Academic Standards Committee (ASC)
Friday, 03/30/2018
2:00 pm, in Museum Bldg. Rm. 318 (Registrar Conference Room)

In attendance:
Members: Anushka Burde, Bob Tokle, Brent Wolter, Amy Koplin
Ex-Officio: JoAnn Hertz, Laura McKenzie, Corey Zink
Excused: Michael Foley
Guest: Debbie Ronneburg

Minutes from 2.23.2018
a. Burde motioned approval; Koplin seconded; Tokle amended;
   passed unanimously as amended

ASC Meeting in April is scheduled for April 27, 2018,
2:00 p.m., Office of the Registrar conference room

Discussion items

I. COT proposal to modify course policies

Guest Debbie Ronneburg, College of Technology (COT) Associate
Dean, met with ASC to discuss three related issues:
Third year Robotics and Communications Systems Engineering
Technology, Professional Development workshops and
experimental courses with CTE course numbers and COT technical
courses serving as general education (TGE) courses.

A. Third year Robotics and Communications Systems Engineering
Technology.

October 2017, Robotics and Communications Systems Engineering
Technology (RCET) program submitted a proposal to the
Undergraduate Curriculum Council (UCC) to establish a specific
BAS-RCET degree. UCC questioned the use of COT courses as
“upper division” resulting in COT withdrawing the proposal to
gather supporting information.

UCC leadership advised Ronneburg to resubmit the RCET proposal
after the Academic Standards Committee approved the use of COT
courses for upper division.

Ronneburg presented historical information to ASC supporting
RCET courses as upper division. She noted that beginning in 1989,
the ISU BAT faculty committee and the State Board of Education
approved the 3 year, RCET AAS to count any 18 credits from the third year of the program to apply toward the 36 upper division credits required for the BAT (now BAS) bachelor’s degree. In addition, she noted that Lewis Clark State College utilizes CTE courses as upper division so it is not unprecedented.

If ASC approves the request for RCET to have upper division courses, COT will identify a set of specific third year courses that meet the rigor demanded for upper division and submit a new proposal to UCC.

Motion by Koplin - Academic Standards supports COT courses represented and assessed as both upper division and technology if UCC approves the RCET proposal; seconded by Tokle; unanimously passed. Wolter will write support statement for Ronneburg for UCC.

B. Professional development workshops and experimental courses with CTE course numbers.

Course numbering for CTE courses was consistent with academic courses (i.e. XXX) until 2010 when CTE course numbers changed to include a leading zero (i.e. 0XXX). Ronneburg said that the use of non-CTE course numbering in the ISU Banner system negatively affects reporting to Idaho Division of Career and Technical Education (ICTE).

Ronneburg requested that the Course Numbering section of the ISU Undergraduate Catalog add RCET and TGE courses 1100 – 3399 to the technical course number list.

[Addendum per McKenzie: The request to identify RCET and TGE 1100-3399 as technical courses in the catalog is not necessary. Instead, courses can be identified as CTE courses by adding the attribute in the Banner system. Both the Registrar’s office and Institutional Research can support this.]

C. Ronneburg stated there is precedent set at ISU for COT technical courses to serve as general education (TGE) courses. (i.e. TGE 1140, TGE1257, RCET 1372)

Motion by Tokle - Add 0198P, 0298P, 0199, 0299 to university course numbering system; Koplin seconded; unanimously passed.
II. Memo from Academic Affairs re: protocol for catalog change procedures  
   a. Tabled – Wolter will clarify language regarding “approved” or “accepted.”

III. Discussion and review of ISUP 4000  
   a. Tokle suggested an addition to section IV. Definitions, “14. Copying answers off another student’s work during quiz, exam, or other academic assessment activities.”
   b. Remove all gender references i.e. his/her, he/she.
   c. Section V. A. 1. a. Suggested change to, “... by a witness, the procedure for addressing the misconduct is as follows:...”
      i. Section ii. Suggested removal of “as well” after “...Associate Dean.”
      ii. Section vii., “...after the notice in subsection (v) is given...”
      iii. Section 2. a. Suggested removal of “...and AVP’s...”
         1. Section iv. Suggested use of “failing” not “fail.”
         2. Request for definition of Expulsion and Suspension in the Student Handbook, if not in the policy.
   iv. Section 3. a. Add “…and the dean (or designee) of the course in which misconduct occurred.”
      1. Section b. and c. Suggested to change responsibility of communication from “dean or designee” and replace with the “Office of the Registrar.”

Wolter will forward suggested edits to AVP Joanne Tokle.

IV. Peace Corp Program discussion pended

Adjournment 3:35pm