

2025-2026 Planning Calendar

The Kasiska Division of Health Sciences Planning Calendar (KDHS) provides event dates and deadlines for various ISU reports/forms. Please submit all requested materials to the Office of the Vice President of Health Sciences and Senior Vice Provost by the date indicated. If you have any questions, please call 208-282-4899. Each dean or department chair will be responsible for setting deadlines to ensure completion of the projects below.

No Due Date	The KDHS Affiliate Faculty form is accepted throughout the year. The form is available on the KDHS website at: https://www.isu.edu/healthsciences/resources/for-faculty-and-staff/ under the Policies, Procedures, and Forms section.
August 11	Regular hours resume
August 18	Faculty back on campus
August 19-20	New Faculty Orientation
August 19	Welcome Back Student Orientation in Meridian 3:00 pm
August 21	All Department Chair/Program Director Budget Meeting 3:00-4:00 pm, Black Box Theater in Stephens Performing Arts Center
August 25	2025 Fall Semester begins
August 29	Sabbatical Report summary due to KDHS.
August 29	Academic Affairs will notify all colleges of tenured faculty required to complete a Five-Year Periodic Performance Review (5YrPPR) during the 2025-2026 academic year.
September 1	ISU Closed-Labor Day
September 1	Catalog and state proposals for all program and catalog changes requiring full SBOE approval for the 2026-27 catalog year are due. Find information and form for undergraduate catalog here . Find all state proposal and letters of notification information here .
September 5	Course Schedule Deadline- All Schedules for Spring 2026 are Due.
September 8	School of Nursing Simulation Center Ribbon Cutting at 5:15 pm at 500 S 11th Ave Suite 410, Pocatello, ID 83201
September 19	Leonard Hall Grand Opening Open House at 3 pm
September 23	Deadline for submitting to OSBE all state proposals and new Online/Professional Fee Requests that require full SBOE approval for the December 2025 SBOE meeting. Proposals that miss this deadline will have to wait until the 2027-28 catalog.
September 26	KDHS Fall Opening Assembly 11:30-1:00 Wood River Suites, Meridian 845; Anchorage ,Idaho Falls, Twin Falls, Coeur d'Alene and Caldwell via zoom
October 1	Catalogs available for departments to edit. Due dates are 1/30/26 for department approvals, 2/13/26 for deans. Online catalogs will be available 3/25/26. PDF catalogs available 7/1/26

October 1	Nominations open for Distinguished Faculty Awards
October 1	Colleges submit an initial list of those Spring semester students who are following online programs with online program fees to the Office of the Registrar (reginfo@isu.edu). More information here .
October 8	Graduate Council priority submission deadline for 2026-2027 .
October 8	Geriatric Symposium
October 13	Indigenous People's Day
October 15	Health Science Experience Night in Meridian
October 17	Course Schedule Deadline- All Schedules for Summer 2026 are due.
October 20	UCC undergrad catalog proposals for 2026–27. Please coordinate with UCC reps; more information here . Please note that late submissions will not be accepted. Major program changes require prior OSBE/SBOE & NWCCU approval.
October 20	All State Proposals for new graduate or undergraduate programs, certificates, discontinuances, new units, etc. are due; must be completed and submitted to Catherine Read in Academic Affairs (wallcath@isu.edu). Letter of Notification Requests are due (Request a state proposal form).
October 20	Submit proposals and Letter of Notification Requests to Cindy Hill and Undergraduate Curriculum Council (hilcynt@isu.edu and uccmail@isu.edu) in the Office of Academic Affairs for program changes that need OSBE Executive Director approval but do not require a full proposal (for the 2026-2027 catalog).
October 20-25	Homecoming Week! Events found here .
October 29	Graduate Catalog Proposals Final Approval Date
October 31	Sabbatical Award Requests due KDHS. Instructions and form is available on the KDHS website at: https://www.isu.edu/healthsciences/resources/for-faculty-and-staff/ under the Policies, Procedures, and Forms section.
November 1	Special Course Fee Authorization form for subsequent academic year is due to the Office of Academic Affairs. Instructions and form located here .
November 1	Annual General Education Course Assessment Reports due, via General Education Assessment Reporting for use by Departments.
November 1	Program Review Annual Report is due. Additional information is available here
November 11	Veteran's Day
November 14	Evaluations for all second-year faculty are due via TMS. Notice of non-reappointment of second year faculty are due to Academic Affairs by December 1 and to faculty by December 15 in accordance with State Board Policy II.G.5.a.ii.
November 24-28	Fall Recess (no classes)
November 27	Thanksgiving Holiday

November 28	Compensatory Day
December 1-February 28	UCC catalog proposal hiatus -- no new undergraduate catalog proposal requests will be accepted during this period to allow for preparing the catalog for publishing and transition to a new catalog cycle.
December 15-19	Finals Week
December 20	Winter Commencement (August and December 2025 graduates)
December 22	Semester Grades Due by 5:00 pm
December 24-January 1	ISU Closed
January 2	Faculty and Staff back on campus
January 12	2026 Spring Semester begins
January 16	GERC 5 Year Objective 7 & 8 Reviews due.
January 19	ISU Closed-Martin Luther King/Idaho Human Rights Holiday
January 23	All recommendations for promotion and/or tenure (along with supporting materials) are due in the KDHS. Information on the procedures and the required application form for promotion and/or tenure are located https://www.isu.edu/academicaffairs/faculty-affairs/promotion-tenure--stop-the-clock/ and https://www.isu.edu/healthsciences/resources/for-faculty-and-staff/
January 23	All Emerita/Emeritus recommendations are due to the KDHS to ensure recognition at May commencement. Please include a current vita, letters of recommendation, and hire date with all recommendations.
January 26	Colleges submit an initial list of those Summer semester students who are following online programs with online program fees to the Office of the Registrar (reginfo@isu.edu) by January 6th. More information here
January 30	Course Schedule Deadline- All Schedules for Fall 2026 are Due. (subject to change)
January 30	Deadline for departments approval for catalog
February 6	ISU Promotion and Tenure Workshop 1:00-3:00 pm
February 6	Evaluations for first-year faculty are due via TMS to Academic Affairs. Notifications of non-reappointment of first-year faculty must be submitted to the Office of Academic Affairs by February 14. All notifications of non-renewal for first-year faculty are due to faculty by March 1, in accordance with State Board Policy II.G.5.a.i.
February 13	All college edits/approvals for the 2026-2027 Undergraduate and Graduate Catalogs should be completed
February 16	ISU Closed-President's Day Holiday
March 1	Colleges submit an initial list of those Fall semester students who are following online programs with online program fees to the Office of the Registrar (reginfo@isu.edu). More information here .

March 6	KDHS Opening Assembly
March 13	All college edits to the Three-Year Plan are due, using the Google Doc provided.
March 18	Research and Creative Works Symposium (put on by the Graduate School)
March 20	Evaluations for all department chairs and all full-time faculty, third-year and beyond, are due via TMS
March 20	Third-Year Reviews for tenure-track faculty are due via TMS along with the annual evaluation ranking.
March 20	Five-Year Periodic Performance Review (5YrPPR) recommendations for tenured faculty are due via TMS along with the annual evaluation ranking.
March 25	2026-2027 Online Undergraduate and Graduate Catalog available.
March 23-27	Spring Break
March-April	College elections to fill vacant council seats (Faculty Senate, UCC, GERC, Graduate Council, University Library, BAS KDHS Faculty Advisory, etc.)
April 1	General Education Objective Review Committee Reports for Objectives 7 and 8 are due to GERC.
April 1	Academic Affairs provides PPR Completion Acknowledgement to each college.
April 3	Submit Program (State) Proposals and Letter of Notification requests for the 2027-2028 Undergraduate Catalog that require SBOE and NWCCU approval to Cindy Hill and Catherine Read in Academic Affairs (hillcynt@isu.edu and wallcath@isu.edu). Submit corresponding Undergraduate Catalog proposals and Graduate Catalog proposals that require full SBOE and NWCCU approval to UCC and to the Graduate Council respectively.
May 4-8	Finals Week
May 8	KDHS Awards Ceremony from 1:00-3:00 pm at the Rotunda in the Stephens Performing Arts Center
May 9	Commencement
May 11	Meridian Commencement, Idaho Central Arena
May 12	Semester Grades Due by 5:00 pm
May 18	Summer 2026 Classes Begin
May 25	ISU Closed-Memorial Day Holiday
June 5	Notification of non-reappointment of faculty who are in their third or higher year must be submitted to the Office of Academic Affairs. Deans must notify the faculty member of non-renewal by July 15 in accordance with State Board Policy II.G.5.a.iii.
June 19	ISU-Closed Juneteenth Holiday

July 3	ISU Closed-Independence Day Holiday Observed
July 17	The Annual Special Course Fee Report is due to Academic Affairs, signed by UBO and Dean
August 11	Semester Grades Due by 5:00 pm

KDHS Values

Professional Integrity - Promoting professional ethical standards and respecting the integrated roles of all health professionals

Holistic Approach to Health - Emphasizing a comprehensive view of human health, including curative and preventive dimensions

Collaboration - Recognizing the value of internal and external partnerships through professional and community engagement.

Discovery and Innovation - Seeking new evidence to improve health

Dedication - Support to the mission and vision of the KDHS

Excellence - Striving for excellence in all aspects of professional, academic and personal endeavors

KDHS Values Acronym

H-Holistic approach to health

E-Excellence in professional, academic and personal endeavors

A-Advancing research through discovery and innovation

L-Leadership through professional integrity

T-Teamwork and collaboration

H-Harmonious support to the mission and vision of the KDHS

