



A Major Academic Plan (MAP) is one way to complete a degree in a set number of semesters. The *example* below is only one strategy. Actual plans for individual students will vary based on advisor recommendations and academic needs. Official Program Requirements including Major, General Education, Electives, and university requirements (see pg.2) are based on Catalog Year.

| Course Subject and Title | Cr. | Min. Grade | *GE, UU or UM | **Sem. Offered | Prerequisite | Co-Requisite |
|--|-----------|------------|---------------|----------------|---|---|
| Semester One | | | | | | |
| BT 1111: Applied Business Principles | 3 | C- | | F, S | Minimum score of 14 on ALEKS or equivalent | |
| BT 1116: Professional Leadership Development | 1 | C- | | F, S | | |
| BT 1117: Successful Workplace Communications | 3 | C- | | F, S | | |
| BT 1120: Introduction to Financial Accounting | 3 | C- | | F, S | | |
| BT 1144: Business Document Processing | 3 | C- | | D | Typing speed of 25 nwpm recommended | |
| BT 1170: Computer Literacy and Business Software | 3 | C- | | F, S | | |
| Total | 16 | | | | | |
| Semester Two | | | | | | |
| BT 1123: Financial Business Applications | 3 | C- | | F, S | | |
| BT 1124: Computerized Accounting | 3 | C- | | F, S | Typing speed of 25 nwpm recommended | |
| BT 1175: Harnessing Digital Data Using Spreadsheets and Databases | 3 | C- | | D | Typing speed of 25 nwpm recommended | |
| BT 1180: Digital Communications: Foundations | 3 | C- | | D | BT 1170 or instructor permission | BT 1170 or instructor permission |
| BT 1181: Digital Communications: Implementation | 3 | C- | | D | BT 1180 or instructor permission | BT 1180 or instructor permission |
| Total | 15 | | | | | |
| Semester Three | | | | | | |
| GE Objective 1: Any | 3 | D- | GE | | | |
| BT 1115: Practicum | 2 | S/U | | F, S, Su | | |
| BT 1135: Employees and HR Principles | 3 | C- | | F, S | BT 1111, 1117, or instructor permission | BT 1111, 1117, or instructor permission |
| BT 2145: Integrated Computer Applications Capstone | 3 | C- | | D | BT 1144, 1170, 1175, or instructor permission | |
| BT Elective ^y – must be from approved/recommended list | 3 | C- | | F, S | | |
| Total | 14 | | | | | |
| Semester Four | | | | | | |
| GE Objective 2: Any | 3 | D- | GE | F, S | | |
| GE Objective 3: MGT 2216 Business Statistics (recommended) | 3 | D- | GE | F, S | ENGL 1101/P AND MATH 1108 or MGT 1116 or TGE 1140 | |
| GE Objective 6: Any | 3 | D- | GE | | | |
| Elective GE: Any Objective Not Previously Applied | 3 | D- | GE | | | |
| MGT 2261: Introduction to Business Law OR PARA 1110: Introduction to Law | 3 | C- | | F, S F | Sophomore standing | |
| Total | 15 | | | | | |

*GE=General Education Objective, UU=Upper Division University, UM= Upper Division Major

**See Course Schedule section of Course Policies page in the e-catalog (or input F, S, Su, etc.)

