















APPLICANT CHECKLIST

Application Checklist: Complete application requirements by 5:00 PM on November 15, 2019

- Acceptance to Idaho State University verified with student identification number on nursing application
- Submit any required Course Petitions **by November 1, 2019 or earlier (if applicable)**
- Meet with College of Nursing Academic Adviser to determine eligibility
-  Upload copy of Advising Certification Form to the nursing application website
 - Verify successful completion of at least 20 prerequisite course credits
 - Verify minimum GPA of 3.0 among completed prerequisite courses combined with ADN courses
-  Complete the electronic application for Bachelor of Science in Nursing Completion Program for RNs
 - Application available at <https://elearn.isu.edu/moodle/course/view.php?id=60>
 - Application and documents for the application process can be submitted through this site
- Official transcripts on file at ISU Registrar's Office (or ISU Admissions for new ISU applicants)
-  Upload ISU Degree Works print out and/or unofficial transcripts to the nursing application website
 - Verify successful completion of at least 20 prerequisite course credits – **highlight courses**
 - Verify current enrollment and/or plan for completion of all prerequisite courses
-  Upload copy of **APPROVED** Course Petition Form(s) to the nursing application website (if applicable)
-  Submit non-refundable \$50 nursing application fee
- Evaluate personal immunization status and begin assembling documentation to prepare for possible admission. These documents will need to be in electronic format to upload for admission (if accepted).

Admission Checklist (if accepted): Complete admission requirements by 5:00 PM on December 15, 2019

-  Submit the Admission Agreement Form in the College of Nursing Application Site **by December 1, 2019**
-  Upload order confirmation for Criminal History Evaluation **between December 1 and December 15, 2019**
-  Upload completed Plan of Study Form
-  Upload copy of current and unencumbered Idaho RN license
-  Upload completed Health Evaluation Form completed by health care provider
-  Upload completed Clinical Agency Consent and Release & Health Insurance Agreement Form
-  Upload proof of Health Insurance Policy/Card including your name to verify current coverage
-  Upload completed official verification of current required immunizations/titers
-  Upload copy of current American Heart Association (AHA) Basic Life Support (BLS) CPR certification
- Submit transcripts verifying successful completion of any remaining prerequisite courses and/or associate degree in nursing **by the beginning of the Spring 2020 semester**

This form is for applicant use only – do not submit with application materials

Appointments to meet Academic Adviser can be scheduled by calling (208)-282-2132 or (208)-282-4481