1. Go to grad school page [https://www.isu.edu/apply/graduate/](https://www.isu.edu/apply/graduate/) and set up an account

2. Admission requirements:
   For full admission to the Master of Arts Program, the applicant should have a cumulative GPA of 3.0 in upper-division graduate study, and submit official GRE scores. The applicant must also submit three letters of recommendation and a statement of his/her personal goals that will be weighted equally with the applicants GPA and GRE Scores.

   The program also employs an admission scoring system which awards M.A. applicants points based on the evaluation and scoring of four components:

   1. Upper-division undergraduate GPA
   2. Scores on the Graduate Record Exam (GRE)
   3. The quality of letters of recommendation
   4. The quality of the applicant’s goal statement.

   [http://coursecat.isu.edu/graduate/artsandletters/politicalscience/#programstext](http://coursecat.isu.edu/graduate/artsandletters/politicalscience/#programstext)

3. Materials to be uploaded for Graduate School application process:
   - Transcripts
   - GRE Scores (if needed, see admission requirements)
   - Three letters of recommendation
   - Statement of personal goals

4. If applying for funding see attached funding applications.
Idaho State University Department of Political Science
Application for Teaching Assistantship and Fellowship

DUE March 1

Application for a graduate: ______ Teaching Assistantship ______ Fellowship

Political Science Fields (order of preference)
____________________________________________
____________________________________________
____________________________________________

Name in Full ______________________________________________________________________

First Middle Last

Present Address ______________________________________________________________________

Home Address ________________________________________________

Place of Birth ____________________________________________ Date of Birth__________________

Citizenship ____________________________________________________________________

Major Field Degrees Dates of Colleges attended Dates of Study Granted Degrees

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

____________________________________________________

*(If still in college, indicate the date on which requirements for the degree will be met. Admission and financial aid are provisional in this case.)

If you have a reading knowledge of any foreign languages, list such languages and indicate for each whether you read with fair, good or excellent facility.

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

Purpose of taking graduate work. ______________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

What do you plan to do after receiving your degree? _______________________________________
Honors, fellowships or scholarships, if any, which have been awarded to you. ___________________
__________________________________________________________________________________

Assisting positions held while in college, if any, and dates. _________________________________
__________________________________________________________________________________

If employed since graduation, give positions held (including present position, if any) with names of
institutions or firms, and dates. In case of teaching positions, give rank or title and the subjects taught.
__________________________________________________________________________________
__________________________________________________________________________________

Names and addresses of three college teachers who will serve as reference and Have Been Requested by
you to send recommendations to the dean of the college or the chairman of the department concerned.
__________________________________________________________________________________
__________________________________________________________________________________

Work policy:
“A student with a graduate assistantship or fellowship may be employed in addition to the awarded
stipend. This employment may only occur with permission of the Dean of the Graduate School and
usually must be limited to 6 hours per week. Requests for permission for such employment must be
sent in writing by the department chair or graduate program director to the Dean of the Graduate
School.”

The Department of Political Science is required to follow this rule, thus if a GTA needs to be employed
beyond the stipend, it is his/her responsibility to talk with both the Graduate Director (who will then
inform the Graduate Committee) and the Chair of the Department. These discussions will begin the
process of formally requesting permission for such employment. If permission is granted, the
employment must not exceed 6 hours per week. For the purposes of the Political Science
Department, teaching ONE 3-credit class at any level constitutes 6 hours of work per week.

I certify that the information contained herein is accurate to the best of my belief and understanding,
and I understand and agree to abide by the policies (including limits to working) for holding a Teaching
Assistantship or Fellowship.

____________________________________________________  _________________________
Signature                                             Date

PLEASE NOTE: Fellowships are considered scholarship and will therefore affect your total eligibility for
financial aid.

Equal Opportunity/Affirmative Action