

**College of Technology
College Executive Committee Meeting Summary
October 1, 2019**

Representation:

<u> X</u>	Geoffrey Bennett	_____	Sharie Ellis (alternate)
<u> X</u>	Robert Liimakka	_____	Kent Roberts (alternate)
<u> X</u>	Jeremy Perschon	_____	Amy Petersen (alternate)
<u> X</u>	Kevin Cornwall	_____	Geran Call (alternate)
<u> X</u>	Carol Grimes	_____	Alesha Churba (alternate)
<u> X</u>	Mike Clarke	_____	Lance Howell (alternate)
<u> X</u>	Angie Lippiello	_____	Phoebe Greene (alternate)
_____	David Smith	_____	
_____	Rob Shroll	_____	
<u> X</u>	Barry Everett Jr.	_____	
<u> X</u>	Wesley Usyak	_____	

Call to Order

President Robert Liimakka called the meeting to order at 3:35 p.m.

Announcements None

Approval of Minutes

Geoffrey Bennett moved to approve the September minutes and Jeremy Perschon seconded the motion. Minutes were approved by unanimous vote.

Reports:

CEC Committees:

Faculty Senate—*No report.* Ryan Pitcher told committee prior to the meeting that he had been to one Faculty Senate meeting and did not have anything to report yet.

Rank and Promotion—*Angie Lippiello:* There are four applications in process. Box folders are closed, applications are at department committee review currently. Will then go to the department chairs for review and letter of support. During the Nov. 5 CEC meeting the committee will review applications as a group, completing the checklists collectively. If committee members are also applicants, the committee member will leave the meeting when his/her application is being reviewed. Angie will send committee members more information via email before the November meeting. During the spring semester CEC will review the proposed Rank and Promotion policies which are being changed to better fit the process and requirements of academic affairs.

Outstanding Faculty Achievement Award—*Wesley Usyak:* Past winners have been contacted with the request to serve on the committee. Some have responded. Wesley will continue to reach out to past winners for help. The next steps are to send the criteria form to department chairs who then nominate. This will take place during spring semester.

Old Business:

Bylaw review and bylaw breakout was tabled until further notice. Michael Clarke will contact committee members who agreed to review bylaw changes.

New Business:


Some faculty have been informed that the COT graduation ceremonies will no longer be held. President Satterlee wants all students to attend the main graduation so that everyone feels a part of the university. There will be two ceremonies-one for undergraduate degrees and certificates, the other for graduate degrees. It is unclear if these will take place on the same day. There were questions about who has been notified of this change and what faculty are supposed to tell graduates for December. Geoffrey informed the committee that there is a ceremony planned for the whole university in December but did not know details. The performing arts building is still reserved for the next two semesters and COT will be allowed to hold a reception the night prior to the campus-wide graduation ceremony.

Next Meeting

The next College Executive Committee meeting will be held **November 5, 2019**. Members are encouraged to bring electronic devices to access documents in BOX for the meeting and for the review of the Rank and Promotion applications. Michael Clarke has been technical support and has been able to have both screens available for committee to view documents.

Adjournment

Michael Clarke moved to adjourn, Barry Everett Jr. seconded the motion. The meeting was adjourned at 4:03 p.m.


College Executive Committee President _____ 11/05/19
Date


College Executive Committee Secretary _____ 11-5-19
Date

I have read the actions taken at the October 1, 2019 meeting of the College Executive Committee.


Dean _____ 11 Nov 2019
Date