

IDAHO STATE UNIVERSITY
Department of Human Performance and Sport Studies
HPSS 4480 Coaching Problems - Procedures

Purpose of Course

The Coaching Problems course is a planned field experience, giving students on-site experience related to their degree program. The student works primarily under direction of the on-site supervising coach, with periodic reports to the university supervisor of the course.

Arrangements

The student is expected to arrange the experience, but only after consultation with the course instructor. The student will follow professional courtesy in making arrangement with the school, college, or other setting, by going through proper channels to seek permission to serve as a trainee in that setting.

Student Responsibilities

The student will do the following:

- Discuss the purposes and procedures for the course with the course instructor prior to making any specific contact at the potential placement site and prior to registration for the course.
- Follow all procedures as outlined here and/or by the course instructor.
- Work with the on-site supervising coach to define duties to be performed; list these duties on the placement form; return the placement form to the course instructor prior to beginning coaching duties (the student will not be able to register for this course until this form is received, *and the instructor lifts the block*). **NOTE: Registration on Bengal Web defaults to one credit. This course has variable credits, insert the appropriate number in the box.**
- Perform duties as agreed to and as assigned by the on-site supervising coach and/or university course instructor. Keep a journal of the duties performed, including:
 - record of what the student coach has done
 - ☐ systematic notation of specific application of knowledge gained from prior and current semester courses such as Psychology of Sport, Kinesiology, Physiology of Exercise, Care & Prevention of Athletic Injuries, Management, etc.
 - ☐ accurate log of time spent in the duties done for the course (90 clock hours are required)
 - ☐ samples of any written or other material produced in the coaching assignment
 - ☐ other relevant information.
- Report to the course instructor at 3 to 4 week intervals during the semester, or 2 week intervals during the summer session, to discuss the coaching experience (phone contact, MOODLE, or e-mail contacts may be arranged).
- Notify the course instructor immediately about any extraordinary event or problem that may occur during or related to the coaching done.
- Solicit feedback from the supervising coach periodically concerning your work.
- At the end of the semester the student should:
 - ☐ Submit the final copy of the journal and log to the course instructor.
Check with course instructor for submission method: hard copy, email or MOODLE.
 - ☐ Obtain the signature of the supervising coach and submit the Verification form to the course instructor.
 - ☐ Schedule and hold a closing conference with the course instructor.

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HPSS 4480 Coaching Problems - Placement and Duties

Student Name _____ Semester _____
Student ID # _____ Credits (1-3 cr, May be repeated, total 4) _____
E-mail _____ Phone _____

Placement: Location and Assignment

A. Location of Coaching

Name of School or
Other Organization _____

Address _____

B. Assignment in Coaching

Title _____

C. On-Site Supervising Coach

Name _____

Position _____

E-mail address _____ Phone # _____

Duties anticipated for student (list here and add separate pages as needed with a description of what you are likely to do for each duty listed)

Signatures

Student _____ Date _____

On-Site Supervisor _____ Date _____

Course Instructor _____ Date _____

Instructor's Email for communication

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Verification of Completed Duties

Student Name _____ Semester _____

Coaching Duties COMPLETED by Student

Name of School or
Other Organization

Supervising Coach

Address

Phone _____ e-mail _____

VERIFICATION

The student named above satisfactorily completed duties agreed to at the start of the semester (or revised duties as assigned and agreed).

The total number of hours the student coached and did related work under my supervision was: _____ hours.

Signature of Supervising Coach: _____

Name of Supervising Coach (printed): _____

Date: _____

<p>DIRECTIONS TO STUDENT: Return your journal and verification form to the course instructor no later than 2 weeks before the end of the semester or 1 week before the end of the summer session.</p>
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