ASSOCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

FINANCE COMMITTEE MEETING

SHIRLEY SARGENT BOARDROOM, PSUB

5:45 PM

NOVEMBER 4TH, 2026

I. CALL TO ORDER – 5:48 PM

II. ROLL CALL

a. 12 Finance Committee members present.

b. Absent: President Halter

c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES FROM OCTOBER 28TH, 2026

a. Motion to approve the minutes from October 28th, 2026: Smith/Baughman

b. Unanimous

c. Motion: **CARRIED**

V. APPROVAL OF AGENDA FOR NOVEMBER 4TH, 2026

a. Motion to approve the agenda for November 4th, 2026 with the friendly amendment to remove the ISU Copy and Print Services Club Merchandise Screen Printing Equipment Proposal and the ASISU/Facilities Campus-Wide Menstruation Products Initiative from Old Business and add the Outdoor Adventure Center (OAC) Equipment Renewal Request for $50,000 under New Business: Smith/Vaccarella

b. Unanimous

c. Motion: **CARRIED**

VI. CHAIRS REPORT

a. Senator Ball reported that six of eight senators had signed up to present updates on their assigned line-item organizations. He informed cabinet members that the remaining presentations are scheduled for December 2 and December 9 during Senate meetings. Senator Ball reported that the Health, Wellness, and Sustainability Committee is considering inviting a speaker during the spring semester. He noted potential options range from university-affiliated speakers at no cost to outside speakers requiring additional funding. He then requested feedback regarding an appropriate budget.

i. Senator Little expressed difficulty communicating with her assigned line-item organization.

ii. Director Saunders offered assistance with establishing contact.

iii. Senator Smith requested clarification regarding whether line-item presentations should be delivered during Finance Committee or Senate meetings.

iv. Senator Ball explained that Senate presentations would provide broader awareness of funded organizations but acknowledged that the existing reporting guidelines may need clarification.

VII. ANNOUNCEMENTS AND CORRESPONDENCE

VIII. OLD BUSINESS

a. Reserve Funding Requests
    i. Electrical Outlets in the Student Union Building, $10,000
        1. Director Saunders expressed concerns regarding the preliminary cost estimate and lack of detailed project documentation.
        2. Senator Baughman expressed concern about voting on a proposal without sufficient information regarding installation locations, costs, and potential disruptions.
        3. Senator Smith suggested advancing the proposal to the Senate while delaying final funding approval until more detailed plans and cost estimates are available.
        4. Director Saunders explained that the committee could also retain or table the proposal until additional information is provided.
        5. Vice President Medema supported advancing the request to allow more senators to provide feedback before a final decision.
            a. Motion to approve the Reserve Fund Request for Electrical Outlets in the Student Union Building in the amount of $10,000: Smith/Van Metre
                i. ROLL CALL
                BRENDON BALL – YES
                MAKENNA BAUGHMAN – YES
                HANNAH BURRELL – YES
                PAIGE LITTLE- YES
                CHARLIE MEDEMA- YES
                MEGAN OSTERMANN- YES
                ETHAN PAINE- YES
                OLIVIA PICANCO- YES
                SILAS SMITH- YES
                AJ VACCARELLA- YES
                HANNAH VAN METRE- YES
                ii. Motion: **CARRIED**
    ii. The Bengal Newspaper Financial Assistance, $50,000
        1. Motion to approve the Reserve Funding Request for The Bengal Newspaper Financial Assistance in the amount of $50,000: Smith/Baughman
            a. ROLL CALL
            BRENDON BALL – YES
            MAKENNA BAUGHMAN – YES
            HANNAH BURRELL – YES
            PAIGE LITTLE- YES
            CHARLIE MEDEMA- YES
            MEGAN OSTERMANN- YES
            ETHAN PAINE- YES
            OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

b. Motion: **CARRIED**

iii. Laptop Loaner Program, $9,500

1. Senator Ball reported speaking with a university librarian regarding the Laptop Loaner Program. He informed cabinet members that he learned approximately half of the Laptop Loaner Program's laptops are typically checked out at any given time, with an estimated total of ten laptops.
2. Senator Smith asked whether additional ASISU branding could be placed on the laptops.
3. Senator Ball explained that the equipment already includes ASISU identification, such as barcodes and tags.
    a. Motion to approve the Reserve Funding Request for the Laptop Loaner Program in the amount of $9,500: Van Metre/Baughman
        i. ROLL CALL

        BRENDON BALL – YES

        MAKENNA BAUGHMAN – YES

        HANNAH BURRELL – YES

        PAIGE LITTLE- YES

        CHARLIE MEDEMA- YES

        MEGAN OSTERMANN- YES

        ETHAN PAINE- YES

        OLIVIA PICANCO- YES

        SILAS SMITH- YES

        AJ VACCARELLA- YES

        HANNAH VAN METRE- YES

        ii. Motion: **CARRIED**

b. Internal Funding Request

i. T-Shirts for Benny’s Pantry, $1,000

1. Director Saunders reminded members that the proposed T-shirt design was available for review in the shared Drive.
2. Senator Burrell explained that Benny's Pantry plans to host a spring appreciation event and distribute approximately 100 T-shirts to recognize volunteers. She noted that ASISU members may also have an opportunity to attend the event.
    a. Motion to approve the Internal Funding Request for Benny's Pantry T-shirts in the amount of $1,000: Smith/Van Metre
        i. ROLL CALL

        BRENDON BALL- YES

        MAKENNA BAUGHMAN- YES

HANNAH BURRELL- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

ii. Motion: **CARRIED**

IX. NEW BUSINESS

a. Reserve Funding Requests

i. Idaho Falls Paw Print Station Accessibility Upgrades and One New Station, $2,000

1. Director Saunders introduced a reserve fund request developed by President Halter and former ASISU Vice President Brooke Taylor to improve the accessibility and availability of Paw Print Stations on the Idaho Falls campus. He explained that the proposal aims to provide more convenient printing access for students, including improvements to ADA accessibility. Director Saunders noted that the Idaho Falls campus currently has limited access to Paw Print Stations but was uncertain whether an existing station was available. He also clarified that the listed $2,000 funding amount may be incorrect and could potentially be $20,000.
2. Senator Little asked whether University of Idaho students attending classes on the Idaho Falls campus would have access to the equipment.
3. Director Saunders explained that Paw Print Stations generally require ISU credentials, potentially restricting access to ISU students.

b. Internal Funding Request

i. Outdoor Adventure Center Equipment Renewal, $50,000

1. Vice President Medema explained that the OAC provides valuable services to students through equipment rentals, outdoor recreation programs, and free trips for eligible fee-paying students. He noted the proposed funding would allow the OAC to replace aging equipment more frequently, including climbing harnesses, challenge course equipment, and avalanche safety equipment. Vice President Medema emphasized that maintaining high-quality equipment is important for student safety and providing positive outdoor recreation experiences. He also discussed a proposed equipment trailer costing approximately $6,000, which would improve equipment transportation and support the OAC's programming. He explained that additional funding for equipment replacement could allow the OAC to redirect its internal resources toward expanded student programming, additional staffing, and more free outdoor trips. Vice President Medema noted that the OAC is largely self-sufficient and generates additional revenue through its

community equipment rental program. He emphasized its dedicated staff, responsible operations, and the potential benefits of increased collaboration with ASISU.

a. Motion to move to committee for 20 minutes: Ball/Smith
b. Unanimous
c. Motion: **CARRIED**
d. Motion to exit committee: Van Metre/Baughman
e. Unanimous
f. Motion: **CARRIED**

ii. Funding for Tailgate Supplies 11/7, $500

1. Senator Van Meter explained that the $500 internal funding request for the November 7 tailgate was not submitted within the required timeframe. She asked whether the request could instead be revised for the final football tailgate on November 21.
2. Director Saunders recommended submitting a new funding request to reflect the updated event date and expenses. He clarified that the revised request would need to be submitted before Friday, November 6, at 5:00 p.m., to be considered at the following meeting.

a. Motion to deny the Internal Funding Request for the Funding for Tailgate Supplies 11/7 in the amount of $500: Van Metre/Paine

i. ROLL CALL

BRENDON BALL- YES

MAKENNA BAUGHMAN- YES

HANNAH BURRELL- YES

PAIGE LITTLE- YES

CHARLIE MEDEMA- YES

MEGAN OSTERMANN- YES

ETHAN PAINE- YES

OLIVIA PICANCO- YES

SILAS SMITH- YES

AJ VACCARELLA- YES

HANNAH VAN METRE- YES

ii. Motion: **CARRIED**

X. OTHER

a. Director Saunders reported meeting with Theresa Brissette, Student Leadership and Engagement Center Program Specialist regarding changes to financial processing procedures following Destiny Lynch's office relocation. He explained that financial requests are now being processed through the Student Leadership and Engagement Center, increasing the administrative workload for staff. He encouraged members to submit funding requests as early as possible to allow adequate processing time and improve efficiency.

b. Senator Ball requested feedback regarding an appropriate funding limit for a potential guest speaker being considered by the Health, Wellness, and Sustainability Committee. He explained that the committee is

exploring several options and would benefit from guidance regarding a reasonable budget before contacting potential speakers.

i. Motion to move to committee for 12 minutes: Smith/Van Metre
ii. Unanimous
iii. Motion: **CARRIED**
iv. Motion to exit committee: Smith/Baughman
v. Unanimous
vi. Motion: **CARRIED**

XI. ADJOURNMENT

a. Motion to adjourn: Smith/Picanco
b. Unanimous
c. Motion: **CARRIED**

XII. ROLL CALL

a. 12 Finance Committee members present.
b. Absent: President Halter
c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students
d. Finance Committee meeting adjourned at 6:29 PM.

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ASISU VICE PRESIDENT **ASISU SECRETARY**

CHARLIE MEDEMA **KASHLYN PETERSON**