

ASSOCIATED STUDENTS OF  
IDAHO STATE UNIVERSITY  
STUDENT SENATE  
SESSION I TERM I

IN THE SENATE  
BILL 588  
BY  
XAVIER JENKINS, COLLEGE OF GRADUATE STUDIES  
SPONSORED BY  
ALEX DIVINEY, COLLEGE OF SCIENCE AND ENGINEERING

*The bill updates the existing Bylaws with new ASISU Graduate Research Travel Fund requirements and processes for College of Graduate Studies students. The purpose of this bill to support Graduate Students who are doing research across the globe and presenting their research at various conferences representing Idaho State University, either in person or virtually.*

ASISU ByLaws:

ARTICLE VIII- Distribution of ASISU Graduate Student Travel Research Fund

*Clause 1 -- How is it awarded?*

- Candidates ~~should~~ will apply for the scholarship online using ~~BOSS system~~ the Google Form. Candidates should apply at least a month in advance to ensure proper processing of these funds, but some exceptions can be made. Awards will be based on a first-come, first-serve basis. It is important that applications are processed expediently. The application will be automatically forwarded to the ASISU Finance Chair, ASISU Secretary, and ASISU Finance officer.

*Clause 2 -- Awarded amount:*

- A maximum of \$400 will be awarded to individual graduate students and a maximum of \$1,000 for a group of 3 or more graduate students attending a conference or an event, be it virtual or in person.

*Clause 3 -- Eligibility Criteria and terms:*

- Any full time or part time graduate student enrolled at Idaho State University is eligible for this funding.
- If the candidate is not presenting his/her research at the conference, he/she is not eligible for the scholarship.
- Any candidate who receives funding from the Graduate Student Research Travel Fund will not be eligible to apply for this scholarship again until the next academic ~~year~~ semester. ~~Each academic year begins on July 1st and ends on June 30th.~~
- A submitted applications does not automatically guarantee ~~the~~ funding for the student. Applications will be considered on a case by case basis.
- Members of ASISU senate are also eligible but cannot evaluate their own proposals.

*Clause 4 -- Documents Needed:*

- A letter of recommendation from the candidate's advisor stating the importance of the conference, information related to the research topic, and how much money the department awarded the graduate student is required, if applicable.
- A self-attested document from the candidate stating the amount of money he/she already received or expects to receive from various sources ~~as well~~ in addition to the total expenses in detail.

*Clause 5 -- Candidate Responsibilities:*

- The ASISU finance committee may ask the candidate for more information or possibly give a presentation.
- The candidate must submit a report containing a minimum of 50-200 words after he/she attends the conference, stating how the conference went and how this fund supported them.
- The candidate ~~should~~ will also finish the feedback questionnaire if he/she was awarded the scholarship.

*Clause 6 -- Awarding Committee:*

- The ASISU finance committee will be responsible for awarding the ASISU Graduate Research Travel fund.
- The awarding committee should always include at least one senator from the College of Graduate Studies. In the event that an application is rejection, the Graduate Studies Senator should be responsible for informing the applicant as to why the decision was made.

**ARTICLE VIII IX—CREATING A STUDENT ORGANIZATION**

DATE OF FIRST INTRODUCTION: (DATE FIRST INTRODUCED TO SENATE)

SENATE ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

ASISU PRESIDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

ASISU SECRETARY: \_\_\_\_\_ DATE: \_\_\_\_\_