

### 2026-2027 Planning Calendar

The Kasiska Division of Health Sciences Planning Calendar (KDHS) provides event dates and deadlines for various ISU reports/forms. Please submit all requested materials to the Office of the Vice President of Health Sciences and Senior Vice Provost by the date indicated. If you have any questions, please call 208-282-3848. Each dean or department chair will be responsible for setting deadlines to ensure completion of the projects below.

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| <b>No Due Date</b>  | The <a href="#">KDHS Affiliate Faculty form</a> is accepted throughout the year. The form is available on the KDHS <a href="#">website</a> under the <b>Policies, Procedures, and Forms</b> section.                                                                                                 |
| <b>August 10</b>    | Regular hours resume                                                                                                                                                                                                                                                                                 |
| <b>August 17</b>    | Faculty back on campus                                                                                                                                                                                                                                                                               |
| <b>August 18</b>    | New Faculty Orientation                                                                                                                                                                                                                                                                              |
| <b>August 22</b>    | Graduate Student Orientation in Meridian, Pocatello, Online                                                                                                                                                                                                                                          |
| <b>August 24</b>    | 2026 Fall Semester begins                                                                                                                                                                                                                                                                            |
| <b>August 28</b>    | Sabbatical Report summary due to KDHS.                                                                                                                                                                                                                                                               |
| <b>August 28</b>    | Academic Affairs will notify all colleges of tenured faculty required to complete a Five-Year Periodic Performance Review (PPR). Colleges must inform the listed faculty within 10 working days                                                                                                      |
| <b>August 28</b>    | KDHS Fall Opening Assembly 11:30-1:00 Wood River Suites, Meridian 818; Anchorage, Idaho Falls, Twin Falls, Coeur d'Alene and Caldwell via zoom                                                                                                                                                       |
| <b>September 1</b>  | Catalog and state proposals for all program and catalog changes requiring full SBOE approval for the 2026-27 catalog year are due. Find information and form for undergraduate catalog <a href="#">here</a> . Find all state proposal and letters of notification information <a href="#">here</a> . |
| <b>September 4</b>  | Course Schedule Deadline- All Schedules for Spring 2027 are due.                                                                                                                                                                                                                                     |
| <b>September 7</b>  | ISU Closed-Labor Day                                                                                                                                                                                                                                                                                 |
| <b>September 23</b> | Deadline for submitting to OSBE all state proposals and new Online/Professional Fee Requests that require full SBOE approval for the December 2026 SBOE meeting.                                                                                                                                     |
| <b>October 1</b>    | Catalogs available for departments to edit. Due dates are 1/29/27 for department approvals, 2/19/27 for deans. Online catalogs will be available 3/17/27                                                                                                                                             |
| <b>October 1</b>    | Nominations open for <a href="#">Distinguished Faculty Awards</a>                                                                                                                                                                                                                                    |
| <b>October 5-10</b> | Homecoming Week. Events found <a href="#">here</a> .                                                                                                                                                                                                                                                 |
| <b>October 7</b>    | Geriatric Symposium                                                                                                                                                                                                                                                                                  |

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| <b>October 8</b>              | <a href="#">Graduate Council</a> priority submission deadline for 2027-2028                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>October 12</b>             | Indigenous People's Day                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>October 14</b>             | ISU-ICOM IPE Session: Communication 1:00-5:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>October 15</b>             | Health Science Experience Night in Meridian 6:00-9:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>October 16</b>             | Course Schedule Deadline- All Schedules for Summer 2027 are due.                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>October 21</b>             | <a href="#">UCC</a> undergrad catalog proposals for 2027–28. Please coordinate with UCC reps; more information here. Please note that late submissions will not be accepted.                                                                                                                                                                                                                                                                                                |
| <b>October 21</b>             | <a href="#">All State Proposals</a> for new graduate or undergraduate programs, certificates, discontinuances, new units, etc. are due; must be completed and submitted to Catherine Read in Academic Affairs (wallcath@isu.edu). Letter of Notification Requests are due ( <a href="#">Request a state proposal form</a> ). All changes that affect program inventory require OSBE/SBOE & NWCCU approval before advertising, announcements, or publications are permitted. |
| <b>October 29</b>             | Graduate Catalog Proposals Final Approval Date                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>October 30</b>             | Sabbatical Award Requests due KDHS. Instructions and form is available on the <a href="#">KDHS website</a> under the <b>Policies, Procedures, and Forms</b> .                                                                                                                                                                                                                                                                                                               |
| <b>November 1</b>             | Special Course Fee Authorization form for subsequent academic year is due to the Office of Academic Affairs. Instructions and form located <a href="#">here</a> .                                                                                                                                                                                                                                                                                                           |
| <b>November 1</b>             | <a href="#">Annual General Education Course Assessment Reports</a> due, via General Education Assessment Reporting for use by Departments.                                                                                                                                                                                                                                                                                                                                  |
| <b>November 1</b>             | Program Review Annual Report is due. Additional information is available <a href="#">here</a>                                                                                                                                                                                                                                                                                                                                                                               |
| <b>November 11</b>            | Veteran's Day                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>November 11</b>            | ISU-ICOM IPE Session: Roles and Responsibilities 1:00-5:00 pm                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>November 13</b>            | <a href="#">Evaluations</a> for all second-year faculty are due via TMS. Notice of non-reappointment of second year faculty are due to Academic Affairs by December 1 and to faculty by December 15 in accordance with State Board Policy II.G.5.a.ii.                                                                                                                                                                                                                      |
| <b>November 23-27</b>         | Fall Recess (no classes)                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>November 26</b>            | Thanksgiving Holiday                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>November 27</b>            | Compensatory Day                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>December 1-February 28</b> | UCC catalog proposal hiatus -- no new undergraduate catalog proposal requests will be accepted during this period to allow for preparing the catalog for publishing and transition to a new catalog cycle.                                                                                                                                                                                                                                                                  |

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| <b>December 15-19</b>        | Finals Week                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>December 19</b>           | Winter Commencement (August and December 2026 graduates)                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>December 22</b>           | Semester Grades Due by 5:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>December 24-January 1</b> | ISU Closed                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>January 4</b>             | Faculty and Staff back on campus                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>January 11</b>            | 2027 Spring Semester begins                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>January 15</b>            | Distinguished Faculty Nominations Due                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>January 16</b>            | GERC 5 Year Objective 7 & 8 Reviews due.                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>January 18</b>            | ISU Closed-Martin Luther King/Idaho Human Rights Holiday                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>January 22</b>            | All recommendations for promotion and/or tenure (along with supporting materials) are due in the KDHS.                                                                                                                                                                                                                                                                                                                                                                      |
| <b>January 22</b>            | All Emerita/Emeritus recommendations are due to the KDHS to ensure recognition at May commencement. Please include a current vita, letters of recommendation, and hire date with all recommendations.                                                                                                                                                                                                                                                                       |
| <b>January 29</b>            | Course Schedule Deadline- All Schedules for Fall 2027 are due.                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>February 5</b>            | ISU Promotion and Tenure Workshop 1:00-3:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>February 5</b>            | <a href="#">Evaluations</a> for first-year faculty are due via TMS to Academic Affairs. Notifications of non-reappointment of first-year faculty must be submitted to the Office of Academic Affairs by February 14. All notifications of non-renewal for first-year faculty are due to faculty by March 1, in accordance with State Board Policy II.G.5.a.i.                                                                                                               |
| <b>February 10</b>           | ISU-ICOM IPE Sessions: Values and Ethics 1:00-5:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>February 14</b>           | Program Health and Sustainability Continuous Improvement Update for program in the 5 <sup>th</sup> quintile are due.                                                                                                                                                                                                                                                                                                                                                        |
| <b>February 15</b>           | ISU Closed-President's Day Holiday                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>March 5</b>               | Colleges submit an initial list of Fall semester students who are following online programs with online program fees to the Office of the Registrar (reginfo@isu.edu). More information <a href="#">here</a>                                                                                                                                                                                                                                                                |
| <b>March 10</b>              | ISU-ICOM IPE Session: Teams and Teamwork 1:00-5:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>March 15</b>              | All college edits to the Three-Year Plan are due to the Office of Academic Affairs, using the Google Doc provided. (Subject to Change). Catalog and state proposals that require <a href="#">full SBOE approval</a> must be submitted to and approved by UCC/Graduate Council and Academic Affairs before the end of the Spring semester. SBOE proposal submission deadlines for the July, August, and October Board meetings are in the summer while faculty are on break. |

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| <b>March 17</b>    | Research and Creative Works Symposium (put on by the Graduate School)                                                                                                                                                                                      |
| <b>March 19</b>    | <a href="#">Evaluations</a> for all department chairs and all full-time faculty, third-year and beyond, are due via TMS                                                                                                                                    |
| <b>March 19</b>    | <a href="#">Third-Year Reviews</a> for tenure-track faculty are due via TMS along with the annual evaluation ranking.                                                                                                                                      |
| <b>March 19</b>    | <a href="#">Five-Year Periodic Performance Review</a> (5YrPPR) recommendations for tenured faculty are due via TMS along with the annual evaluation ranking.                                                                                               |
| <b>March 19</b>    | Faculty Instructional Workload Reports are due to Academic Affairs.                                                                                                                                                                                        |
| <b>March 22-26</b> | Spring Break                                                                                                                                                                                                                                               |
| <b>April</b>       | College elections to fill vacant council seats (Faculty Senate, UCC, GERC, Graduate Council, University Library, BAS KDHS Faculty Advisory, etc.)                                                                                                          |
| <b>April 1</b>     | Academic Affairs provides PPR Completion Acknowledgement to each college.                                                                                                                                                                                  |
| <b>May 3-7</b>     | Finals Week                                                                                                                                                                                                                                                |
| <b>May 7</b>       | KDHS Awards Ceremony from 1:00-3:00 pm at the Rotunda in the Stephens Performing Arts Center                                                                                                                                                               |
| <b>May 8</b>       | Commencement                                                                                                                                                                                                                                               |
| <b>May 10</b>      | Meridian Commencement, Idaho Central Arena                                                                                                                                                                                                                 |
| <b>May 11</b>      | Semester Grades Due by 5:00 pm                                                                                                                                                                                                                             |
| <b>May 17</b>      | Summer 2027 Classes Begin                                                                                                                                                                                                                                  |
| <b>May 31</b>      | ISU Closed-Memorial Day Holiday                                                                                                                                                                                                                            |
| <b>June 5</b>      | Notification of non-reappointment of faculty who are in their third or higher year must be submitted to the Office of Academic Affairs. Deans must notify the faculty member of non-renewal by July 15 in accordance with State Board Policy II.G.5.a.iii. |
| <b>June 19</b>     | ISU-Closed Juneteenth Holiday                                                                                                                                                                                                                              |
| <b>July 5</b>      | ISU Closed-Independence Day Holiday Observed                                                                                                                                                                                                               |
| <b>July 17</b>     | The <a href="#">Annual Special Course Fee Report</a> is due to Academic Affairs, signed by UBO and Dean                                                                                                                                                    |
| <b>August 10</b>   | Semester Grades Due by 5:00 pm                                                                                                                                                                                                                             |

**KDHS Values**

Professional Integrity - Promoting professional ethical standards and respecting the integrated roles of all health professionals

Holistic Approach to Health - Emphasizing a comprehensive view of human health, including curative and preventive dimensions

Collaboration - Recognizing the value of internal and external partnerships through professional and community engagement.

Discovery and Innovation - Seeking new evidence to improve health

Dedication - Support to the mission and vision of the KDHS

Excellence - Striving for excellence in all aspects of professional, academic and personal endeavors

### **KDHS Values Acronym**

H-Holistic approach to health

E-Excellence in professional, academic and personal endeavors

A-Advancing research through discovery and innovation

L-Leadership through professional integrity

T-Teamwork and collaboration

H-Harmonious support to the mission and vision of the KDHS