

**ASSOCIATED STUDENTS OF
IDAHO STATE UNIVERSITY
EXECUTIVE CABINET MEETING
SHIRLEY SARGENT BOARDROOM, SUB
5:00PM
OCTOBER 14TH, 2026**

- I. CALL TO ORDER- 5:00PM
- II. ROLL CALL
 - a. 9 President's Cabinet members present
 - b. Absent: SAB Director Allen.
- III. President, Sky Halter- President Halter congratulated Director Saunders on his Homecoming victory as King and reported that Homecoming events were successful. President Halter then reported that he met with Teresa Brissette and Dr. Matt Daily for a mid-semester check-in regarding ASISU priorities and discussed potential opportunities for ASISU involvement with the Jungle. President Halter has also met with several senators, including Senator Van Metre, to explore whether ASISU should take a more active role in planning Jungle activities or encourage the Jungle student club to increase its involvement. President Halter also reported attending an esports game in the new arena and encouraged cabinet members to visit. He highlighted that the arena provides opportunities for the ISU esports team to compete against larger universities, including the University of Texas and the University of Wisconsin. President Halter also met with Director Ollivant and Director Price to continue planning the Student Leadership Social. He reported that discussions regarding the reserve fund continue on topics including a presentation on potential screen-printing equipment purchases for ASISU, which could be used to produce shirts, mugs, and other promotional items.
- IV. Vice President, Charlie Medema- Vice President Medema reported that Homecoming events had strong student involvement and were successful overall. He also reported that Senior Sunrise went well despite some challenges, and Vice President Medema looks forward to planning its counterpart event in the spring. Vice President Medema then highlighted that Director Hutchins was a major component in the turnout of the event and thanked her for her dedication to promoting the event. He also noted that due to midterm examinations, his availability during the week would be limited but that his office hours were scheduled on the 15 of October, from 10:00 AM to 12:00 PM. Vice President Medema plans to meet with the Student Advisory Board on Friday to discuss its initiatives and assist Director Joinville with upcoming Idaho state election activities. He also noted that plans are underway to gather student feedback regarding the spring merchandise drop.

- V. Vice President, Megan Ostermann- Vice President Ostermann reported on several initiatives for the Meridian campus. She informed Cabinet members that she contacted a photography company to explore hosting a professional headshot day for Meridian students. She also noted that she is planning a late-night student event at Flying Pie and Saffron, using discretionary funds to purchase pizza. She plans to meet with Ali Crane, the Director of Enrollment and Student Services on the Idaho State University Meridian campus to discuss the event. Vice President Ostermann is also developing a health professions networking night. She is developing an interest form to identify participating students before contacting professionals who could serve as mentors and connect with students across many disciplines at the university. Additionally, she met with Jesse Hardy, advisor to the National Student Speech Language Hearing Association, to discuss potential support for the student organization. Vice President Ostermann also reported that she contacted Heather Johnson, the Career Center Marketing Coordinator, regarding the possibility of creating ISU Meridian merchandise. She also highlighted attendance at the Health Sciences Night to meet prospective students and represent audiology and ASISU.
- VI. Vice President of Idaho Falls, Position Vacant
- VII. Vice President of Twin Falls, Position Vacant
- VIII. SAB Representative, SAB Director Allen, Shared by President Halter: Director Allen reported positive feedback regarding Homecoming events. She noted that the Student Activity Board team identified an improved system for organizing bingo after experiencing some initial challenges. She also highlighted that the tailgate was successful, and the light-up spirit sticks were distributed within approximately 20 minutes. Director Allen also enjoyed participating in the parade alongside ASISU and the Homecoming royalty.
- IX. Senate Pro Tempore- Senator Smith reported that the Senate would review bills related to restructuring and work toward resolving outstanding organizational issues. He also reported that Senate had several funding requests to review, including requests related to a Meridian trip, giveaways, and Director Joinville's Idaho Voter events. He noted that club assignments were being finalized with senators, with the goal of distributing assignments the following day. Senator Smith also coordinated with Senator Ball regarding finance-related line items in preparation for Senate caucus. As Senate Pro Tempore, Senator Smith reported his goal of meeting individually with each senator to check in on their progress, discuss their responsibilities, and identify opportunities to provide support.
- X. Secretary, Kashlyn Peterson- Secretary Peterson reported her continued meetings with former Secretary Madison to update the ASISU website with current information. She noted that they

plan to meet again later in the week to continue updating meeting minutes and agendas. Cabinet member were reminded to send their headshots to the ASISU email so they can be posted. Secretary Peterson additionally highlighted that she met with Destiny Lynch, Management Assistant for the Office of the Dean of Students, to discuss her progress in the ASISU secretary role and identify support needed to navigate her new position.

- XI. Director of Finance, Robert Saunders- Director Saunders thanked cabinet members for their support during Homecoming. He reported that a discretionary spending tracking form has been created to improve financial reporting and transparency. The form contains five questions and is intended to help track spending without adding unnecessary barriers to the use of discretionary funds. Director Saunders noted that he obtained access to DocuSign for undergraduate and graduate travel requests and plans to begin processing the first group of approvals during the week. He informed Cabinet Members that updates on approved requests will be provided at the following meeting. Director Saunders is continuing to update the ASISU website and remove outdated links following the transition to Sutable. Director Saunders is also developing reserve fund procedures, compiling information about requests, their anticipated student benefits, and the implementation of approved requests. He noted that he met with Teresa Brissette and Senator Ball to discuss current funding requests and the process for reviewing them. Director Saunders also reported that ASISU expenditures continue to be tracked, and a financial report will be sent to Director Hutchins for publication on ASISU's Instagram page.
- XII. Director of Public Relations, TeAnna Hutchins- Director Hutchins reported that Homecoming activities were successful despite rainy weather during the parade. Her recent communication efforts included posts introducing ASISU ambassadors and directors, information about the laptop loaner program, and a Bengal Wednesday video. She thanked cabinet members for submitting video clips and supporting the campaign. Director Hutchins also reported that she is preparing an ASISU midterm summary post highlighting the organization's budget, meetings, and committee work to help students better understand ASISU's activities and purpose. She then encouraged Cabinet Members to submit additional information for inclusion. She highlighted a new social media campaign titled the "Million-Dollar Question" planned for Friday, October 16th, inviting students to share what they would do with one million dollars. Students will be encouraged to respond through the anonymous form linked in ASISU's Instagram bio, comments, or direct messages. She noted that these responses may be shared in future posts to encourage student engagement and discussion. Director Hutchins also reported that she is preparing a tailgate post for the following weekend.
- XIII. Director of Community Relations, Amy Joinville- Director Joinville reported that Homecoming was successful and praised the enthusiasm of participants throughout the events. She informed Cabinet Members that she has been contacting college deans regarding an upcoming gubernatorial event, designing promotional materials, and communicating with candidates and senators about participation. Director Joinville also contacted Ryan Sargent, the Associate Vice

President for Government and Community Relations and Special Assistant to the President, regarding an event involving Phil McGrane, the Idaho Secretary of State, and suggested adding closed captions to improve accessibility for attendees.

- XIV. Director of Academic Affairs, Mia Price- Director Price reported participating in several Homecoming events, even serving as a last-minute addition to the lip-sync competition judging panel. She informed Cabinet Members about her collaboration with Director Ollivant, planning the Student Leadership Social. She noted that her and Director Ollivant discussed scheduling a meeting with Chartwell to discuss catering options and costs. She also highlighted that a further meeting with President Halter, residence assistants, and ambassadors was planned for Friday to brainstorm activities for the event. Director Price noted a consultation with Dr. Matt Daily regarding recommendations for handling student academic complaints. She is also coordinating with Vice President Medema and Director Ollivant regarding the Student Advisory Board. Additionally, Director Price is drafting introductory emails to college associate deans and plans to request syllabi from selected courses to research curriculum differences across colleges. She also noted that she has an upcoming meeting with the AI committee.
- XV. Director of Student Affairs, Kate Ollivant- Director Ollivant reported attending Homecoming events and her continued collaboration with Director Price on the Student Leadership Social. She noted that alongside Director Price, a meeting with Chartwells was scheduled to discuss catering and event costs. Director Ollivant informed Cabinet Members that she plans to meet with President Halter, residence assistants, and ambassadors on Friday, October 16th, to brainstorm activities for the social. Director Ollivant will also meet with Vice President Medema and Director Price to discuss potential initiatives for the Student Advisory Board.
- XVI. Election Commissioner, Position Vacant
- XVII. Deputy Election Commissioner, Position Vacant
- XVIII. OTHER
 - a. Director Hutchins asked whether the Election Commissioner position should be reposted to increase awareness and attract additional applicants.
 - b. Director Saunders asked whether Student Advisory Board representatives and directors would be invited to the Student Leadership Social.
 - c. President Halter was identified as a contact for follow-up, and Director Ollivant indicated that she would follow up with Director Allen.

- d. Director Price raised concerns about the timeline for presenting and approving election dates. She noted that the election dates must be recommended and established within the deadlines specified in the ASISU bylaws. She expressed concern that delaying the process until an Election Commissioner is appointed could place additional pressure on the new appointee and jeopardize the timeline.
- e. President Halter stated that recruitment efforts were ongoing and that the goal was to identify a candidate by the following Wednesday. He then discussed whether another individual could present the election dates if necessary, although concerns were raised that the bylaws assign this responsibility to the Election Commissioner.
- f. Senate Pro Tempore Smith discussed the distinction between suspending the rules of a meeting under Robert's Rules of Order and suspending ASISU bylaws. He emphasized the importance of following the bylaws and maintaining the required election procedures.
- g. President Halter agreed to continue working toward appointing an Election Commissioner promptly and developing a timeline that would allow the election dates to be presented on schedule. He encouraged Cabinet Members to assist with recruitment if necessary. After, he informed Cabinet Members of the upcoming events on October 21, 2026, at 3:30 PM with the tour of the College of Science and Engineering Epic Center. He noted that participants will meet in Lily Bridge Room 126 before touring the location with the dean and that the tour will provide an opportunity to view the space before renovations are completed. Another event he reported was the October 22, ASISU Presentation Night in Rendezvous at 6:30PM where he then reminded Cabinet members to prepare their presentations.

XIX. ROLL CALL

- a. 9 Cabinet members present.
- b. Absent: SAB Director Allen.
- c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students, and Theresa Brissette, Student Leadership and Engagement Center Program Specialist

XX. ADJOURNMENT

- a. President Cabinet adjourned at 5:28pm