

Meeting Agenda

CAL Chairs Council

Date: October 2, 2025
Time: 9:00-11:00am
Location: Admin 102 ([Zoom link](#))

Announcement and/or discussion items

- A. CAL Connect – Zack
- B. Chairs' Council [description](#)
- C. Business Officer updates – Clyde
 - a. OAR process (flow chart)
 - b. Hiring professional staff
 - c. Faculty search costs
 - d. Updated adjunct contract process (flow chart)
 - e. Student travel/driving
 - f. Local accounts and student events
 - g. GA/CPI reminders
 - h. Proposed faculty salary adjustment – 75% of median
- D. Instructional scheduling and staffing
 - a. Fall adjunct usage
 - b. Spring scheduling
- E. Annual faculty evaluations – John
- F. Inviting CAL faculty to share their busy/free availability with ISU community through Google calendar to facilitate scheduling meetings – John
- G. RFP updates – John
 - a. Experiential learning RFP hold
 - b. Interdisciplinary course RFP
- H. Meetings with faculty senate reps and fall election
- I. 3-year BAS degrees
- J. Political climate and higher education

Upcoming events and deadlines

- Sabbatical applications due: October 3 at 5:00pm
- Course release for interdisciplinary courses due: October 3 at 5:00pm
- Second Year Faculty Evaluations: October 13
- Special Course Fee Authorization Form (new and/or updated fees only): October 20
- Dean's Advisory Board Meeting: October 23-24
- Psychology PhD Reunion: October 24
- INL Workshop Day: October 27
- Promotion and/or tenure evaluations from chairs: November 3
- Chairs self-evaluations: December 15