



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

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I want to personally invite you to consider a challenging and rewarding opportunity to work as a temporary Health Facility Surveyor for the Department of Health and Welfare's Division of Licensing and Certification. We are seeking registered nurses, licensed in Idaho, to be a part of our survey teams that inspect skilled nursing facilities to ensure they meet state licensing and federal certification requirements. All positions require travel to skilled nursing facilities located across the state.

The Department of Health and Welfare is Idaho's leader in the field of health and human services. Our vision is to provide leadership for a sustainable, integrated health and human services system in Idaho.

The Department holds three core values--integrity, high quality customer service, and quality.

Our Department's mission is to promote and protect the health and safety of Idahoans—in the Division of Licensing and Certification, we support that mission by ensuring Idaho health facilities and agencies comply with applicable federal and state statutes and rules and by promoting individuals' rights, well-being, safety, dignity, and the highest level of functional independence.

The employees in our division are some of the most committed and hard-working individuals I have ever worked with, and their passion for the work they do never ceases to amaze me.

The Department continually seeks talented emerging leaders to join our team. We seek individuals who are committed to lifelong learning, who enjoy relationship building, and who believe in the vision of the Department.

To start, interested professionals will be trained by the Department as a health facility surveyor and will also attend training provided by the Centers for Medicare and Medicaid Services (CMS). The trained surveyor must then pass the Surveyor Minimum Qualifications Test (SMQT) to be certified by CMS to function independently during a survey of skilled nursing facilities. This training period can take up to six months. Surveyors are paid by the Department during this training period, and the travel costs for the training and CMS certification are also paid by the Department.

Once the temporary surveyor is trained, the surveyor has the opportunity to become part of a Department survey team, on a full or part-time basis. Full-time work entails at least 40 hours per week, with overtime accruing as paid compensatory time that can be taken off between survey assignments. Part-time work entails two week commitments—one week to complete an on-site survey, and one week to complete the survey report.

On-site surveys and complaint investigations require surveyors to conduct observations, interviews with facility staff and residents, and record review to ensure the facility's compliance with Medicare, Medicaid, and State Licensure laws, regulations, and policies. Those requirements exist to promote residents' rights, well-being, safety, dignity, and the highest possible level of functional independence.

If you are seeking the type of job in which you feel you truly make a difference in the lives of others, this just may be the opportunity for you.

Very sincerely,

Tamara Prisock, Administrator  
Division of Licensing and Certification