

**College of Technology
College Executive Committee Meeting Summary
September 1, 2020**

Representation:

<u>ex</u>	Don Allen	<u>X</u>	Sharie Ellis (alternate)
<u>X</u>	Robert Liimakka	<u> </u>	Kent Roberts (alternate)
<u>X</u>	Jeremy Perschon	<u> </u>	Amy Petersen (alternate)
<u> </u>	Kevin Cornwall	<u> </u>	Geran Call (alternate)
<u>X</u>	Carol Grimes	<u> </u>	Alesha Churba (alternate)
<u>X</u>	Mike Clarke	<u> </u>	Lance Howell (alternate)
<u>X</u>	Angie Lippiello	<u>X</u>	Phoebe Greene (alternate)
<u>X</u>	David Smith	<u>ex</u>	Joanne Trammel (alternate)
<u>X</u>	Rob Shroll	<u> </u>	
<u>X</u>	Barry Everett Jr.	<u> </u>	
<u>X</u>	Wesley Usyak	<u> </u>	

Call to Order

President Michael Clarke called the meeting to order at 3:35 PM via ZOOM.

Announcements

None

Approval of Minutes

Barry Everett Jr. moved to approve the May minutes and Wesley Usyak seconded the motion. Minutes were approved by unanimous vote.

Reports:

CEC Committees:

Faculty Senate—*Phoebe Greene*: President Satterlee discussed COVID and ISU. Things are going well. For spring semester there is at this time, no plans for a changed schedule. Six-year programs reviews will be taking place. The program health and sustainability committee is still looking at programs on campus. An ombudsperson is still needed.

Rank and Promotion—*Angie Lippiello*: Teresa and Angie have met. The timeline for rank and promotion is set. Everything is in the BOX folder. There are 15 candidates. By Wednesday, September 30 at midnight candidates must complete the process. Angie is determining when the best time will be for candidate meetings to discuss the process. She will be sending out an email soon. CEC will look at applications during the November meeting for the final approval before they go to the Dean.

Two candidates were on the committee so the committee needs two new members. Angie will contact past candidates to see if any of them would serve on the committee. Currently the committee is Angie, Matt Wilson, and Dave Smith. Committee work won't be that hard this year since all the changes have been made and approved.

Outstanding Faculty Achievement Award— A new committee chair is needed since Wesley is now on UCC. No nominations from CEC were made. Mike Clarke will contact Teresa to see if anyone outside of CEC would be willing and able to serve as the committee

chair. Wesley reported that most of the work occurs spring semester in coordination with department chairs. Everything is in BOX.

Old Business:

Members gave updates on how programs are doing with the changes due to COVID. Most programs feel that things are going well but that teaching through face coverings is challenging for many reasons. Several programs have split classes going at the same time to provide distancing. Members were reminded that if they are sharing OWL cameras they need to remember to log out completely for the next teacher.

New Business:

Steve Clay was elected as the new UCC representative. Angie Lippiello moved to approve his election, Robert Liimakka seconded. Vote was unanimous in favor. He will be informed in time to attend the first UCC meeting on Thursday.

Don Allen will fill the open BASS spot on this committee. Two alternates are still needed from that department and one alternate is needed from Trade and Industrial. Mike will reach out to the department chairs for help filling those openings.

The CEC bylaws need to be reviewed and revised. Geoffrey Bennett started the process. Carol will begin that process again and report back to the committee next month.

TAC meetings remain an expectation. Zoom meetings before October is over are requested from leadership.

Discussion about salaries of new hires often being higher than salaries of instructors with more experience. This situation is common and doesn't only occur in certain programs. Salary increases for instructors are tied to rank and promotion. The most up-to-date information is that this year's successful rank and promotion candidates will see the salary increases.

Next Meeting

The next College Executive Committee meeting will be held **October 6, 2020**.


Adjournment

Barry Everett Jr. moved to adjourn, Angie Lippiello seconded the motion. The meeting was adjourned at 4:06 PM.

 _____ 10-9-20
College Executive Committee President Date

 _____ 10-7-2020
College Executive Committee Secretary Date

I have read the actions taken at the September 1, 2020 meeting of the College Executive Committee.

 _____ 15 Oct 2020
Dean Date