

Catalog Year 2023-2024

AAS, Administrative Management Concentration (if relevant)

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A Major Academic Plan (MAP) is one way to complete a degree in a set number of semesters. The *example* below is only one strategy. Actual plans for individual students will vary based on advisor recommendations and academic needs. Official Program Requirements including Major, General Education, Electives, and university requirements (see pg.2) are based on Catalog Year.

Course Subject and Title	Cr.	Min. Grade	*GE, UU or UM	**Sem. Offered	Prerequisite	Co-Requisite
Semester One						
BT 1111: Applied Business Principles	3	C-		F, S	Minimum score of 14 on ALEKS	
·					or equivalent	
BT 1116: Professional Leadership Development	1	S		F, S		
BT 1117: Successful Workplace Communications	3	C-		F, S		
BT 1120: Basic Accounting	3	C-		F, S		
BT 1144: Business Document Processing	3	C-		D		
BT 1170: Computer Literacy and Business Software	3	C-		F, S		
Total	16					
Semester Two						
BT 1123: Financial Business Applications	3	C-		F, S		
BT 1171: Computerized Accounting		C-		F, S		
BT 1175: Harnessing Digital Data Using Spreadsheets and	3	C-		D		
Databases						
BT 1180: Digital Communications: Foundations		C-		D	BT 1170	
BT 1181: Digital Communications: Implementation	3	C-		D		BT 1180
Total	15					
Semester Three						
GE Objective 1: ENGL 1101 Writing and Rhetoric I	3	C-	GE	F, S, Su	Appropriate placement score	
BT 1115: Practicum	2	C-		F, S, Su		
BT 1135: Employees and HR Principles	3	C-		F, S	BT 1111, BT 1117	
BT 1145: Integrated Computer Applications	3	C-		D	BT 1144, BT 1170, BT 1175, or	
					instructor permission	
BT Elective [¥] – must be from approved/recommended list	3	C-		F, S		
Total	14					
Semester Four	1	1	1	1		
GE Objective 2: COMM 1101 Fundamentals of Oral Comm	3	C-	GE	F, S		
GE Objective 3: TGE 1140 Survey of Applied Mathematics		C-	GE	D	MATH 0025, TGE 1100A, or	
(recommended)	3				equivalent	
GE Objective 6:		C-	GE			
Elective GE: Any Objective Not Previously Applied		C-	GE			
MGT 2261: Legal Environments of Organizations	3	C-		F, S	Sophomore Standing	
Total *GE=General Education Objective, UU=Upper Division University, UN	15					

^{*}GE=General Education Objective, UU=Upper Division University, UM= Upper Division Major

^{**}See Course Schedule section of Course Policies page in the e-catalog (or input F, S, Su, etc.)

AAS, Administrative ivialiagement			age z		
2023-2024 Major Requirements		GENERAL EDUCATION OBJECTIVES			
<u> </u>	CR 45	Satisfy Objectives 1,2,3,4,5,6 (7 or 8) and 9			
MAJOR REQUIREMENTS		1. Written English (6 cr. min) ENGL 1101	3		
BT 1111: Applied Business Principles	3				
BT 1115: Practicum	2	2. Spoken English (3 cr. min) COMM 1101	3		
BT 1116: Professional Leadership Development	1	3. Mathematics (3 cr. min) TGE 1140 (recommended)	3		
BT 1117: Successful Workplace Communications	3	4. Humanities, Fine Arts, Foreign Lang.			
BT 1120: Basic Accounting	3				
BT 1123: Financial Business Applications	3				
BT 1135: Employees and HR Principles	3	5. Natural Sciences			
BT 1144: Business Document Processing	3				
BT 1145: Integrated Computer Applications	3				
BT 1170: Computer Literacy and Business Software	3				
BT 1171: Computerized Accounting		6. Behavioral and Social Science (1 courses; 3 cr. min)	_		
BT 1175: Harnessing Digital Data Using Spreadsheets and		Any			
Databases	3				
BT 1180: Digital Communications: Foundations		One Course from EITHER Objective 7 OR 8			
BT 1181: Digital Communications: Implementation		7. Critical Thinking			
MGT 2261: Legal Environments of Organizations	3	8. Information Literacy			
You - 1	3	9. Cultural Diversity			
*BT Electives approved/recommended courses		Consul Education Floating to your 20 on using			
Any BT course not already required for degree requirements			ecessary)		
CMP 2231: Introduction to Graphic Design ECON 2201: Principles of Macroeconomics (GE Obj. 6)		Any approved course Total GE	1!		
ECON 2202: Principles of Microeconomics (GE Obj. 6)		Undergraduate Catalog and GE Objectives by Catalog Year			
FCS 4470: Consumer Economics		http://coursecat.isu.edu/undergraduate/programs/			
FIN 1115: Personal Finance (GE Obj. 8)					
		MAP Credit Summary	CR		
		Major			
		General Education			
		Upper Division Free Electives to reach 36 credits			
		Free Electives to reach 120 credits			
		TOTAL	60		
			Confirmed		
		Graduation Requirement Minimum Credit Checkist	X		
		Minimum 36 cr. General Education Objectives (15 cr. AAS)			
		Minimum 15 cr. Upper Division in Major (0 cr. Associate)			
		Minimum 36 cr. Upper Division Overall (0 cr. Associate)			
		Minimum of 120 cr. Total (60 cr. Associate)			
Advising Notes		MAP Completion Status (for internal use only)			
		Date			
		CAA COT			
		CAA or COT: MLH 07/14/2023			
		Complete Callege Assessing Manager Law Very			
		Complete College American Momentum Year			
		Math and English course in first year-Specific GE MATH course ide			
		9 credits in the Major area in first year			
		15 credits each semester (or 30 in academic year)			
		Milestone courses			

Form Revised 9.10.2019