

Scheduling

Course Assignments

Very early each semester faculty and adjuncts receive a course assignment form on which they can indicate their course preferences for the following semester. English graduate faculty also receive a call for proposals for graduate seminars.

The Graduate Committee selects graduate seminars from among those proposed. The Department Chair, in consultation with the directors of English Undergraduate Studies, English Graduate Studies, and Composition, uses responses to the course assignment forms to shape the English course schedule.

The Director of Philosophy prepares the Philosophy course schedule. While the department attempts to meet faculty needs and interests, many factors govern course scheduling.

A general principle honored for many years has been to attempt to schedule the tenured/tenure-track faculty to teach courses at all levels of the curriculum.