ASSOCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

FINANCE COMMITTEE MEETING

SHIRLEY SARGENT BOARDROOM, PSUB

5:45 PM

October 21st, 2026

I. CALL TO ORDER – 5:45 PM

II. ROLL CALL

- a. 13 Finance Committee members present.
- b. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students, and Theresa Brissette, Student Leadership and Engagement Center Program Specialist.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES FROM OCTOBER 14TH, 2026

- a. Motion to approve the minutes from October 14th, 2026: Little/Van Metre
- b. Unanimous
- c. Motion: **CARRIED**

V. APPROVAL OF AGENDA FOR OCTOBER 21ST, 2026

- a. Motion to approve the agenda for October 21st, 2026 with the friendly amendment to add the First-Generation club in the amount of $2,000 under new business: Picanco/Vaccarella
- b. Unanimous
- c. Motion: **CARRIED**

VI. CHAIRS REPORT

- a. Senator Ball reported that committee senators received their assigned line items and corresponding reporting forms. He reminded members that ASISU bylaws require reports on assigned organizations toward the end of the semester and encouraged them to begin contacting their organizations. Senator Ball noted that some contact information may be outdated and offered to assist members in obtaining updated information, as well as possible assistance with the issue from Theresa Brissette if needed. Senator Ball explained that members should assess the overall status of their assigned organizations and identify any needs or concerns.

VII. ANNOUNCEMENTS AND CORRESPONDENCE

VIII. OLD BUSINESS

- a. Reserve Funding Requests
    - i. New Bowling Balls for ISU Game Center, $2,200
        1. Director Saunders asked whether an official quote or receipt had been obtained for the requested bowling balls.
        2. President Halter confirmed that an official quote had not yet been provided.
        3. Senator Van Metre expressed concern regarding whether the requested amount would be sufficient without an exact quote.

4. President Halter clarified that the $2,200 request would fund 40 new bowling balls, replacing approximately half of the existing inventory. He noted that retaining some older bowling balls would provide variety and that individual prices had been confirmed through the bowling equipment provider.
5. Director Saunders explained that the Finance Committee's role in the reserve fund process was to evaluate the feasibility and justification of proposed projects before forwarding them to the Senate. Additional documentation and more specific information would be required before final approval.
6. President Halter also discussed plans to reserve certain proposals for dedicated reserve fund meetings in November, when multiple requests could be considered together after additional information had been gathered.
    a. Motion to approve the Reserve Fund Request for the New Bowling Balls for ISU Game Center for the amount of $2,200: Van Metre/Vaccarella
        i. ROLL CALL

            BRENDON BALL – YES

            MAKENNA BAUGHMAN – YES

            HANNAH BURRELL – YES

            SKY HALTER- YES

            PAIGE LITTLE- YES

            CHARLIE MEDEMA- YES

            MEGAN OSTERMANN- YES

            ETHAN PAINE- YES

            OLIVIA PICANCO- YES

            SILAS SMITH- YES

            AJ VACCARELLA- YES

            HANNAH VAN METRE- YES
        ii. Motion: **CARRIED**

ii. College of Science and Engineering EPIC Center Launch Support and Five-Year Staff Funding, $200,000

1. Director Saunders requested an overview of the EPIC Center walkthrough, which he was unable to attend.
2. Senator Paine described the proposed facility as a substantial space with ambitious development plans. He explained that the area had previously served as a workshop and would require renovations, including electrical improvements and modifications to the existing layout. Senator Paine noted that staffing and renovations were expected to begin once funding was secured.
3. Senator Van Metre asked whether a potential employee had already been identified.
4. Senator Paine explained that the hiring process would begin following funding approval.

5. President Halter provided additional information regarding the facility's size and expansion plans, noting that university architects and facilities personnel were involved in developing the project.
6. Director Saunders emphasized that the $200,000 request represented approximately 20% of the anticipated reserve fund allocation and that the committee should carefully evaluate its potential impact.
7. Senator Burrell raised concerns regarding accessibility for students outside technical fields, particularly those studying health sciences and business. She questioned whether students without prior experience in design or manufacturing would benefit from the facility.
8. Senator Paine explained that the EPIC Center's leadership intended to provide opportunities for students with varying levels of experience, including introductory activities involving 3D printing and other technologies. He emphasized that the facility was intended to have a low barrier to entry and encourage students to explore unfamiliar processes.
9. Senator Picanco reported positive feedback from constituents who expressed enthusiasm about the project.
10. Senator Paine also discussed plans to provide student employment opportunities across multiple colleges, emphasizing the facility's commitment to inclusion.
11. Director Saunders emphasized the importance of marketing the facility to ensure students from all academic backgrounds understood that its resources would be available to them.
12. Senator Picanco noted that the proposed large windows and facility layout could make the EPIC Center an appealing destination during campus tours.
13. Senator Van Metre discussed potential uses for students in the College of Technology, including opportunities for cosmetology students to use 3D printers to create practice hands and replaceable fingers.
    a. Motion to approve the Reserve Funding Request for the College of Science and Engineering EPIC Center Launch Support and Five-Year Staff Funding in the amount of $200,000: Halter/Smith
        i. ROLL CALL

           BRENDON BALL – YES

           MAKENNA BAUGHMAN – YES

           HANNAH BURRELL – NO

           SKY HALTER- YES

           PAIGE LITTLE- YES

           CHARLIE MEDEMA- YES

           MEGAN OSTERMANN- YES

           ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

ii. Motion: **CARRIED**

IX. NEW BUSINESS

a. Reserve Funding Requests

i. ISU Copy and Print Services Club Merchandise Screen Printing Equipment Proposal, $22,500

1. Senator Paine expressed support for the proposal but emphasized the need for additional advertising to increase awareness of ISU Copy and Print Services.
2. Senator Vaccarella agreed, noting that many students and student organizations were unaware of the existing resources available through the department.
3. Senator Baughmann also expressed support, explaining that students she had spoken with were interested in the services but had not previously known they were available.
4. Senator Van Metre supported expanding affordable merchandise options for students and clubs, particularly given the cost of merchandise at the university bookstore. She noted that additional on-campus printing services could provide a more accessible alternative to off-campus retailers.
5. President Halter agreed that increased promotion would be important and suggested developing a marketing plan. He noted that student clubs and the Student Activities Board would likely benefit from the expanded services, particularly because many organizations already utilize Copy and Print Services for banners and stickers.
6. Vice President Medema emphasized the importance of expanding printing capabilities as the university grows. He also discussed the potential financial benefits of keeping printing expenditures within ISU rather than using external vendors.
7. Senator Paine raised concerns regarding whether the department would have adequate staffing to accommodate increased demand and questioned the financial sustainability of providing services at low prices.
8. Director Saunders explained that the additional equipment could help generate revenue.
9. President Halter clarified that the department intentionally provides affordable services to students, with revenue from university departments and community customers helping support lower student prices.

ii. ASISU Facilities Campus Wide Menstruation Products Initiative and Five-Year Funding, $60,000

1. President Halter introduced the proposal to continue an ASISU initiative established approximately two to three years earlier to provide free menstruation products in campus restrooms. He explained that approximately 143 dispensers had been installed across campus and that facilities had helped fund the initial years of the program. The proposed funding would support replenishing the dispensers over the next five years.

President Halter clarified that updated estimates placed the five-year cost at approximately $47,000, rather than the original $60,000 request. He indicated that the funding amount would be revised to reflect the updated estimate before a vote. President Halter also discussed adding ASISU-funded stickers to dispensers to identify the source of funding and encourage respectful product usage.

2. Senator Van Metre expressed strong support for the initiative but requested additional information regarding product usage, replenishment frequency, and whether the current products could be improved. She specifically raised concerns regarding the quality of cardboard-applicator tampons.
3. Senator Baughmann noted that cardboard applicators help reduce plastic waste.
4. President Halter indicated that he was open to considering alternative products based on student feedback.
5. Senator Little asked whether dispensers were available in every campus building, including the Ems Complex.
6. Senator Baughmann explained that she had observed products in many campus restrooms, including Gale Life Sciences Center and the Albion building.
7. President Halter stated that the intention was to provide access throughout campus and that additional dispenser locations could be considered.
8. Senator Van Metre noted that certain restrooms in the Ems Complex appeared to lack dispensers or baskets of products.
9. Senator Paine clarified that some locations had designated spaces for products but were not consistently stocked.
10. Director Saunders suggested examining opportunities to expand dispenser access to additional buildings and evaluate the types of products provided.
11. President Halter asked whether the committee would benefit from hearing directly from a Facilities representative regarding product usage and the operation of the program.
12. Senator Baughmann discussed the existing Aunt Flow products and suggested that continuing with the established brand could offer environmental and logistical benefits.
13. Vice President Ostermann explained that the products were primarily intended for emergency use and noted that students needing additional supplies could access Benny's Pantry. She also confirmed that menstruation products were available to students on the Meridian campus, although she was unsure whether those supplies were provided through the same facilities program.

b. Benny's Funding Request
    i. First Generation Club Food at First Generation Night, $2,000
        1. Representatives from the First-Generation Club presented a $2,000 funding request to support catering from El Herradero for First Generation Night. They explained that the event is scheduled for November 6 from 5:00 PM to 8:00 PM and would include a resource fair from 5:00 PM to 6:00 PM, followed by dinner. They highlighted that the

event was intended to support first-generation students and their families by providing resources and guidance regarding educational opportunities.

2. Senator Van Metre asked whether the club had coordinated with Chartwells regarding the event.
3. First Generation Club representatives confirmed that arrangements had been discussed and that the event would take place in the Quad Lounge.
4. President Halter asked whether a similar event had been held previously and requested an attendance estimate.
5. First Generation Club representatives estimated approximately 200 attendees, including students, families, and community members, and expressed hope for increased attendance this year.
6. Director Saunders asked whether the club would be willing to include ASISU recognition on promotional materials.
7. First Generation Club representatives agreed that ASISU recognition would be possible.
8. Director Saunders also raised concerns regarding the timing of the approval process, explaining that the request would receive a Finance Committee vote the following week and a final Senate vote the week after. Due to the final vote occurring only two days before the event, he clarified that expenses incurred before approval would not be eligible for reimbursement.
9. First Generation Club representatives indicated that they could work within that timeline.
10. Director Saunders asked whether the inclusion of community members aligned with Benny's funding requirements, which prioritize student benefit.
11. Senator Van Metre noted that the event would be free and open to all students.
12. President Halter also recognized that some community attendees could be prospective students. President Halter then asked whether the club had obtained additional funding.
13. First Generation Club representatives reported that their advisor had secured a $1,000 grant.
14. Director Saunders thanked the representatives and explained that the committee would consider the request for a vote at its next meeting.

X. OTHER

XI. ADJOURNMENT

a. Motion to adjourn: Vaccarella/Picanco
b. Unanimous
c. Motion: **CARRIED**

XII. ROLL CALL

a. 13 Finance Committee members present.
b. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students, and Theresa Brissette, Student Leadership and Engagement Center Program Specialist.

c. Finance Committee meeting adjourned at 6:20 PM.

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ASISU VICE PRESIDENT	**ASISU SECRETARY**
CHARLIE MEDEMA	**KASHLYN PETERSON**