

CAREER PATH INTERNSHIP (CPI) AGREEMENT FORM

All items must be completed in order for this form to be processed. Students must ensure that I-9 documents are on file with Human Resources.			
The CPI Program is designed to provide students a paid, professional internship experience in their field of study that is aligned with their major and/or career goals.			
STUDENT INFORMATION			
Student's Name: Jane Smith		ISU Email: janesmith@isu.edu	Bengal ID: 123456
Class Level: Senior	Major: Marketing		# of credits (current semester): 12
Provide your (the student) career goals and/or objectives: After I graduate, I want to move to Boise and work as a marketing consultant. I have always had a passion for the outdoors and would love a marketing position at a company that specializes in getting people outside.			
Are you an international student? (check one)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Country: Canada
DEPARTMENT INFORMATION			
Department: Marketing		CPI Allocation (CAL, CoSE, etc.): College of Business	
Start Date: 10/16/2043	End Date: 5/10/2044	Campus (check one)	Pocatello <input checked="" type="checkbox"/> Idaho Falls <input type="checkbox"/> Meridian <input type="checkbox"/>
Is the internship located off-campus? (check one)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(If yes, please provide the following off-campus information)
Off-campus organization: Pocately Marketing LLC		Off-campus phone: 208-555-5555	
Off-campus supervisor: Mark Eter		Off-campus email: mark.eter@poky.net	
Does this internship take place in an ISU public serving clinic? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (check one)	Do internship duties involve a substantial amount of work with an organization outside of ISU? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (check one)		
INTERNSHIP INFORMATION (MUST BE COMPLETED BY THE DEPARTMENT)			
Provide the internship's main duties and three student learning outcomes: (Please note that the intern's primary duties should be career and/or major related and NOT include clerical tasks such as filing, answering phones, etc.) Attach additional sheets if necessary.			
Internship's main duties will include conducting survey on merchandizing needs, and researching/practicing new and innovative ways to market licensed apparel. Other duties will include aiding and actively participating in the creation and final execution of new marketing strategies. Intern will also conduct focus group studies.			
Student Learning Outcome 1:	Learn how to develop, execute, and analyze a perception-based survey on merchandise.		
Student Learning Outcome 2:	Learn how to market to consumers.		
Student Learning Outcome 3:	Learn how to develop marketing plans focused on specific sales goals.		
SIGNATURES			
By signing below, I acknowledge that I have read and submit to the CPI program policies. Any deviation from these terms, either by the student or department, may result in penalties that may include future exclusion from participation in the CPI Program.			
Student PRINTED name: Jane Smith		Signature:	Date: 10/1/2043
ISU Supervisor PRINTED name: Bobby Business		Signature:	Date: 10/1/2043
UBO PRINTED name: Molly Money		Signature:	Date: 10/1/2043