volunteered.
      - Members reviewed flowchart and Policy Plan.

VI. Rodriguez motioned to move items VII and VIII to the next meeting and Matusek seconded. Motion Carried.
   ACTION: Items VII and VIII moved to next meeting.

VII. ISUPP 4060
   ACTION: Members should look at the Policy on the google doc and make comments.

VIII. ISUPP 4050: Academic Rank

IX. Future Agenda Items
   a. Sabbatical (ISUPP 4030)
   b. Five Year Review (ISUPP 4010)

X. Motion to adjourn was made and seconded. Motion carried at 4:58 p.m.
**Important Dates**

December 4  
Last FPPC Meeting of Fall 2019

December 9  
Last Faculty Senate Meeting of Fall 2019

Approved by FPPC: Nov. 22, 2019
Approved by Faculty Senate: December 9, 2019