

# ASISU 2024 ELECTION CANDIDATE PACKET



**ASISU ELECTION FILING PACKET  
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**REFER TO THE ELECTION CODE, ASISU CONSTITUTION, SENATE RULE BOOK, EXECUTIVE CABINET RULE BOOK, OFFICER DUTIES AND RESPONSIBILITIES RULE BOOK, AND BYLAWS TO FAMILIARIZE YOURSELF WITH RULES, REGULATIONS, AND INFORMATION ABOUT THE OFFICE FOR WHICH YOU ARE RUNNING AND YOUR RESPONSIBILITY AS A CANDIDATE.**

## **2024 ASISU Election Timeline**

### **Candidate Information Meetings:**

**January 22** - 6 p.m. Heritage Pond Student Union

**January 23** - 6 p.m. South Fork Pond Student Union

**January 23** - Filing becomes available. ASISU Candidate Packets available online.

**February 9** -

Deadline to submit ASISU officer application, academic transcript, deposit sheet, campaign expenditure sheet and envelope, and signed petitions to the Student Affairs Suite located in the Pond Student Union Room 207. The office is open Monday Friday from 8 a.m. to 5 p.m. The Online Voters Guide candidate statement must be emailed to [election@isu.edu](mailto:election@isu.edu) by 5 p.m.

### **Mandatory Candidate Meetings:**

**February 14 & 15** - 6 p.m. Heritage Pond Student Union

Candidates must attend one of these meetings. Candidates will proof the ballot and election rules will be reviewed. Active campaigning begins immediately following the meeting.

### **Mandatory Senator Speeches:**

**February 26** - 12 pm Quad Lounge Pond Student Union

**February 27** - 12 pm Quad Lounge Pond Student Union

### **Mandatory Executive Ticket Debate:**

**February 29** -, 12 pm Quad Lounge Pond Student Union

**March 1** - Online Voting Opens - 8 a.m.

**March 8** - Online Voting Closes - 5 p.m.

**March 8** - Campaign expenditure sheets must be turned in by 5pm.

**March 8**- Unofficial results will be announced by approximately 7p.m.

**March 25** - All campaign materials must be removed by 10 p.m.



## CANDIDATE SUBMISSION CHECKLIST

Remember to include all of the following to complete your application:

- **ASISU Officer Application**
- **Bengal Web Unofficial Academic Transcript**
- **Election Deposit**
- **Campaign Expenditure Sheet**
- **Voter Signature List** (*ASISU will verify signatures once lists are submitted. If there are not enough valid signatures, candidates will be asked by the Elections Commission to submit more signatures. Consider gathering more signatures than required in case not all signatures are valid.*)
- **Online Voters Guide** (submit electronically to [election@isu.edu](mailto:election@isu.edu))

**Items above must be submitted to the ASISU Secretary's Office (PSUB 207 under the hypostyle) by 5 p.m. on Friday February 9, 2024.**

**Please note that your candidate statement to the Online Voters Guide must be submitted electronically to [election@isu.edu](mailto:election@isu.edu) by 5 p.m. on Friday, February 9, 2024.**

**ASISU OFFICER ELECTION  
APPLICATION**

Candidate Name: \_\_\_\_\_

ASISU Office Sought: \_\_\_\_\_

Class Standing: \_\_\_\_\_ Bengal ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Local Phone: \_\_\_\_\_

Campaign Assistant (if applicable): \_\_\_\_\_

I, as a candidate, agree that by signing below, I have read and agreed to abide by the rules and regulations of the ASISU Constitution, Bylaws, Senate Rule Book, Executive Cabinet Rule Book, Officer Duties and Responsibilities Rule Book, Election Code, and the election rules and procedures. I agree to attend all scheduled meetings and events relating to the office for which I am a candidate; including the mandatory candidate meeting, election publicity events, speeches, debates, and candidate forums included in the Elections Packet.

Pre-arranged absences are at the discretion of the Elections Commission. I understand that if I do not attend these meetings and events, my name will not be printed on the ballot. I also understand that I am personally responsible for all information provided at meetings and events.

I agree that the phone number above is where the Elections Commission may contact me regarding rule violations. I agree to submit an academic transcript (printed through my BengalWeb page) with my application packet to verify that my Cumulative Grade Point Average is 2.0 or higher for Senator or 3.0 or higher for President, Vice President, or Outreach Campus Vice President.

If elected, I give permission for my cumulative grade point average and number of credits enrolled to be verified each semester that I hold office.

And if elected I will attend the ASISU Fall Retreat on August 15 & 16<sup>th</sup>, where you should expect full days of leadership development with breaks. Meals are provided. If you need housing or assistance with moving, help will be provided.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CANDIDATE CAMPAIGN  
DEPOSIT**

To ensure that all materials are removed in accordance with the ASISU Election Code, the Elections Commission will collect a \$50 deposit from senate and outreach campus VP candidates and a \$100 deposit from executive ticket candidates. In the event that a candidate fails to remove all of his or her materials from campus by the time specified, the Elections Commission will remove these materials and the candidate will be forced to forfeit the deposit. The full deposit will be returned if all materials are removed by the 10 p.m. deadline on Friday, March 31, 2024.

Date: \_\_\_\_\_

I understand and agree to the above statement.

Printed Candidate Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**CAMPAIGN EXPENDITURE  
SHEET**

Name of Candidate(s) \_\_\_\_\_

List items/amounts spent: *(Limits: Executive \$1,000; Outreach Campus VP \$500; Senators \$500)*

**Due March 17th by 5pm to Pond Student Union Room 207**

| Item Description | Amount/Value |
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TOTAL: \$

**Candidates shall provide a letter size envelope for receipts and attach it to this form.**



# VOTER SIGNATURE LIST

Candidate Name(s): \_\_\_\_\_

Candidate Signature(s): \_\_\_\_\_

ASISU Position Sought: \_\_\_\_\_

**Executive:** 150 Signatures **Outreach Campus VP:** 20 Signatures **Senator:** 30 Signatures

- Signatures for **senators** must be from students at the college for which the candidate is running. If running from Graduate School, you must obtain signatures from students in the Graduate School-not the program of study.
- Signatures for **Outreach Campus VP** must be from students attending at least one class on that campus.
- Illegible names and Bengal ID's will not be counted.

|     | PRINTED NAME | SIGNATURE | BENGAL ID |
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## ONLINE CANDIDATE VOTERS GUIDE

Candidates are **required** to submit a statement about why they are running and what they plan to do for their constituents if they are elected. Candidates may also submit a photograph. (Please submit photographs in their original size, with portrait orientation.) Candidates who do not submit a statement may be disqualified.

Although the topic is open, you are encouraged to write pertinent and reasonable goals and explain your platform. Your statement and picture will be posted on the official ASISU social media accounts, posters, and the Online Candidate Voters guide located on the election's website.

*Executive ticket:* less than 500 words

*Senators/Outreach Campus VP:* less than 250 words

In addition to this, we encourage executive ticket candidates to submit 2-3 questions you would like to see presented in the Executive Debate.

**Submit your statement, questions, and photograph to**

**[election@isu.edu](mailto:election@isu.edu)**

**by 5 p.m., Friday, February 9, 2024.**

**PARTY FILING FORM**

**\*Fill out ONLY if you are planning on filing as part of a party.\*** In order for a party to file candidates for an election, the party chairperson must attend the mandatory Candidates Meeting.

Name of Party: \_\_\_\_\_

*For a party to be eligible to run candidates, provide names and contact information for two people authorized to act on behalf of the party. One contact must be the party chairperson.*

Party Chairperson (Or Executive Ticket Member): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Second Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**ENDORSED CANDIDATE LIST**

Executive Ticket: \_\_\_\_\_

Outreach Campus VP: \_\_\_\_\_

Arts & Letters            1. \_\_\_\_\_            2. \_\_\_\_\_

Business                    1. \_\_\_\_\_            2. \_\_\_\_\_

Education                   1. \_\_\_\_\_            2. \_\_\_\_\_

Graduate School           1. \_\_\_\_\_            2. \_\_\_\_\_

Health Professions        1. \_\_\_\_\_            2. \_\_\_\_\_

Pharmacy                    1. \_\_\_\_\_            2. \_\_\_\_\_

Science & Engineering    1. \_\_\_\_\_            2. \_\_\_\_\_

**PARTY CAMPAIGN DEPOSIT**

**Submit this form at or before the candidates meeting.**

To ensure that all materials are removed in accordance with the ASISU Election Code, the Elections Commission will collect a \$100 deposit from the members of that party. In the event the party fails to remove all their materials from campus by the time specified, the Elections Commission will remove these materials and the party will forfeit its deposit. The full deposit will be returned if all materials are removed by the specified deadline of 10 p.m. on Friday, March 25, 2024.

Date: \_\_\_\_\_

Party Name: \_\_\_\_\_  
(Printed Name)

We understand and agree to the above statement.

Party Chair Signature: \_\_\_\_\_

**PARTY EXPENDITURE SHEET**

Name of Party: \_\_\_\_\_

List items/amounts spent: (*Limits: Parties \$300*)

| Item Description | Amount/Value |
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TOTAL: \$ 0.00

**Party shall provide a letter size envelope for receipts and attach it to this form.**

**ONLINE PARTY VOTERS  
GUIDE**

The party may submit a statement of 300 words or less.  
The party may also submit a picture or logo to the Voters Guide.

**Submit the party statement and**

**picture/logo to**

**[election@isu.edu](mailto:election@isu.edu)**

**by 5:00 p.m., Tuesday, February 5, 2024.**



## SENATE COMMITTEES

The following are Senate Committee descriptions. As a senator you will be tasked with being on one of these committees. Please rank your committee preference 1-3 (with 1 being your first choice).

### **Finance Committee**

The finance committee is designed to address all financial concerns of ASISU, including approving funding for ASISU projects, clubs, and line items. The Finance Committee also creates and approves the budget every spring (although the Senate has the final say in budget approval).

### **Senate Rules and Appointments Committee**

The Rules and Appointments Committee ensures that ASISU's actions and decisions are in congruence with their Constitution and Bylaws. If an instance occurs where ASISU is not in harmony with founding documents, members of this committee will bring it to the attention of the senate and action will be taken.

### **The Student Involvement Committee**

The role of the Student Involvement Committee is to oversee the topics involved with student life (Events such as Parents weekend, Welcome Week, Homecoming, Spring Fest etc.). This committee will coordinate with ISU departments so that ASISU can have the opportunity to represent ASISU at these events and overall in student life. The Student Involvement Committee responsible for interacting with and representing outreach campuses. The Student Involvement Committee is also responsible for reaching out to all students regardless of location, through activities and events. The Student Involvement Committee is in charge of coordinating and organizing student lead tailgates.

Additionally, the Student Involvement Committee shall promote and advocate diversity and inclusion at Idaho State University, which can include planning events, educational sessions, or projects that will aid diversity. The Student Involvement Committee chair (or co-chairs) shall have the responsibility of setting the meeting agenda, recording of the meeting minutes, and reporting to the Senate during their Student Involvement Committee Chair Report.

## **ASISU ENDORSEMENT POLICIES**

### **ARTICLE 6.7 OF THE ELECTION CODE**

- A. The ASISU logo cannot be used by a candidate or party on campaign materials.
- B. ASISU committees, boards or programs shall not officially or unofficially endorse candidates.
- C. ASISU employees are free to endorse candidates as individuals but may not speak on behalf of the organization when doing so.
- D. ASISU office staff shall not campaign for candidates while at work.
- E. Recognized ASISU student organizations and clubs may officially endorse a candidate of their choice, provided the endorsement is issued according to official club rules.
- F. ASISU student organizations and clubs may forward any statement by any candidate to their members at the organization's or club's discretion.
- G. ASISU student organizations and clubs may not spend any ASISU funds for campaigning purposes.
- H. Candidates are required to obtain organization and club endorsements in writing.
- I. Claiming an endorsement of an individual, group, organization, or party without consent is prohibited.
- J. Fusion endorsements (a candidate being endorsed and supported by more than one party) are allowed, but do not expand spending abilities.
- K. Candidates may not seek endorsements from ISU faculty and staff members.

**ASISU ELECTION CODE POSTING  
RULES**

**ARTICLE 10.5 OF THE ELECTION CODE**

5. Posting Rules

A. No campaign activity shall be environmentally harmful to any part of ISU grounds or facilities.

- 1) No campaign material shall be attached to any tree or utility pole. No campaign activity shall leave behind any damage to any part of ISU grounds or facilities.
- 2) No campaign material shall be attached to any glass door, safety equipment or any place that would obstruct safe and normal movement.
- 3) Littering on campus is prohibited. Campaign materials such as handbills shall be distributed directly to students.
- 4) Campaign materials shall not be placed on car windshields.
- 5) Campaign posters or other campaign materials shall not cover any other campaign materials that belong to another candidate or party.
- 6) If ground stakes are used for campaign materials, they shall not be larger than two inches in diameter.
- 7) Campaign material shall not be placed within five (5) feet of any border of any sidewalk on campus.
- 8) The candidate is responsible for any damage which may occur from the Commission removing signs that are in violation of these election rules.
- 9) In the event a violation results in property damage, candidates will be required to make full financial restitution.
- 10) The Commission shall present further campaign poster and sign restrictions at the Candidates Meeting.

B. Candidates may construct and distribute campaign material in languages other than English, with the understanding that all place-specific limitations to the number of posters will be enforced per candidate, regardless of language

## GUIDELINES FOR POSTING

**Below is a list of posting policies for campus buildings and other places.**

### **ADMINISTRATION BUILDING**

No signs are allowed in the Administration Building.

### **BENNION STUDENT UNION (Idaho Falls)**

Posters may be placed on the bulletin boards and brick walls. Table tents are allowed.

### **BUSINESS BUILDING**

One (1) poster may be placed on each bulletin board in the stairways. No posters on the windows at the entrances, **ONLY** the bulletin boards in the stairwells.

### **CADET FIELD**

No campaign material may be placed at cadet field within 25 feet of the Veteran's Memorial.

### **CENTER FOR HIGHER EDUCATION(CHE)**

Location of posters will be chosen by the Administrative Assistant for the Dean.

All chalking must first be registered as advertising for Elections a minimum of 10 days before the candidate(s) intend to chalk an area (forms are available in the SUB Directors' office and the Office of Reservations). Only water-soluble chalk may be used, and the candidate(s) will be responsible for cleaning it up after the elections. Chalking may only be up to a maximum of five days. No chalk is allowed around the Administration building, on vertical surfaces (including the footboards of stairs), or within 100 feet of Holt Arena or the Stephens Performing Arts Center. All open campus sidewalks are accessible for chalking, except in the areas listed above.

## **COLLEGE OF EDUCATION COMPLEX**

Candidates may place one (1) poster on the un-painted brick areas in each of the main entryways to the College of Education Building and Albion Hall.

## **DENTAL CLINIC**

No posters are allowed in the Dental Clinic.

## **ELI OBOLER LIBRARY**

Nominees may place one (1) **small** poster on the bulletin board in the student lounge.

## **ENGINEERING**

Nominees may place up to two (2) posters on the unpainted brick walls in the main lobby.

## **FINE ARTS**

Only one (1) poster may be placed on the main entrance bulletin board.

## **FRAZIER HALL**

No signs are allowed in Frazier Hall.

## **GARRISON/TURNER CAFETERIA**

Nominees may place one (1) poster on the unpainted brick wall in the Garrison/Turner Cafeteria.

## **HEALTH SCIENCES BUILDING(Nursing)**

Candidates may place one (1) poster on the glass to the side of the main front doors with Scotch tape only.

## **ICCU ARENA**

No signs are allowed in Holt Arena.

## **IDAHO FALLS CAMPUS**

No ground stakes allowed.

## **LECTURE CENTER**

Candidates may place one (1) poster in each of the two foyers on unpainted brick surfaces.

## **LIBERAL ARTS**

Candidates may place up to two (2) posters on each floor. Posters must be placed on the **metal strip** that runs throughout the building.

## **LIFE SCIENCE BUILDING(Biology)**

Up to three (3) flyers may be given to the administrative assistant for the Dean. Location of posters will be chosen by the administrative assistant.

**One poster on each bulletin Board is allowed.**

## **NICHOLS/DYER RESIDENCE HALLS**

No signs are allowed in these buildings.

## **OWEN/REDFIELD RESIDENCE HALLS**

One (1) poster on each of the three bulletin boards. **No signs are allowed on the doors or windows.**

## **PHARMACY**

Signs are allowed on the first-floor bulletin boards; they need to be checked off by a staff member in the Dean's office.

## **PHYSICAL SCIENCE BUILDING (Chemistry)**

Candidates may place posters on the first or second floor, as long as they do not obstruct and/or replace existing signs or posters.

## **PHYSICAL SCIENCE BUILDING (Math, Physics, Geology)**

Nominees may place one (1) poster in each of the three main floors entryways to the building. Painted areas are permissible in these entryways only.

## **POND STUDENT UNION**

Signs cannot be posted on doors, painted walls, or wood surfaces. **Signs are not to be placed on or in front of the Bengal Tiger.**

- One poster 8.5"x11" or 11"x17" on the orange magnetic board on the 2<sup>nd</sup> level Rotunda entrance below the electronic calendar wall.
- One poster 8.5"x11" or 11"x17" on the orange magnetic board across from the mail center on the 1<sup>st</sup> floor.
  
- One 8.5"x11" or 11"x17" poster may be hung on the bulletin board located in the entrance near the Outdoor Adventure Program located on the 1st level.
- One 3' x 10' or smaller, banner may be hung from the banner wire located in the Bengal Theater Lobby
- One banner 3' x 6' or smaller may be hung above the Copy Center
  
- One poster, one banner, or one large format sign may be hung from any of the first six window panels in the 2nd level Quad Lounge. These panels begin immediately upon walking into the Quad Lounge and each panel runs from floor to ceiling and is separated by metal. Items may only be posted in the first six window panels.
- Candidates are **not** allowed to use table tents.

## **POND STUDENT UNION HYPOSTYLE**

No signs are allowed in the Hypostyle.

## **REED GYMNASIUM**

Candidates are able to place (1) poster on the bulletin board next to the front desk of Reed Gym on the main floor, as well as (1) poster on the athletic department hallway's bulletin board). Posters may not be placed on any glass or painted walls.

## **RENDEZVOUS**

Signs may not be posted on doors, painted walls, or wood surfaces. Posters are allowed on stairway and walkway railings on a first come first serve basis as space is limited. Posters on these fixtures must be secured with string or zip ties (no tape

or any other adhesive).

- One Poster 8.5"x11" or 11"x17" on the orange magnetic board on the left side of the elevator.
- One Banner 3' x 10' or smaller sign may be hung on the railings of the walkway which connects the classroom and housing side of the Rendezvous. Signs placed here need to be secured with zip ties or heavy-duty string.
- Candidates are **not** allowed to use table tents

### **RENDEZVOUS (Housing)**

Posters are allowed only at the Housing front desk. No posters are allowed on the walls or windows.

### **SPEECH PATHOLOGY/AUDIOLOGY BUILDING**

One (1) poster may be placed on each bulletin board. Contact Amy bull to set up postings.

### **STUDENT HEALTH CENTER**

No posters are allowed in the Student Health Center.

### **TURNER RESIDENCE HALL**

Nominees may place one (1) poster on each bulletin board in the main lobby.

Clear with the housing director, have the posters be dropped off at the housing office.