



Instructions to Register for 2+ Courses and Pay Once

(Using the Cart Feature)

1. Click here to enter the [course catalog](#).
2. Use the drop-down menu to select the category 'Covid PD Courses'.
3. Click on 'Learn More' on the first course you wish to register for.
4. Click on 'Register Now' and either create an account or login.
5. Click 'Submit Registration'. You will then see your cart and total balance due thus far.
6. To continue to register for another course, click on 'Click Here to See A List of Events' at the bottom of the screen.
7. Use the drop-down menu again to select the 'Covid PD Courses' category
8. Continue the process above to register for multiple courses, then check out when desired.