Meeting Agenda  
CAL Chairs Council  

Date: December 1, 2022  
Time: 9:00-11:00 a.m.  
Location: Frazier Hall 214  
Zoom Link

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Announcement and/or discussion items

A. CAL advising (Virginia, Abbey, and Tate)  
B. Student retention data  
C. Docusign and undergraduate and graduate curriculum changes  
D. Schedule Type Change form Instructions and Template  
E. Undergrad research funding  
F. Faculty position descriptions (John)  
G. Tenure and promotion guidelines (Kandi and John)  
H. Frank Church Symposium update  
I. Class fee information update (Angie)  
J. Promotion of innovative, interdisciplinary, and applied programs

Upcoming events and deadlines

- Chair recommendation Outstanding Student Achievement due today 12/1  
- CAL Holiday Party 12/7  
- First-year faculty evaluations due 1/17  
- Third-year faculty evaluations due 1/17  
- Department chair self-evaluation due 1/17  
- Emeritus recommendations due to AA 1/20  
- Fourth-year+ faculty evaluations due 1/23