



**Idaho State
University**

**College of
Technology**

UNMANNED AERIAL SYSTEMS

2021 – 2022



Table of Contents

I. MESSAGE FROM THE DEAN.....	3
II. COVID-19 INFORMATION.....	4
COVID-19 SCREENING PROGRAM.....	4
COVID-19 SELF-REPORT FORM.....	4
COVID-19 VACCINATION INFORMATION.....	4
III. PROGRAM INTRODUCTION.....	5
PROGRAM ADMINISTRATION	5
<i>College of Technology</i>	5
PROGRAM INFORMATION.....	6
<i>Degrees/Certificates Offered</i>	6
<i>Program Objectives</i>	6
<i>Student Learning Outcomes</i>	6
IV. PROGRAM POLICIES.....	7
ATTENDANCE POLICY	7
GRADING POLICY.....	8
REPEATING COURSES/CHANGING COLLEGE OF TECHNOLOGY PROGRAMS.....	8
<i>CHANGING COLLEGE OF TECHNOLOGY PROGRAMS</i>	9
DRESS CODE	9
FOOD/DRINK.....	9
INTERNSHIPS.....	9
CODE OF CONDUCT	10
COMPUTER MISUSE	10
DISABILITY SERVICES	10
<i>Mission Statement</i>	10
<i>Contact Information</i>	11
OFFICE OF EQUITY & INCLUSION.....	11
<i>Mission Statement</i>	11
<i>Contact Information</i>	12
V. COLLEGE OF TECHNOLOGY POLICIES.....	13
INTOXICANTS POLICY	13
DISMISSAL POLICY	13
<i>Disciplinary Procedure</i>	13
<i>Notification Procedures</i>	14
<i>Channels of Redress</i>	14
<i>Procedure for an Appeal to Scholastic Appeals Board</i>	15
VI. IDAHO STATE UNIVERSITY POLICIES.....	16
VII. IDAHO STATE UNIVERSITY RESOURCES AND SERVICES	17
VIII. COLLEGE OF TECHNOLOGY RESOURCES AND SERVICES.....	18
SECTION I: SERVICES FOR STUDENTS.....	18
SECTION II: REGISTRATION AND FEE COLLECTION POLICY	18
SECTION III: FINANCING YOUR EDUCATION	19
SECTION IV: SHORT-TERM LOANS	19

SECTION V: TRAFFIC AND PARKING.....20
SECTION VI: TRANSPORTATION.....20
IX. HANDBOOK SIGNATURE FORM & PHOTOGRAPHY CONSENT RELEASE 22
X. COMPUTER USAGE POLICY 23

I. Message from the Dean

Dear College of Technology Student,

Congratulations on your decision to pursue your education at the Idaho State University College of Technology. On behalf of all faculty, staff, and administration, I want to take this opportunity to personally extend a warm welcome. Our mission is to provide you with the skills, knowledge, and abilities to be successful in your chosen career.

I am pleased to see that you made the decision to join the largest, most comprehensive postsecondary technical institution in the state of Idaho. You now belong to a college that boasts an alumni base of more than 23,000. For more than 100 years, students have graduated from Idaho State University with the technical skills necessary to successfully enter the workforce. I am confident that you will also be prepared by our faculty to pursue your passion and have an enjoyable lifetime career.

Amid the excitement of enrolling at ISU, you probably have many questions. This student handbook has been prepared for your use and contains the answers to many of your questions. If you would like additional information, please contact your faculty or Student Services directly. We are all here to help you succeed in your studies and stand prepared to assist with your concerns.

Once again, welcome to the College of Technology.

Go Bengals!

A handwritten signature in black ink that reads "Debra Kay Ronneburg". The signature is written in a cursive, flowing style.

Debra Ronneburg

Interim Dean

II. COVID-19 Information

Idaho State University has returned to in-person instruction and on-campus activities for Fall 2021. To protect the health and safety of our entire campus community, Idaho State will continue to follow CDC guidelines.

Effective August 11, 2021, face coverings are required indoors for all individuals – regardless of vaccination status – unless alone in a private office, campus residence, or workspace.

The University is not implementing any physical distancing requirements, and face coverings are not required when outside on any of our campuses. The on-campus face covering requirement for indoor spaces will be reviewed every two weeks and removed as the local situation improves.

COVID-19 Screening Program

The University's non-invasive, saliva-based screening program is available to members of the campus community who may have COVID-19 symptoms, know COVID-19 exposure, or related to travel requirements. For more information or to schedule a screening, please visit isu.edu/roaringback/covidscreening.

COVID-19 Self-Report Form

If you believe you have symptoms of COVID-19, have had a recent positive COVID test, or have come into contact with someone who has tested positive for COVID, please fill out the COVID-19 Symptoms, Exposure, & Test Result Self-Reporting Form. isu.edu/self-reporting-form

COVID-19 Vaccination Information

The COVID-19 vaccination is widely available at no cost. Idaho State University has many pop-up vaccination clinics available this fall for students, faculty, and staff. The vaccine is also available at local clinics and pharmacies.

Help Idaho State Say In Person This Fall: Get Vaccinated!

III. Program Introduction

This handbook is designed to provide information and serve as a resource for most questions and school situations you may encounter as a student in the Unmanned Aerial Systems program. The information provided in this handbook is meant to supplement that provided in the Idaho State University Handbook and Official Student Code of Conduct.

All students are directly responsible to the instructors first. Details regarding program procedures will be covered and questions answered during orientation at the beginning of the program or as the need arises. Problems of any nature will be brought to the attention of the instructors and program coordinator. They will seek assistance for a student problem. If a student feels a need for conference with someone other than an instructor or the program coordinator, a meeting may be arranged with an advisor from the College of Technology Student Services at (208) 282-2622.

Program Administration

The Unmanned Aerial Systems program is operated by the College of Technology, Idaho State University. The program works in cooperation with the Idaho State Board for Professional Technical Education and is approved by the State Board of Education.

College of Technology

Interim Dean	Debra Ronneburg
Interim Associate Dean	Darin Jernigan
Technical Department Chair	Michael Wheelock
Program Coordinator	Mark Sharp
Instruction Assistant	Bryan Hale
Program Academic Advisor	Phil Jones

Program Information

Degrees/Certificates Offered

- Basic Technical Certificate Unmanned Aerial Systems
- Intermediate Technical Certificate Unmanned Aerial Systems
- Associate of Applied Science Unmanned Aerial Systems

Program Objectives

1. The Unmanned Aerial Systems (UAS) program at the Idaho State University College of Technology addresses the interests and requirements of participants in career opportunities within growing UAS sectors such as aerial photography, surveying, agriculture, first responders, and security.
2. The program provides basic skills, knowledge, and training in current unmanned aerial systems, including principles of flight, controls systems, basic electronics, video and imagery collection and analysis, airframes, and payloads.
3. The program provides learning opportunities involving critical thinking and problem solving.
4. The program provides student with knowledge of legal and ethical concerns related to the use of UAS.

Student Learning Outcomes

1. Implement, program, operate, and troubleshoot various autopilot controllers on unmanned vehicles.
2. Develop, program, and deploy a complete autopilot mission for various autopilot controllers on unmanned vehicles.
3. Retrieve, analyze, and troubleshoot unmanned vehicle errors using flight metrics from flight data recorders.
4. Install, maintain, and troubleshoot electronic based sensors and measurement devices for unmanned platforms.
5. Effectively communicate through written, verbal, and electronic formats.
6. Solve math problems applied to unmanned systems operation using calculus.
7. Convert, analyze, and interpret Geo-referencing, visual, and multispectral data gathered on unmanned platforms.

IV. Program Policies

Attendance Policy

Every student is expected to attend class on a regular daily basis. Should a student be unable to attend for any reason, he/she is responsible for notifying the instructor by 8:00 am. The program and Technical Department phone number is 282-3851. The specific attendance rules and policies for the Unmanned Aerial Systems program are as follows.

1. **ABSENCES:** A student will be allowed to be absent from a course of study a maximum number of days based on the number of days that the course is held during a typical week, as shown in the chart below. If a student is absent more than the allowable maximum number of absences during a semester, his/her grade in that course shall be lowered by a percentage amount, shown in the chart below, for each and every absence in excess of the maximum absences allowed.

Meeting Times Per Week	Allowed Absences	Additional Absence Penalty %
1	1	4
2	2	3
3	3	3
4	4	2
5	5	2

2. **TARDY:** Arriving late, up to 10 minutes after class starting time. Absence missing more than 10 minutes of a class period.
3. Two tardies will be equivalent to one absence.
4. Waiver on any of the above rules may be made only for unusual circumstances by petition of the student to the course instructor.
5. The attendance policy is surpassed by any petition contract. See repeating courses.

Note: Summer courses have different absentee policies. Please check with instructor at beginning of course for specifics.

Note: Employers are very interested in a student's attendance and study habits because they reflect how he/she will perform on the job. Representatives from business and industry on the program's advisory committee have asked that an attendance policy be established to develop good work habits

Grading Policy

College of Technology, Unmanned Aerial Systems program will use an enhanced grading system to describe the Instructor's evaluation of a student's performance in each course.

Letter Grade	Percent	Points	Performance
A	93-100	4	Excellent
A-	90-92.9	3.7	Excellent
B+	87-89.9	3.3	Good
B	83-86.9	3	Good
B-	80-82.9	2.7	Good
C+	77-79.9	2.3	Adequate
C	73-76.9	2	Adequate
C-	70-72.9	1.7	Adequate
D+	67-69.9	1.3	Marginal
D	63-66.9	1	Marginal
D-	60-62.9	0.7	Marginal
F	Below 60	0	Unacceptable

- At the beginning of each course, the instructor will inform students of these criteria to be used in evaluating their performance.
- New and transfer students with a plus – minus grading system using different point values for their grades will be assigned Idaho State University point values listed above.
- Other grading symbols may apply as indicated in Idaho State University Undergraduate Catalog.
- Students must earn a C- or better in all Unmanned Aerial Systems courses in order to move forward in the program.
- A cumulative GPA of 2.0 is required for graduation.

Repeating Courses/Changing College of Technology Programs

Any student wishing to repeat a program course, must meet with the course Instructor and Program Coordinator to discuss a plan for the repeating semester. The student will be placed under contract for the duration of the semester(s) that the repeated courses occur. The requirements of the contract will vary based on the reason for the student needing to repeat the course(s), and the recommendations of the Instructor and Program Coordinator. Failure to complete the course(s) under the terms of the contract will result

in the student's dismissal from the program at the time that the student is in violation of the contract terms.

CHANGING COLLEGE OF TECHNOLOGY PROGRAMS

If a student wishes to change his/her College of Technology program, he/she must see a counselor in Student Services and complete administrative paperwork.

Dress Code

Students are to dress in clothes appropriate for the Unmanned Aerial Systems profession. Students are encouraged to dress appropriately in clean clothing and demonstrate good personal hygiene as you would on a job. It is also recommended that protective eyewear be utilized during lab work.

Food/Drink

Lunch and breaks will be decided by each instructor depending on classroom situation and location.

Labs – NO food or drinks will be permitted in the Labs.

Classrooms – Food in the classrooms will be left to the teacher's discretion.

Other Options:

- The RFC building has a cafeteria where you can purchase lunch and breakfast daily, times are subject to change during the semester.
- The T&T building, room 301 has microwaves and a sink where students can prepare food.
- The Rendezvous building has a convenience store and food court, where food can be purchased or prepared daily.

Internships

While on an internship, Idaho State University Student Handbook guidelines and Student Code of Conduct policies are in effect. The drug and alcohol policies for the company utilizing the program intern are also enforced.

Code of Conduct

Stealing, Cheating, Dishonesty, and other violations of the student code of conduct will be handled on an individual basis. Students should familiarize themselves with the ASISU Student Handbook and calendar available in the ISU College of Technology Student Services Office.

Using, possessing, or being under the influence of illicit drugs or alcoholic beverages during school hours is prohibited.

SMOKING IS NOT PERMITTED IN ANY STATE OF IDAHO BUILDING.

Computer Misuse

Inappropriate use of the computer is considered computer misuse. All usage is to pertain to class instructional purposes. The supervisor of each lab will determine what is deemed "inappropriate use" for their particular lab. For specific computer lab policies, see individual lab instructor. Inappropriate use may result in denial of computer lab access at the College of Technology. Refer to the Student Handbook Student Code of Conduct section, for additional information.

Disability Services

Mission Statement

The mission of Disability Services (DS) is to increase equal opportunities and equal access to all programs and services sponsored or funded by Idaho State University. DS is dedicated to creating an accessible environment for students, employees, and community members with disabilities. In achieving this, DS:

Works collaboratively with University Partners to foster a welcoming, diverse, and inclusive University community.

Collaborates with and empowers individuals who have documented disabilities by working together proactively to determine reasonable accommodation(s).

Promotes a culture of self-advocacy, responsibility, and agency.

Ensures compliance with the Americans with Disabilities Act Amendments Act

(ADAAA) and other current legislation.

Readily responds to grievances and advances inclusion through the removal of identified informational, physical, and/or attitudinal barriers.

Advocates for Universal Design (UD) as a crucial framework to support the diverse needs of students, faculty, staff, and community members.

Develops partnerships with external community members/groups to support the advancement of equity and inclusion at the local, state, and national levels.

Provides institution-wide advisement, consultation, and training on disability-related topics, including but not limited to: legal and regulatory compliance and universal design.

Contact Information

Disability Services; Division of Student Affairs

Rendezvous Complex, Room 125
921 South 8th Avenue, Stop 8121
Pocatello, ID 83209-8121
Phone: 208-282-3599
Fax: 208-282-4617
VP for ASL: 208-417-0620
Email: disabilityservices@isu.edu

Office of Equity & Inclusion

Mission Statement

The Office of Equity & Inclusion is committed to creating and maintaining a safe and respectful learning and working environment for all staff and students at Idaho State University by providing leadership, expertise and education in our mission to create an environment where all members of the ISU community can thrive.

[Our](#) webpage will detail the specifics of each of our areas of service to the campus community including:

- EEO policy and procedure
- Civil Rights including harassment and discrimination

- Title IX compliance
- Gender Resource Center
- Diversity Resource Center
- Training, workshops and events

Our helpful and friendly staff are available to work with any member of the university community. We look forward to serving you.

Contact Information

Office of Equity and Inclusion

Rendezvous Complex, Room 157
921 South 8th Avenue, Stop 8315
Pocatello, ID 83209-8315
Phone: 208-282-3964
Fax: 208-282-5829

V. College of Technology Policies

Intoxicants Policy

Any instructor who observes behavior which suggest that a student may be under the influence or detects the odor of an intoxicant of a student will take the following actions:

1. The instructor will notify the student that they will not be allowed in the classroom or lab.
2. Public Safety should be contacted to escort the student to a safe place.
3. The student will meet with the Director of Student Services the following day to discuss which steps should be taken.
4. The Director will communicate with the Office of Student Affairs regarding the violation.
5. The Director will contact the instructor and Department Chair summarizing any outcomes.

This policy does not supersede other laws or university student conduct policies pertaining to alcohol or drug possession, consumption or delivery.

Dismissal Policy

A student may be dismissed from a College of Technology program if the student fails to meet the academic and/or nonacademic continuation standards of the program/department including unprofessional/unethical behaviors and unsafe practices, or if the student is not making satisfactory progress in the program. Prior to making a decision of dismissing a student, the faculty of the program will meet with the student for a disciplinary review in order to give the student due process which includes a student's right to be adequately notified of charges and the opportunity to be heard.

Disciplinary Procedure

1. The faculty will notify the student privately of the incident(s) that have led to a disciplinary review and schedule a meeting time for the review. The purpose of a disciplinary review is to discuss the facts of the incident(s), to hear the student's perspective, and if a violation has occurred, to determine an appropriate level of discipline which may lead to dismissal.
2. The meeting should be scheduled as soon as possible after the

incident(s) occurred.

3. The student should refrain from attending any clinical, lab, externship, etc. that may threaten or pose a danger to the health, safety or welfare of any individual. After the disciplinary review, the faculty should determine what sanction to impose. In determining what sanction to impose, mitigating and aggravating factors may be considered, such as the individual's prior disciplinary record, the nature of the offense, the severity of the damage, injury or harm resulting from the violation, and any restitution made.

Notification Procedures

1. The student must be notified in writing of the outcome of the disciplinary review and if sanctions will be imposed. If the student is dismissed, the letter must be sent by certified mail, return receipt requested.
2. The letter should indicate the incident(s) that occurred and the decision made regarding the incident(s). The student should be notified in the document that he or she has the right of appeal according to the Idaho State University Student Handbook. The student should be given a copy of the ISU Student Handbook or notified that it is available online.

Channels of Redress

An aggrieved student may:

1. Present any unresolved issues to the Department Chairperson. If the Department Chairperson is named in the complaint, the Dean of the College where the alleged infraction occurred shall appoint another member of the college to act in the Chairperson role for the appeals process.
2. Present any unresolved issues in a formal hearing before the Dean of the College involved. In the case of dismissal from a program, that is the college in which the program resides; for an appeal of a course grade, it is the college in which the course was offered. At this hearing, parties shall submit written charges, answers, and arguments to the Dean. The Dean shall preserve these documents for use in later appeals to a Scholastic Appeals Board, if such an appeal becomes necessary. Only written charges, answers and arguments presented at the Dean's formal hearing will be subject to review by a Scholastic Appeals Board. The Deans shall be charged with preserving all tangible evidence and all written charges, answers, and arguments submitted at hearing before them. The student must have specifically demonstrated at the formal hearing before the Dean how the alleged infraction led to his or her dismissal

from the program or adversely affected his or her final grade in order to pursue an appeal to a Scholastic Appeals Board. The Dean must notify, in writing, the student and faculty member of his or her decision within one week following the formal hearing. The Dean shall have the authority to direct the Registrar to change a student's grade.

3. A Department Chairperson or College Dean may elect to utilize an internal committee to assist in making a decision on academic appeals at the departmental and/or college levels. Department Chairs and Deans may interview the student and/or instructor, or conduct an additional investigation deemed appropriate to help in the decision-making process. Nothing contained in these procedures shall act to enlarge or restrict the existing authority, if any, of any Dean or the Provost and Vice President for Academic Affairs to take any action, including the changing of student grades or reinstating a student, outside of the appeals process described herein.

Procedure for an Appeal to Scholastic Appeals Board

1. If the student wants to appeal the decision reached in the formal hearing, he/she must obtain a scholastic appeal petition form from the Office of Student Affairs, and return it there when completed. The completed petition shall include a concise description of the complaint, the signature of the student instituting the petition, and the signatures and comments of the faculty member, Department Chairperson, if any, and the Dean involved, if said persons are still available.
2. Copies of all written charges, answers, and arguments and all tangible evidence presented at the Dean's formal hearing shall be made available to the student to attach to the original petition submitted to the Office of Student Affairs. The petition and additional materials will be secured in the office.
3. A scholastic appeal petition must be initiated before the end of the semester following the formal hearing. The petition is initiated when the student formally presents his or her complaint to the Office of Student Affairs and requests a scholastic appeals petition.
4. The Office of Student Affairs will then notify the Chairperson of the Academic Standards Council of the need to consider the petition. The Chairperson will then choose a Chair for the Scholastic Appeals Board, and the rest of the Board will be constituted.

VI. Idaho State University Policies

The following policies fall under the guidance of the Idaho State University Student Handbook.

For more information on each topic, please find the policy and descriptions using the handbook link.

1. Academic Integrity (page 15; Academic Integrity and Dishonesty Policy ISUPP #4000 for Undergraduates)
2. Academic Standing (page 10; Academic Standing)
3. Petitions (page 16; Petition Policies)
4. Sexual Harassment (page 18; Sexual Harassment Policy)
5. Smoking (page 23; Smoking Policy ISUPP 2370)
6. Substance Abuse (page 20; Substance Abuse Policy)
7. Withdrawal (page 6; Withdrawing from Courses)

isu.edu/Student_Handbook

Additional Idaho State University policies:

1. FERPA
 - isu.edu/ferpa
2. Title IX
 - isu.edu/titleIX
3. Satisfactory Academic Progress
 - isu.edu/satisfactory-academic-progress

VII. Idaho State University Resources and Services

The following are Idaho State University resources and services to help our students succeed.

For more information on each topic, please use the links given.

1. Career Services
 - isu.edu/career
2. Commencement
 - isu.edu/graduation
3. Counseling and Testing Services
 - isu.edu/ctc
4. Disability Services
 - isu.edu/disabilityservices
5. Health at ISU
 - isu.edu/health
6. Parking Services
 - isu.edu/parking
7. Student Resources
 - isu.edu/student-resources

VIII. College of Technology Resources and Services

Section I: Services for Students

Student Services: This office is located in two locations, the main floor of the Roy F. Christensen (RFC) Complex, Room 101, and the William M. and Karin A. Eames Advanced Technical Education and Innovations (Eames) Complex, Room 102. Student Services assists students with specific information about the programs at the College of Technology. Academic advisors are available to give students assistance with admissions, class and schedule advisement, academic resources, and specific information pertaining to a student's educational goals.

Hours are 7:30 am to 5:00 pm, Monday through Friday. Appointments can be made by calling (208) 282-2622. Appointments are recommended but are not required. Tours of the programs are available by appointment and can be set up by calling (208) 282-2800. isu.edu/tech/student-services

Tutoring Assistance: Students who are experiencing difficulties with their program instruction or classroom assignments may receive assistance. The student's instructor should be contacted first, as many of the training programs have 'peer tutors' available who are familiar with the required curriculum and assignments.

Note: It is important to request assistance as EARLY in the semester as possible! At the point a student recognizes he/she is having difficulty, help should be sought immediately! Contact the TAP Center, (Tutoring, Academic support, Peer mentoring), located in Room 101 of the RFC Complex. Or telephone at (208) 282-3208 for an appointment to discuss specific tutoring needs. isu.edu/tech/tutoring

The Center for New Directions: Located within the RFC Complex on the third floor. The Center's telephone number is (208) 282-2454. Support programs are available at no cost for men and women who are interested in entering/re-entering the job market due to issues which might include: divorce; separation; death; or disability of a spouse. Services are available on job seeking skills, career information, self-esteem, self-confidence building, and personal counseling. The Center also provides a limited number of scholarships for single parents and for women and men interested in pursuing 'not-traditional' fields of training. isu.edu/cnd

Section II: Registration and Fee Collection Policy

- All students who are enrolled in semester-based programs must pay their tuition by the Friday before classes begin to avoid a \$50 late fee. For tuition payment information, login to the ISU BengalWeb and go to the Finances tab.
- Students who are enrolled only in the eight-week classes (early and late), must pay tuition by the first day of class.

Note: It is the individual student's responsibility, regardless of funding source, to see that their tuition is paid on time and that they are officially enrolled at ISU. Students who do not pay tuition prior to the deadline may be disenrolled.

Section III: Financing Your Education

Students attending the ISU College of Technology can apply for federal financial aid by submitting a Free Application for Federal Student Aid (FAFSA) form each year they are enrolled at the University. FAFSA applications are available on the web at:

studentaid.gov/fafsa

It is strongly recommended that students apply early. Keep the Financial Aid office notified of any changes in student status such as address change, marriage, etc.

Note: Students who leave school prior to successful completion may have to repay federal financial aid received. Call the ISU Financial Aid office immediately if you plan to withdraw from school, (208) 282-2756. The website for financial aid is:

isu.edu/financialaid

Numerous scholarships are available to College of Technology students. The ISU Scholarship Department website lists those scholarships through the Bengal Online Scholarship System (BOSS).

The most common scholarships are the Associated Students of ISU (ASISU) Need and Scholastic awards. Funds for these scholarships come from a portion of the registration fees each student pays. Many scholarships are donated by business/industry, organizations, or individuals and have specific criteria, which must be met.

isu.edu/scholarships

Section IV: Short-Term Loans

The Short-Term loan program is funded by Friends of Idaho State University. It is limited to loans for books and educational expenses. The maximum amount of each loan is

\$500. The loans are issued for up to 90 days. They must be repaid upon receipt of financial aid, 90 days after issue, or the last day of the semester, whichever arrives first. Your ISU internal credit rating will be reviewed prior to loan approval. Failure to pay this loan as agreed will adversely affect the credit rating used internally by ISU.

isu.edu/short-term-loans

Section V: Traffic and Parking

Note: Please refer to the ISU Parking web address at:

isu.edu/parking

Every motor vehicle on the ISU campus must be registered and display an appropriate ISU decal. Parking permits are available at the ISU Traffic Office located at the corner of South 5th and Humboldt Street, telephone (208) 282-2625.

Cost:

- General Lot: \$100
- Reserved Lot: \$300
- Reduced Fee: \$50 (at Holt Arena only)

Students may park only in the area their parking decal designates. Students at the College of Technology may not park in the Cosmetology Patron parking spaces. The parking meters at the RFC Complex are reserved for visitors and new applicants inquiring about school. Students are NOT PERMITTED to park in metered spaces. Students should be aware of the ISU towing policy. Any vehicle will be towed at the owner's expense when it accumulates \$50 in citations.

Any traffic tickets resulting in fines owed to the University must be paid or student's transcripts, certificates, and/or degrees will not be released upon completion of their training program. In addition, registration for the next term will not be permitted until the fines and other financial obligations are paid or proper arrangements are made by the student.

Section VI: Transportation

ISU Commuter Express: Idaho State University Commuter Express is a system designed to assist commuting students enrolled at ISU with a source of transportation to and from the campus. Buses run on a daily basis (Monday through Friday) and pick up students at various locations in outlying areas of the region including Idaho Falls

and Blackfoot. The bus schedule operates from the first day of each semester and continues until the last day of final examination week. For information on costs and schedule, telephone (208) 282-4460, or go to:

isu.edu/transportation/commuter-express

Bengal Shuttle: Pocatello Regional Transit (PRT) provides a shuttle bus service on campus from Holt Arena to various drop off points on a 10-minute basis during the school day and is free of charge. PRT provides transportation services within the metropolitan Pocatello vicinity. Student discounts are available. For information on schedule and drop off points, go to:

isu.edu/parking/bengal-shuttle

IX. Handbook Signature Form & Photography Consent Release



**Idaho State
University**

**College of
Technology**

HANDBOOK SIGNATURE FORM

I acknowledge that I have received, read and understand the Unmanned Aerial Systems Handbook.
I have also reviewed the Idaho State University Student Handbook and understand the privileges and responsibilities of attending Idaho State University.

PRINTED NAME

DATE

SIGNATURE

BENGAL ID #

INSTRUCTOR SIGNATURE

CONSENT FOR PHOTOGRAPH RELEASE

I understand that my photograph may be used for educational purposes. I also understand that these photographs may be used in classroom discussions, reproduced to facilitate written and digital formats (including online), and/or be used in promotional materials (brochures, pamphlets, flyers, etc).

- If there are limitations, please check one of the following boxes:
- Photographs must be altered to ensure facial identity is hidden.
 - Do NOT use my photo for promotional or educational use.

PRINTED NAME

DATE

SIGNATURE

X. Computer Usage Policy



**Idaho State
University**

**College of
Technology**

COMPUTER USAGE POLICY

Person(s) using any of the ISU computing resources for personal gain, violation of security/privacy or whootherwise compromise the integrity of the hardware and/or software shall be prosecuted to the full extentof the law.

Legitimate use of a computer or computer network does not extend to whatever you are capable of doing with it. Although some rules are built into the system itself, these restrictions cannot limit completely what you can do and can see. In any event, you are responsible for your actions whether or not rules are built in, and whether or not you can circumvent them.

Inappropriate use of the computer is considered computer misuse. The supervisor of each lab will determine what deemed "inappropriate use" for their particular lab. For specific computer lab policies, see individual lab instructors. Inappropriate use may result in denial of computer lab access at the College of Technology.

The misuse of this computing account, or use of an account belonging to another, may result in the loss of your computer privileges. Where computing is required to complete course work this may effectively require transfer to a non-computer related program and/or hinder your pursuit of a degree. Examples of misuse are: sharing your personal account with another individual, using unauthorized passwords, use for financial gain or business purposes, sending offensive electronic mail or internet correspondence, chain letter, or other such correspondence, unauthorized transfer of computer programs or data, attempts to circumvent established procedures, computer security breach or attempts to break security.

I have read the entire student computing contract. I acknowledge and agree to use the ISU computing resources solely for University instructional, administrative, or research activities in accordance with above policy. I further acknowledge that any abuse of the above privilege may result in loss of computing privileges whether or not such privileges are necessary for continued enrollment in my present course of study.

PRINTED NAME

DATE

SIGNATURE

BENGAL ID #