ASSOCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

FINANCE COMMITTEE MEETING

SHIRLEY SARGENT BOARDROOM, PSUB

5:45 PM

OCTOBER 28TH, 2026

I. CALL TO ORDER – 5:45 PM

II. ROLL CALL

a. 13 Finance Committee members present.

b. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES FROM OCTOBER 21ST, 2026

a. Motion to approve the minutes from October 21st, 2026: Smith/Van Metre

b. Unanimous

c. Motion: **CARRIED**

V. APPROVAL OF AGENDA FOR OCTOBER 28TH, 2026

a. Motion to approve the agenda for October 28th, 2026 with the friendly amendment to add the Geology Club Fossil Fest in the amount of $950, under new business: Medema/Picanco

b. Unanimous

c. Motion: **CARRIED**

VI. CHAIRS REPORT

a. Senator Ball reported meeting with Clark Ovard, President of the International Affairs Council, to discuss the organization's upcoming events and use of allocated funding. He noted that planned activities include events with food and prizes and potential speaking engagements featuring the Nepalese ambassador and a former Vice President of Nicaragua. Senator Ball highlighted that although the organization has historically struggled to utilize its full funding allocation, it intends to expand programming and increase spending this year. Senator Ball provided this meeting as an example of the information expected in end-of-semester line-item checkup reports. He requested that senators prepare brief, one-to-two-minute summaries highlighting organizational activities, funding utilization, and identified needs. Senator Ball also encouraged members to respond to the scheduling poll for upcoming reports.

VII. ANNOUNCEMENTS AND CORRESPONDENCE

VIII. OLD BUSINESS

a. Reserve Funding Requests

i. ISU Copy and Print Services Club Merchandise Screen Printing Equipment Proposal, $22,500

1. Motion to approve the Reserve Fund Request for the ISU Copy and Print Services Club Merchandise Screen Printing Equipment Proposal for the amount of $22,500: Vaccarella/Paine

a. ROLL CALL

BRENDON BALL – YES

MAKENNA BAUGHMAN – YES

HANNAH BURRELL – YES

SKY HALTER- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

b. Motion: **CARRIED**

ii. ASISU/Facilities Campus-Wide Menstruation Products Initiative Funding for Five Years, $48,000

1. Motion to approve the Reserve Funding Request for the ASISU/Facilities Campus-Wide Menstruation Products Initiative Funding for Five Years in the amended amount of $48,000: Vaccarella/Baughman

a. ROLL CALL

BRENDON BALL – YES

MAKENNA BAUGHMAN – YES

HANNAH BURRELL – YES

SKY HALTER- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

b. Motion: **CARRIED**

b. Benny's Funding Request

i. First Generation Club Food for First-Generation Night, $2,000

1. Motion to approve the First-Generation Club Food for First Generation Night in the amount of $2,000: Vaccarella/Baughman

a. ROLL CALL

BRENDON BALL- YES

MAKENNA BAUGHMAN- YES

HANNAH BURRELL- YES

SKY HALTER- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

b. Motion: **CARRIED**

ii. Geology Club Fossil Fest, $950

1. Representatives from the Geology Club presented information for the Camels on the Quad activity associated with Fossil Fest, scheduled for November 6 and 7, 2026. They noted that the event aims to educate students and community members about fossils, fossil formation, and the prehistoric presence of camels in Idaho. The representatives explained that two live camels are expected to be featured on the Quad on November 2 in collaboration with the Idaho Museum of Natural History. The representatives highlighted that the Geology Club will help sponsor the event and provide educational information about fossil history and formation.
2. President Halter asked about the club's involvement in planning and the likelihood of securing the camels.
3. Representatives explained that they became involved approximately three weeks earlier and have been coordinating educational activities with event organizers.
4. Senator Ball asked whether Benny's Funding expenditures were on track.
5. Director Saunders reported that approximately $8,800 of the $28,000 annual allocation had been approved, representing 31% of the budget, which was reasonably consistent with expected expenditures.
6. Senator Paine confirmed that the event would be free and open to students and community members and raised questions regarding the reimbursement timeline.
7. Vice President Medema confirmed that two different camel species would be featured.
8. Senator Van Meter asked about the event schedule
9. President Halter referenced the advertised time of 10:00 a.m.–4:00 p.m.
10. Director Saunders reminded the representatives that Benny's Funding requires ASISU branding or recognition.
11. The Geology Club representatives agreed to incorporate ASISU logos into promotional materials and social media posts and coordinate with ASISU to increase event visibility.
12. President Halter asked about previous attendance and student engagement.

13. Representatives estimated that students account for approximately 50–75% of attendees and discussed ongoing promotional efforts throughout campus and surrounding communities.
    a. Motion to approve the Benny's Funding for the Geology Club's Camels on the Quad Fossil Fest activity in the amount of $950.
        i. ROLL CALL

           BRENDON BALL- YES

           MAKENNA BAUGHMAN- YES

           HANNAH BURRELL- YES

           SKY HALTER- YES

           PAIGE LITTLE- YES

           MEGAN OSTERMANN- YES

           ETHAN PAINE- YES

           OLIVIA PICANCO- YES

           SILAS SMITH- YES

           AJ VACCARELLA- YES

           HANNAH VAN METRE- YES

        ii. Motion: **CARRIED**

IX. NEW BUSINESS

a. Internal Funding Requests

i. T-Shirts for Benny’s Pantry, $1,000

1. Senator Burrell presented a funding request for $1,000 to purchase approximately 100 T-shirts for Benny's Pantry volunteers and donors. She noted that the shirts, featuring the ASISU logo, would be distributed during a spring appreciation event recognizing individuals who support the pantry.
2. Senator Smith asked whether the shirts would serve as uniforms or be distributed as a one-time appreciation gift.
3. Senator Burrell clarified that they are intended for volunteer and donor recognition.
4. Senator Smith discussed whether purchasing T-shirts for Benny's Pantry was consistent with ASISU funding practices for student organizations.
5. Senator Paine emphasized that Benny's Pantry directly serves students experiencing food insecurity, distinguishing it from organizations requesting promotional merchandise primarily for their own membership.
6. Senator Van Meter noted that the pantry's volunteers and donors provide direct support to students and the surrounding community.
7. Senator Burrell reported that Benny's Pantry had recently lost a major donor while experiencing increased student demand. She highlighted that the proposed appreciation event is intended to recognize existing supporters and encourage donor retention.

8. Director Saunders acknowledged that some shirts would be distributed to community members but emphasized that these individuals contribute directly to the pantry's operations and services.

X. Reserve Fund Requests

a. Benny's Funding Request

i. Electrical Outlets in the Student Union Building, $10,000

1. President Halter presented a preliminary request for $10,000 to install additional electrical outlets in the lower level of the Student Union Building. He explained that the area currently has approximately one outlet for every 20 tables, limiting students' access to charging stations. President Halter noted that the proposed amount is an estimate provided by Lowell Richards, who oversees Student Union facilities. Additional information is being requested before the proposal is submitted for final consideration.
2. Senator Smith asked whether a floor plan or estimated outlet-to-table ratio would be available.
3. President Halter explained that detailed installation plans had not yet been developed and could depend on the approved funding amount.
4. Senator Van Meter asked whether the project would require construction or involve alternative electrical installations.
5. Senator Vaccarella requested clarification regarding outlet locations
6. Senator Picanco then asked about the project timeline and potential disruptions to student seating.
7. President Halter stated that exact locations, installation methods, and timelines had not yet been determined. He noted that additional information will be requested through reserve fund correspondence, and the proposal may be postponed if necessary.

ii. The Bengal Newspaper Financial Assistance, $50,000

1. Director Saunders presented a reserve fund request for $50,000 to address a financial deficit incurred by The Bengal newspaper. He explained that accounting errors, advisor transitions, and miscommunication regarding available fund balances contributed to the unexpected deficit.
2. President Halter added that a previous ASISU budget incorrectly reflected approximately $35,000 in additional available funding. He informed cabinet members that ASISU leadership, accounting personnel, and newspaper representatives have since worked to implement improved financial oversight and clearer procedures.
3. Dr. Matt Daily clarified that the situation resulted from multiple circumstances rather than the actions of any single individual and confirmed that corrective measures have been established.
4. Senator Van Meter asked whether the $50,000 would represent additional recurring funding.

5. Director Saunders clarified that it would be a one-time allocation intended to address the deficit associated primarily with printing and standard operating expenses.

iii. Laptop Loaner Program, $9,500

1. Director Saunders presented a $9,500 reserve fund request for the university's Laptop Loaner Program, which allows students to check out laptops from the library for temporary use. He explained that the program supports students without reliable access to personal computers, particularly incoming freshmen and international students, as well as students experiencing technical difficulties with their own devices. He noted that the program had previously been presented to ASISU but was inadvertently purchased over the summer without formal Senate approval. Director Saunders informed senators that the current request is intended to complete the appropriate funding approval process.
2. Senator Van Meter asked whether the program was being utilized effectively.
3. Senators Ball shared positive personal experiences with the service and discussed the laptop renewal process.
4. President Halter reported receiving positive feedback and inquiries from students, faculty members, and university representatives.
5. Senator Paine recommended increasing publicity to ensure more students are aware of the program.
6. Senator Ball shared that he learned about the service through social media.
7. Director Saunders noted that ASISU had previously promoted the program but could expand future marketing efforts.

XI. OTHER

a. Director Saunders provided updates from a recent Budget Advisory Group meeting, focusing on student housing, changes to university fees, and the university budget. Director Saunders reported that the new student housing project is expected to be substantially more expensive than existing university housing but will offer upgraded accommodations. He reported that university officials indicated that demand for higher-end housing may increase the availability of existing, more affordable housing options. Director Saunders informed cabinet members that student housing survey is expected to be distributed on November 3, and ASISU members were encouraged to participate and promote the opportunity for student feedback. Final housing prices have not yet been determined. Director Saunders then discussed upcoming changes to professional fees and the implementation of differential fees. He noted that professional fees will be restricted to programs requiring licensure, while differential fees may apply to upper-division courses to cover specialized resources, equipment, instructional materials, and faculty costs.

b. Senator Paine asked whether the changes would increase tuition or course-specific fees.

c. Director Saunders clarified that the standard tuition rate per credit would remain unchanged, but applicable course fees could increase. He explained that the university intends to address higher program costs through targeted fees rather than increasing tuition for all students. Director Saunders then reported that the university is continuing to address an approximately $2.37 million budget deficit. He later noted that

university leadership is developing strategies to achieve a balanced budget, with reserves available as a potential resource if necessary.

XII. ADJOURNMENT

a. Motion to adjourn: Vaccarella/Van Metre

b. Unanimous

c. Motion: **CARRIED**

XIII. ROLL CALL

a. 13 Finance Committee members present.

b. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students

c. Finance Committee meeting adjourned at 6:27 PM.

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ASISU VICE PRESIDENT **ASISU SECRETARY**

CHARLIE MEDEMA **KASHLYN PETERSON**