

**ASSOCIATED STUDENTS OF IDAHO STATE  
UNIVERSITY  
EXECUTIVE CABINET AGENDA  
SHIRLEY SARGENT FAMILY BOARDROOM, PSU  
5:00 PM  
October 2<sup>nd</sup>, 2024**

- I. CALL TO ORDER – 5:00 PM
  
- II. ROLL CALL
  - a. 9 president cabinet members were present.
  - b. Absent: Director Barlow and Senator Bruegeman.
  - c. Also present: Dr. Matt Daily, Vice President and Dean of Students.
  
- III. President, Neelam Mishra – President Mishra nothing to report.
  
- IV. SAB Representative - Programmer, Andrea Alpha – Programmer Alpha shared that SAB hosted Bengal Wednesday today and highlighted the reminding upcoming events for October, which include Halloween Bingo, Abyss, and Bootacular. She will provide further updates on these events as the dates approach.
  
- V. Vice President, Jennifer Vidales – Vice President Vidales that she is actively working on developing a spirit pack, and encouraged everyone in the cabinet to share any ideas for gear orders. Additionally, applications for COSGA will be opening soon for those interested in attending, so stay tuned for more information. The Deputy Election Commissioner position is now open on Handshake and will close on October 27th. If you're interested or know someone who might be, make sure to apply before the deadline!
  
- VI. Vice President of Idaho Falls – Vice President Position vacant.
  
- VII. Vice President of Meridian, Tanner Tracy – Vice President Tracy recently met with Ali Crane to explore what resources and opportunities are available on the Meridian campus. He plans to reach out to faculty members to identify who is in charge of clubs, ensuring that he can connect with them effectively.
  
- VIII. Pro Temp – Senator Pro Temp, McKalee Bruegeman – Senator Bruegeman absent.
  
- IX. Secretary, Eliana Madison – Secretary Madison reminded members that For those who missed headshots yesterday, please make sure to get them done at the next opportunity, which is the first Tuesday of every month in the ISU Photo Studio. There have been some challenges with the Roberts Rules Licensing, particularly regarding communication with the external licensed company. She has corrected the errors, so anyone who couldn't before should be able to gain access soon. The new final deadline for completing the licensing course is Wednesday, October 30th, by 5 PM. She is also in the process of scheduling group photos for later this month, which will coincide with the President's Cabinet so that meeting will be cancelled that week. She'll provide you with the details the week before so that everyone can make arrangements to attend! Additionally, she made numerous updates to the website today with the guidance of Director Grima. The club funding page is looking fantastic, and all the headshots taken yesterday have been successfully uploaded!

- X. Director of Finance, Zachary Grima – Director Grima shared that he has been collaborating with Secretary Madison on updates to the website. After several meetings with the Student Leadership and Engagement office, he gained access to all necessary forms and resolved any discrepancies across them. The Benny’s Funding form has now transitioned to a Google Form, which is accessible on the website. In a meeting he had with Owen Fujii, Val Davids, and Tamyé Durrant on Monday, they discussed their approach to handling specific clubs, which will be addressed in the finance meeting tonight. The team is committed to aligning processes across the board to enhance overall efficiency.
- XI. Director of Public Relations, Sofia Peach – Director Peach nothing to report.
- XII. Director of Community Relations, Kara Price – Director Price nothing to report.
- XIII. Director of Academic Affairs, Aaron Barlow – Director Barlow absent.
- XIV. Director of Student Affairs, Austin Job – Director Job He met with Deb Green in the scholarship office, who will give a 15-minute speech while participants eat during the workshop. He received a price quote for food for the workshop event and is currently editing this to make the cost as affordable as possible. The graphic design team is working on materials for the event. He is awaiting a letter of recommendation from Craig Joseph and Deb Green. The event is scheduled for November 14th at 4 PM, and an RSVP form will be sent out soon. Letters of recommendation are progressing slowly, and he needs the Senate to approve funding associated with those letters. He is also making headway in determining student interest in an updated climbing wall expansion by gauging student feedback.
- XV. Elections Commissioner, Kyle Price – Commissioner Price shared that he has finalized the draft of the election timeline for spring 2025 semester and submitted it for approval by the Senate next week. He is also in the process of drafting changes to be made to the election code.
- XVI. Deputy Elections Commissioner – Commissioner Position vacant.
- XVII. OTHER
- i. Discussion
    - a. Dr. Daily: Encouraged the SAB representative and Director Peach to share contact information to facilitate collaboration on social media.
      - i. Further discussion took place regarding the scholarship class and funding submissions.
    - b. Director Grima: Noted that the director position doesn’t allow for involvement outside of finance, particularly in a project with the Mechanical Engineering program. He highlighted the clear lack of support for these departments and organizations. He inquired if any directors or senators would be interested in getting involved in this project and mentioned collaborating with professors from the program to determine how they would like to receive the ASISU report.
    - c. President Mishra: Suggested that support from directors and senators is essential for garnering backing and assistance in drafting any necessary resolutions. She emphasized that this type of collaboration is crucial during discussion time.
    - d. Director Job: Invited all cabinet members to attend the scholarship workshops and gave a shout out to Sofia for her help with this project.

- e. President Mishra: Shared information about COSGA as a valuable conference opportunity and provided the website link in the Google chat for members to review.
- f. Secretary Madison: Announced that applications for COSGA will be going out on Friday.

XVIII. ROLL CALL

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- b. Absent: Director Barlow and Senator Bruegeman.
- c. Also present: Dr. Matt Daily, Vice President and Dean of Students.

XIX. ADJOURN

- a. President's Cabinet adjourned at 5:16 PM