ASSOCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

FINANCE COMMITTEE MEETING

SHIRLEY SARGENT BOARDROOM, PSUB

5:45 PM

NOVEMBER 11TH, 2026

I. CALL TO ORDER – 5:46 PM

II. ROLL CALL

a. 13 Finance Committee members present.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES FROM NOVEMBER 4TH, 2026

a. Motion to approve the minutes from November 4th, 2026: Smith/Picanco

b. Unanimous

c. Motion: **CARRIED**

V. APPROVAL OF AGENDA FOR NOVEMBER 11TH, 2026

a. Motion to approve the agenda for November 11th, 2026 with the friendly amendment to change the Outdoor Adventure Center Equipment Renewal request to $62,000: Medema/Halter

b. Unanimous

c. Motion: **CARRIED**

VI. CHAIRS REPORT

a. Senator Ball reminded finance committee members to contact their assigned line-item organizations and begin building relationships in preparation for upcoming funding discussions. He noted that line-item hearings are expected to begin at the start of the spring semester. Senator Ball then reported that he has completed his work on the proposed revisions to the ASISU scholarship system and plans to present the legislation during the following week.

VII. ANNOUNCEMENTS AND CORRESPONDENCE

VIII. OLD BUSINESS

a. Reserve Funding Requests

i. Idaho Falls Paw Print Station Accessibility Upgrades and One New Station, $2,000

1. Director Saunders explained that the requested funding amount had been reduced to $2,000 because a new Paw Print printing station had already been provided. He noted that the remaining request would support accessibility upgrades.
2. President Halter clarified that the funding would improve accessibility for three Paw Print stations, including the newly acquired station donated by Information Technology Services.
3. Senator Paine requested clarification regarding the proposed accessibility improvements.

4. President Halter explained that the improvements would address station heights to ensure individuals using wheelchairs or individuals of varying heights could access the equipment.
5. Senator Paine questioned whether the accessibility improvements could qualify for state funding.
6. Director Saunders acknowledged that state funding may be available for certain accessibility projects and suggested determining whether alternative funding had been explored.
7. President Halter supported investigating potential state funding but also emphasized that improving the accessibility of campus resources would be a worthwhile use of ASISU funding.
    a. Motion to approve the Reserve Fund Request for the Idaho Falls Paw Print Station Accessibility Upgrades and One New Station in the amount of $2,000: Halter/Smith
        i. ROLL CALL

            BRENDON BALL – YES

            MAKENNA BAUGHMAN – YES

            HANNAH BURRELL – YES

            SKY HALTER- YES

            PAIGE LITTLE- YES

            CHARLIE MEDEMA- YES

            MEGAN OSTERMANN- YES

            ETHAN PAINE- YES

            OLIVIA PICANCO- YES

            SILAS SMITH- YES

            AJ VACCARELLA- YES

            HANNAH VAN METRE- YES
        ii. Motion: **CARRIED**

ii. Outdoor Adventure Center Equipment Renewal, $62,000

1. Vice President Medema provided additional information following discussions with Alina Jablonski, Recreation Coordinator, regarding the Outdoor Adventure Center's equipment needs. He clarified that the request includes both the replacement of aging equipment and the expansion of existing rental inventory. He highlighted that the replacement portion primarily addresses safety-related equipment, including climbing harnesses and challenge course equipment. He noted that these items are used for student climbing activities and group programming throughout the year. Vice President Medema explained that certain outdated safety equipment would need to be removed from service, while equipment that remains functional and safe would continue to be available for rental. He informed senators that the request also includes a larger

equipment trailer because the current trailer is not sufficient for the Outdoor Adventure Center's growing programming needs, particularly when multiple activities take place simultaneously. He noted that additional inventory would include high-demand rental equipment such as sleeping bags, kayaks, and tents, which frequently become unavailable during peak rental periods. Vice President Medema explained that he encouraged the Outdoor Adventure Center to submit an accurate assessment of its equipment needs, resulting in an increase to the original requested amount.

2. Senator Smith requested an updated itemized list of the proposed purchases.
3. Director Saunders confirmed that an updated list was available for review and is located in the shared ASISU drive.
    a. Motion to move to committee for 10 minutes: Smith/Halter
    b. Unanimous
    c. Motion: **CARRIED**
    d. Motion to exit committee: Paine/Smith
    e. Unanimous
    f. Motion: **CARRIED**
        i. President Halter expressed concern regarding the requested amount and indicated that he would prefer an additional week to review the Outdoor Adventure Center's financial circumstances and updated equipment list.
        ii. Director Saunders acknowledged these concerns but recommended proceeding with a vote to maintain consistency with the review of other reserve fund requests. He explained that additional questions could be addressed during subsequent Student Senate deliberations.
        iii. President Halter clarified that although he supported providing financial assistance to the Outdoor Adventure Center, he was not yet comfortable approving the full $62,000 request and intended to vote against it.
        iv. Vice President Medema requested clarification regarding when the remaining reserve fund proposals would be presented for final senate consideration.
        v. President Halter explained that approximately half of the remaining proposals were expected to be considered the following week, with the other half anticipated after Thanksgiving break.
        vi. Vice President Medema supported proceeding with the vote to ensure the proposal could be reviewed by the student senate within the anticipated timeline.

vii. Senator Smith agreed that advancing the request would allow additional discussion and consideration during the senate's funding review.

1. Motion to approve the Reserve Funding Request for the Outdoor Adventure Center Equipment Renewal in the amount of $62,000: Smith/Baughman

a. ROLL CALL

BRENDON BALL – YES

MAKENNA BAUGHMAN – YES

HANNAH BURRELL – YES

SKY HALTER- NO

PAIGE LITTLE- YES

MEGAN OSTERMANN- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

HANNAH VAN METRE- YES

b. Motion: **CARRIED**

IX. NEW BUSINESS

a. Internal Funding Request

i. Gingerbread House Decorating Competition, $900

1. Senator Van Metre introduced the funding request on behalf of Senator Burlakoti, who proposed organizing a gingerbread house decorating competition for students. She noted the event is tentatively scheduled for December 2, with the Little Wood River Room being considered as a potential location. She informed cabinet members that the proposed budget includes approximately 15 gingerbread house kits, refreshments, promotional materials, prizes, and decorations. Senator Van Metre noted that several additional holiday-themed events were planned for the same week.
2. Director Saunders expressed concern regarding whether 15 gingerbread house kits would accommodate the anticipated number of participants unless the competition was organized around teams.
3. President Halter discussed whether the kits included multiple decorating components and suggested that purchasing candy and other decorating supplies in bulk could help reduce costs.
4. Senator Van Metre raised concerns regarding the proposed expenses for hot chocolate, other refreshments, table coverings, and cleaning supplies.
5. President Halter raised questions regarding the judging process, including who would serve as judges and what criteria would be used to evaluate the completed houses. He recommended that Senator Burlakoti provide additional clarification during the

evening's student senate meeting regarding the competition's structure, judging process, number of kits, and proposed budget.

a. Motion to approve the $900 Gingerbread House Decorating Competition request, contingent upon Senator Burlakoti providing sufficient clarification during the evening's student senate meeting regarding judging criteria, the number of kits, and budget allocations, with the understanding that the request could be denied if adequate information was not provided: Halter/Van Metre

i. ROLL CALL

BRENDON BALL- YES

MAKENNA BAUGHMAN- YES

HANNAH BURRELL- YES

SKY HALTER- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

ii. Motion: **CARRIED**

X. OTHER

a. Discussion

i. Director Saunders thanked President Halter, Vice President Medema, and Senator Baughman for their assistance in preparing reserve fund request documentation. He then encouraged senators to participate in reviewing upcoming proposals, including the Print Shop request, and to provide feedback regarding project priorities and potential benefits to students.

ii. Senator Little asked whom senators should contact regarding potential reserve fund requests.

iii. Director Saunders advised members to communicate directly with him regarding new proposals and questions about the funding process. Director Saunders then provided advance notice of an anticipated reserve fund request from Lowell Richards concerning improvements to the tennis court and track areas at Reed Gym. He noted that the proposed project is estimated to cost approximately $350,000 and that supporting documentation, including project plans and blueprints, will be made available in the shared ASISU drive. He then encouraged senators to review the materials in preparation for upcoming funding discussions. Director Saunders then discussed the financial implications of pending and previously considered reserve fund requests. He estimated that approximately $800,000 could be allocated if the proposals under

consideration were approved, including projects involving the greenhouse, movie theater improvements, and additional laptops for the Health Sciences loaner program.

iv. Senator Little requested that a summary of approved reserve fund requests be made available to committee members.

v. Director Saunders discussed the importance of reviewing the overall funding picture as additional requests move through the approval process.

vi. President Halter emphasized the importance of allocating available funding toward projects that provide meaningful and lasting benefits to students. He encouraged senators to actively seek project ideas from the broader university community rather than relying solely on organizations that independently request financial assistance. President Halter stressed the importance of reviewing proposals consistently and considering how each project could contribute to the overall student experience.

vii. Vice President Ostermann requested an update regarding an audiology-related reserve fund proposal submitted during the previous academic year. She explained that those involved with the request were uncertain about its status.

viii. Vice President Medema reported that he had been communicating with the individuals involved and anticipated receiving an updated request letter and additional supporting documentation. He clarified that the proposal had previously been considered during informal funding discussions but required additional documentation before advancing through the formal review process.

XI. ADJOURNMENT

a. Motion to adjourn: Little/Smith

b. Unanimous

c. Motion: **CARRIED**

XII. ROLL CALL

a. 13 Finance Committee members present.

b. Finance Committee meeting adjourned at 6:23 PM.

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ASISU VICE PRESIDENT **ASISU SECRETARY**

CHARLIE MEDEMA **KASHLYN PETERSON**