Book & Tool List

BUSINESS MANAGEMENT & ENTREPRENEURSHIP TECHNOLOGY

Intermediate Technical Certificate: Hospitality Management

Book List for ITC – Hospitality Management

Course	Course Title	Book Title	ISBN	Cost
BT 1117	Successful Workplace Communications	Emotional Intelligence 2.0 – with Passcode, 09 Ed.	9780974320625	34.99
BT 1117	Successful Workplace Communications	Gregg Reference Manual – Text Only, 11th 11 Ed.	9780073397108	132.28
BT 1117	Successful Workplace Communications	Business Communication Today, 16th 26 Ed.	9780135354643	94.99
BT 1123	Financial Business Applications	Perusall: Millionaire Next Door Access	2818440010019	19.99
BT 1124	Computerized Accounting	QuickBooks Online: Basics, Academic Year 2026-2027	9781640616820	66.86
BT 1144	Business Document Processing	Shelly Cashman Series Collection, Microsoft 365 and Office – MindTap, 25 Ed.	8220136334172	177.50
BT 1193	Hospitality Law	Hospitality Law: Managing Legal Issues in the Hospitality Industry, 6th 26 Ed.	9781394321209	80.43
			TOTAL	**$607.04**

Course Fees for ITC – Hospitality Management

Course	Course Title	Fee
BT 1116	Professional Leadership Development	30.00
	TOTAL	**$30.00**

Summary

Tuition	$9,339.00
Books	$607.04
Fees	$30.00
Program Total	$9,976.04

**Costs listed are estimations and should not be considered a guarantee.*