ASSOSCIATED STUDENTS OF

IDAHO STATE UNIVERSITY

EXECUTIVE CABINET MEETING

SHIRLEY SARGENT BOARDROOM, SUB

5:00PM

OCTOBER 21ST, 2026

I. CALL TO ORDER- 5:00PM
II. ROLL CALL
    a. 10 President's Cabinet members present

III. President, Sky Halter- President Halter reported he attended the Weber State football game on Saturday October 17, noting the excellent student atmosphere and strong Bengal spirit. He then reported that he met with Vice President Medema and former Idaho Falls Vice President Brooke Taylor, who recently attended a regional mental health conference as an Idaho student representative. He plans to invite Brooke Taylor to share information regarding college student mental health. President Halter also noted attending the Student Leadership Social planning meeting and his work with Director Saunders to refine the reserve fund process to coordinate potential projects with university departments. President Halter reported attending a Leadership Council meeting and one of the final Idaho State University 125th Anniversary planning meetings, where additional plans for the tree lighting event were discussed. Additionally, President Halter participated in interviews for the Election Commissioner and Deputy Election Commissioner positions alongside Senator Smith, Vice President Medema, and Director Price. He reported that candidates had been identified and that the Election Commissioner would be presented for approval and swearing-in during the Senate meeting. The preliminary election timeline would also be presented in accordance with the ASISU bylaws requiring its submission by the eighth week. President Halter also attended an ASISU leadership meeting with Vice President Medema and committee chairs to discuss future plans and establish more consistent meetings.

IV. Vice President, Charlie Medema- Vice President Medema reported he attended the Student Advocacy Board meeting, where upcoming projects and initiatives were discussed. He then reported that he met with Director Joinville to discuss the upcoming event featuring Idaho Secretary of State Phil McGrane and collaborated on a promotional video that was published by Director Hutchins. Vice President Medema noted that he was unable to attend the previous Rules and Appointments Committee meeting but planned to attend each committee at least once in the coming weeks. He also reported an upcoming meeting with Dr. Matt Daily and Theresa Brissette to discuss new ASISU initiatives. Additionally, Vice President Medema participated in the Election Commissioner interviews and attended the ASISU leadership meeting.

V. Vice President, Megan Ostermann- Vice President Ostermann reported she met with Ali Crane to discuss upcoming campus events, including hot chocolate and other festivities for students. She provided an update on the upcoming ASISU trip to Meridian, noting that Secretary Peterson had completed the motor pool reservation for transportation. Vice President Ostermann also brainstormed additional events for the following semester and provided Ali Crane with an interest form for healthcare students to identify professionals they would like to meet during a future networking night. Additionally, she reported that she attended Health Sciences Night alongside Director Hutchins, where they spoke with prospective students about opportunities and experiences at Idaho State University.

VI. Vice President of Idaho Falls, Position Vacant

VII. Vice President of Twin Falls, Position Vacant

VIII. SAB Representative, SAB Director Allen- Student Activity Board Director Allen reported that the ABYSS event would take place over the weekend in collaboration with VCD. She also provided updates regarding the upcoming Boo-tacular event, explaining that activities would primarily include pumpkin painting and donuts rather than several smaller activities.

IX. Senate Pro Tempore- Senator Smith reported he participated in interviews for the Election Commissioner positions and anticipated finalizing the selections during the Senate meeting. He provided an overview of the upcoming Senate agenda, which included President Wagner's regular visit, club approvals, a presentation from Director Saunders, and two proposed bills. He explained that the bills addressed extending speaker time limits and beginning the process of restructuring Senate representation to establish two senators per college. Senator Smith then highlighted additional agenda items including a resolution regarding President Wagner, multiple funding requests, reserve fund requests, and approval of the Election Commissioner and election timeline.

X. Secretary, Kashlyn Peterson- Secretary Peterson reported she continued meeting with former Secretary Madison to receive training on meeting minutes and agendas. She informed cabinet members that she also updated the ASISU website by adding submitted headshots and updating the group photo pages. Secretary Peterson thanked Senator Smith and former Secretary Madison for their work updating the ASISU governing documents. She then reported that she expected to complete her training with former Secretary Madison by October 24.

XI. Director of Finance, Robert Saunders- Director Saunders reported he continued working on the reserve fund process and would present its history, procedures, and upcoming priorities during the Senate meeting. He encouraged interested members to attend the presentation. He then reported that he also attended the Student Leadership Social planning meeting and contributed ideas for future implementation. Director Saunders reported an upcoming meeting with Professor Annik Martin, Clinical Assistant Professor, to review proper polling practices and develop an unbiased survey to accurately represent student opinions. He informed cabinet members that he anticipates completing the polling process by the end of the following week. Additionally, Director Saunders reported that one graduate and one undergraduate travel request had been approved. Highlighting that one request involved participation in a major hackathon. Director Saunders then stated he also continues assisting ASISU members with financial questions and coordinating funding requests, including an upcoming club request for food at First Generation Night.

XII. Director of Public Relations, TeAnna Hutchins- Director Hutchins reported she attended the Weber State football game and toured the EPIC Center. She then noted that she published the ASISU midsemester report and thanked Director Saunders and Senator Smith for their contributions. Director Hutchins informed cabinet members that approximately half of the ASISU member introduction posts had been published, with the remaining introductions scheduled for the following week. She noted that she also plans to publish a tailgate promotional post the following day and encouraged members to help share it. Director Hutchins continued developing the "Million Dollar Question" social media initiative to gather student feedback regarding potential uses for the reserve fund. She emphasized the importance of presenting the initiative appropriately to avoid misconceptions about available funding. Additionally, she requested suggestions for future Campus Unlocked videos highlighting university resources, organizations, and opportunities, and encouraged additional collaboration from Cabinet members.

XIII. Director of Community Relations, Amy Joinville- Director Joinville reported she continued coordinating the upcoming Elections in Idaho event featuring Secretary of State Phil McGrane. She noted her collaboration with Vice President Medema and Director Hutchins on promotional materials and coordinated with Disability Services to provide captioning for the event. Director Joinville informed cabinet members that she is continuing preparations for the upcoming governor's event, including finalizing room arrangements, collecting student confirmations from college deans, coordinating catering with Chartwells, and arranging for Dr. Johnson from the Political Science Department to moderate the event. Director Joinville noted that the catering request still required the appropriate funding approval. Additionally, Director Joinville attended the street renaming ceremony honoring Judge Gutierrez, Idaho's first Latino judge, and participated in the EPIC Center tour.

XIV. Director of Academic Affairs, Mia Price- Director Price reported she contacted several associate deans to gather information regarding how course sections operate within their respective

colleges. She noted that she also met with Vice President Medema and Director Ollivant to discuss the direction of the Student Advocacy Board and identify barriers and concerns affecting students. Director Price informed cabinet members that the group has begun developing plans to address those concerns. Additionally, Director Price continued planning the Student Leadership Social with Director Ollivant and participated in interviews for the Election Commissioner position. She then expressed enthusiasm about assisting with training for the upcoming elections.

XV. Director of Student Affairs, Kate Ollivant- Director Ollivant reported she continued coordinating the Student Leadership Social and met with President Halter and student leaders to finalize the event agenda. She informed cabinet members that the social was scheduled for October 29 from 6:00 PM to 8:00 PM, and attendees were encouraged to wear costumes. Director Ollivant then noted that she also met with Director Price and Chartwells to discuss catering for the event. Additionally, Director Ollivant met with Vice President Medema and Director Price to discuss Student Advocacy Board concerns, including parking, public safety, and awareness of student resources. She then encouraged cabinet members to share additional concerns or suggestions.

XVI. Election Commissioner, Position Vacant

XVII. Deputy Election Commissioner, Position Vacant

XVIII. OTHER

a. Director Saunders requested volunteers to assist with the upcoming student polling initiative. He invited interested members to attend a meeting on Friday, October 23, at 9:00 AM to discuss survey development and appropriate polling practices. Director Saunders also expressed interest in collaborating with Director Hutchins to promote the survey on Instagram.
b. Vice President Medema asked when timecards were due.
c. Secretary Peterson clarified that they were due the following week.
d. Director Saunders discussed plans to establish a reserve fund committee open to interested ASISU members. He noted that the committee would focus on generating new ideas, following up on previously proposed projects, coordinating with university departments, and gathering student input. Director Saunders explained that reserve fund requests would require documentation for submission to the Administrative Council for final approval. Required information would include the requested amount, project summary, funding rationale, student impact, an itemized budget, an implementation plan, and project management information. He noted that each project would also require an ASISU sponsor responsible for explaining how the proposed

project would benefit students and why it should receive funding. Director Saunders emphasized the importance of participation from senators and executive members in preparing requests and advancing projects. He described the reserve fund initiative as an opportunity for ASISU to make a significant impact on the university.

e. President Halter emphasized the urgency of allocating reserve fund money. He stated that approximately half of the fund needed to be committed by the end of November, with the remainder addressed during the following semester. President Halter explained that existing policies could potentially allow the university or state to redirect unallocated funds. He identified the reserve fund initiative and Senate restructuring as two of ASISU's highest priorities and encouraged cabinet members to participate.
f. Director Price asked about the reserve fund committee's meeting frequency and participation requirements.
g. Director Saunders clarified that the committee would have a flexible meeting schedule and that cabinet members would not receive deductions or be removed for missing meetings.
h. President Halter emphasized that feedback would be welcomed from all cabinet members, although active participation would help ensure projects continued progressing. President Halter then discussed opportunities for cabinet members to serve on university committees, including the Faculty Awards Committee and Library Committee. He noted that for the Faculty Awards Committee, five student names were requested for consideration, with two students ultimately selected to serve. Committee members would assist in recognizing faculty achievements, including distinguished teaching awards. President Halter noted that the committee would require approximately one or two meetings during the current semester, with additional responsibilities during the following semester. President Halter also discussed the Library Committee, which typically meets twice per semester and assists with library bylaws. He noted that one meeting was anticipated during the current semester. President Halter then reminded cabinet members of the upcoming ASISU presentation night scheduled for October 22 at 6:30 PM in the Rendezvous Complex. He encouraged cabinet members to attend, participate, and support those who choose to present. President Halter also encouraged cabinet members to attend and promote the upcoming ABYSS event.

XIX. ROLL CALL

a. 10 Cabinet members present.
b. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students, and Theresa Brissette, Student Leadership and Engagement Center Program Specialist

XX. ADJOURNMENT

a. President Cabinet adjourned at 5:27pm