ASSOSCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

EXECUTIVE CABINET MEETING

SHIRLEY SARGENT BOARDROOM, SUB

5:00PM

NOVEMBER 18TH, 2026

I. CALL TO ORDER- 5:01 PM
II. ROLL CALL
    a. 10 President's Cabinet members present
    b. Absent: SAB Director Allen.

III. President, Sky Halter- President Halter reported meeting with President Wagner to provide updates on ASISU initiatives and discuss challenges and opportunities throughout the semester. He noted that they also discussed the annual Night at the University House event, which is expected to take place in mid-March or early April with additional information being provided as planning progresses. President Halter informed cabinet members of his meeting with Vice President Medema, and Director Saunders to discuss the first round of reserve fund requests. He stated that most of the requests are expected to be voted on December 9th of 2026, before being forwarded to the Administrative Council. President Halter also reported working with Election Commissioner Payton to ensure a fair and organized election process. Additionally, President Halter met with Dr. Matt Daily, Assistant Vice President and Dean of Students and Theresa Brissette, Student Leadership and Engagement Center Program Specialist, to discuss the development of a student leadership program and opportunities to gather feedback from students and faculty across different colleges. He also informed cabinet members of plans for spring semester visits to the Meridian, Twin Falls, and Idaho Falls Idaho State University campuses, including the possibility of arranging a larger van for the Idaho Falls trip where it is located closer to the Pocatello campus.

IV. Vice President, Charlie Medema- Vice President Medema reported meeting with Dr. Matt Daily, Assistant Vice President and Dean of Students as well as Theresa Brissette, Student Leadership and Engagement Center Program Specialist, and Vice President Ostermann to discuss priorities and opportunities for the upcoming spring semester. He also highlighted his meeting with the Student Advocacy Board and expressed interest in supporting their ongoing initiatives. Vice President Medema continued discussions with reserve fund applicants and arranged a meeting with the Outdoor Adventure Center to address questions and concerns regarding its funding request. He also reported working with Director Joinville to obtain manufacturer quotes and explore designs for the spring merchandise release. He encouraged cabinet members to complete the merchandise survey. Additionally, he reported on the planning for the May Day

event, and discussions with Election Commissioner Payton regarding election awareness and potential tabling opportunities anticipated near the end of the fall semester.

V. Vice President, Megan Ostermann- Vice President Ostermann reported meeting with Dr. Matt Daily, Assistant Vice President and Dean of Students as well as Theresa Brissette, Student Leadership and Engagement Center Program Specialist and Vice President Medema to discuss opportunities to improve student engagement and campus connections in Meridian. She informed cabinet members that she plans to meet with Ali Crane, Director of Enrollment and Student Services, to discuss adding Meridian campus events to Suitable and increasing communication with student clubs. She noted that she is also exploring potential reserve fund requests for study pods and additional support for Benny's Pantry. Additionally, Vice President Ostermann assisted with the audiology program's reserve fund student impact statement, researched food costs for upcoming events, and began planning the spring semester ASISU visit to Meridian.

VI. Vice President of Idaho Falls, Position Vacant

VII. Vice President of Twin Falls, Position Vacant

VIII. SAB Representative, SAB Director Allen- Student Activity Board Director Allen absent.

IX. Senate Pro Tempore- Senator Ball reported that senate is continuing to review reserve fund requests. He informed cabinet members of notable requests including screen-printing equipment for ISU Copy and Print Services and the ASISU and Facilities campus-wide menstrual products initiative. He noted that both requests have been tabled for consideration during the upcoming reserve fund voting process. Senator Ball also reported that Dr. Appleby, Graduate School Dean and Professor of Human Performance and Sports Studies, is expected to present a reserve fund request for the Launch Graduate Pathways Program following fall break. He highlighted that this program would provide undergraduate students with additional opportunities to explore graduate education at ISU. Additionally, Senator Ball reported serving as the primary sponsor of Bill 636, which proposes restructuring the ASISU scholarship fund and application process to better align with the university's organizational structure and promote fairness.

X. Secretary, Kashlyn Peterson- Secretary Peterson reminded cabinet members that timecards and checklists are due Thursday, November 19th, by 5:00 PM due to the following week being Fall Break.

XI. Director of Finance, Robert Saunders- Director Saunders reported meeting with President Halter and Vice President Medema to discuss reserve fund priorities and establish a plan for the remaining semester. He noted that the final requests for the current round are expected to be submitted this week, with additional requests moving to the spring semester. Director Saunders also provided an update on reserve fund documentation, reporting that 14 of 19 organizational information submissions and 4 of 18 student information submissions had been completed. He explained that senators and interested executive cabinet members are encouraged to assist in writing short statements supporting reserve fund requests. He clarified that these statements should be approximately one to two paragraphs and describe the potential student utilization, campus impact, and benefits of the proposed initiatives. Director Saunders identified several projects needing student support statements, including the Bengal Newspaper, Menstrual Products Initiative, Student Union Building Electrical Outlets, Graduate Pathways Program, Greenhouse Improvements, Paw Print Accessibility Upgrades, Screen-Printing Equipment, Bowling Equipment, Movie Theater Updates, and Tennis Track Improvements.

a. Senator Ball clarified that the expanded graduate student support services request would not be pursued due to the limited number of students it would serve.
b. Director Saunders concluded by reporting plans to coordinate a second financial update before Dead Week to review ASISU finances for the semester.

XII. Director of Public Relations, TeAnna Hutchins- Director Hutchins reported that ASISUs Instagram page received approximately 128,000 views over the past four to five weeks. He noted that although engagement typically decreases toward the end of the semester, efforts are underway to maintain student interest and increase visibility. Director Hutchins has been working with Heather Johnson, Career Center Marketing Coordinator, on a campaign focused on increasing ASISU's reach and identity, with plans to present additional information following fall break. She highlighted that recent ASISU Instagram posts highlighting ASISU resources and providing an inside look at ASISU meetings have generated positive engagement. She informed cabinet members that the account also received 154 profile visits over the past seven days. Additionally, Director Hutchins has begun contacting student clubs to feature them on ASISU social media and increase awareness of campus organizations. She encouraged cabinet members to share content ideas and participate in future informational videos.

XIII. Director of Community Relations, Amy Joinville- Director Joinville reported working with Vice President Medema on manufacturer research and design options for the spring merchandise release. She also informed cabinet members that she joined the May Day Committee and discussed potential election awareness tabling opportunities with Vice President Medema. Additionally, she noted that several senators have reached out with ideas for community relations initiatives, which she is reviewing for potential collaboration.

XIV. Director of Academic Affairs, Mia Price- Director Price reported continuing work on responsibilities associated with the AI Committee and its subcommittees. She then informed cabinet members on her meeting with Director Ollivant and Vice President Medema to discuss Student Advocacy Board initiatives. She noted that their plans include developing survey questions and contacting Director Marc Pino, Chief Security Officer and Director of Public Safety, to arrange a meeting following fall break. Director Price then informed cabinet members that she joined the May Day committee and will continue coordinating with Director Ollivant on student advocacy priorities.

XV. Director of Student Affairs, Kate Ollivant- Director Ollivant reported meeting with Director Price and Vice President Medema to discuss student advocacy board initiatives, including survey development and opportunities for collaboration with public safety. She noted that she and Director Price plan to continue developing survey questions for the public safety survey and scheduling meetings for after the fall break. Director Ollivant also informed cabinet members that she joined the May Day committee and expressed interest in assisting with the event planning.

XVI. Election Commissioner, Edie Payton- Election Commissioner Payton reported meeting with President Halter to discuss improvements to the upcoming ASISU election process. She confirmed that meeting rooms have been reserved for the spring election schedule. She explained that due to limited availability in the Student Union Building and Rendezvous suites, the February 17th mandatory meeting and February 18th meeting will both be held in Rendezvous Classroom 107. Election Commissioner Payton also reported that the election packet is expected to be completed the following Fall Break.

XVII. Deputy Election Commissioner, Position Vacant

XVIII. OTHER

a. Discussion
    i. Director Hutchins introduced a proposed "Spot Your Senator" campaign designed to increase student engagement and strengthen connections between students and their elected representatives. She noted that the campaign would involve senators hosting tables in academic buildings, where students could interact with their representatives and participate in a prize wheel activity. Director Hutchins requested feedback on promotional items that would encourage student participation while remaining practical and useful. She also reported coordinating with Heather Johnson, Career Center Marketing Coordinator regarding potential merchandise vendors, costs, and quantities.

1. Director Price suggested branded squishy items, explaining that similar promotional products have been popular at previous campus events.
2. Senator Ball suggested ASISU-branded collectible pins. President Halter noted that ASISU may have an opportunity to participate in an upcoming university pin release. Senator Ball also suggested organizing a separate ASISU pin release.
3. Director Joinville suggested incorporating information about the upcoming ASISU elections into the tabling events to increase student awareness of opportunities to run for office and participate in elections.
    a. President Halter reminded cabinet members to submit agenda items before noon on Friday for consideration at the following week's meetings.
        i. Motion to enter committee for 10 minutes: Medema/Price
        ii. Unanimous
        iii. Motion: **CARRIED**
        iv. Motion to exit committee: Medema/Saunders
        v. Unanimous
        vi. Motion: **CARRIED**

XIX. ROLL CALL

- a. 10 Cabinet members present.
- b. Absent: SAB Director Allen
- c. Also present: Theresa Brissette, Student Leadership and Engagement Center Program Specialist and Dr. Matt Daily, Assistant Vice President and Dean of Students.

XX. ADJOURNMENT

- a. President Cabinet adjourned at 5:31pm