

**ASSOCIATED STUDENTS OF IDAHO STATE  
UNIVERSITY  
EXECUTIVE CABINET AGENDA  
SHIRLEY SARGENT FAMILY BOARDROOM, PSU  
5:00 PM  
September 18<sup>th</sup>, 2024**

- I. CALL TO ORDER – 5:00 PM
- II. ROLL CALL
  - a. 7 president cabinet members were present.
  - b. Absent: Director Barlow, Director Job and Vice President Vidales.
  - c. Also present: Dr. Matt Daily, Vice President and Dean of Students.
- III. President, Neelam Mishra – President Mishra nothing to report.
- IV. SAB Director, Adam Storms – SAB Director Storms absent.
- V. Vice President, Jennifer Vidales – Vice President Vidales absent.
- VI. Vice President of Idaho Falls – Vice President Position vacant.
- VII. Vice President of Meridian, Tanner Tracy – Vice President Tracy has been continuing to work with Ali Crane to determine what resources are already established on the Meridian campus as well as what other resources he can help provide. He is also working on getting any issues that clubs are having sorted out as best as he can. Lastly, President Tracy met with the pharmacy department to tell them about ASISU and provide an opportunity for them to be involved.
- VIII. Pro Temp – Senator Pro Temp, McKalee Bruegeman – Senator Bruegeman shared that last week senators were reminded to meet with their respective Deans in October to go over Spring 2025 ASISU Scholarships. Last week in senate we approved the Jungle Student Section Funding Request and we also suspended the bylaws so that Director Grima isn't required to attend senate for the rest of the academic school year.
- IX. Secretary, Eliana Madison – Secretary Madison reminded members that their timecards and checklist re due next week, Thursday September 26<sup>th</sup> by 5 PM. Along with this she also reminded members that their Roberts Rules Licensing Course is due by Wednesday, October 2<sup>nd</sup> by 5 PM. Lastly she shared that President Wagner will be attending next week's senate meeting, you are all invited to attend to get a chance to collaborate and engage with him.

- X. Director of Finance, Zachary Grima – Director Grima shared that he has been attending lots of meetings to sort out the correct funding process as well as where all associated forms go and how they are handled.
- XI. Director of Public Relations, Sofia Peach – Director Peach shared that she has been working with the graphic designer in the Student Engagement and Leadership Center to create a post promoting the scholarship workshop. Along with this she is working on developing an RSVP form to gauge interest in the class as well as how many people would attend. The next step for this project is to book a space through the Scheduling and Events Office where they can hold this event.
- XII. Director of Community Relations, Kara Price – Director Price shared that she has been working more on ideas for the Lunch with ASISU event. She has also been drafting a proposal with Secretary Madison to provide an opportunity to make up missed retreat training with volunteer hours. Lastly she shared that she is serving as an ASISU representative as a judge at the homecoming pageant tomorrow night.
- XIII. Director of Academic Affairs, Aaron Barlow – Director Barlow absent.
- XIV. Director of Student Affairs, Austin Job – Director Job shared that himself, Director Peach and Director Barlow met with Mary Christopherson in the scholarship office to share the idea of the scholarship class/workshop idea. The next step in this process is to set up a meeting with the Director of the Scholarship Office to work on developing a scholarship for the class before scholarships close this semester or in early spring.
- XV. Elections Commissioner, Kyle Price – Commissioner Price has spent this week working on putting together the election timeline for the Spring 2025 election as well as putting together changes that can be made to the elections code to make next election season as smooth as possible.
- XVI. Deputy Elections Commissioner – Commissioner Position vacant.
- XVII. OTHER
  - i. Discussion
    - a. Director Job asked who he should get in touch with to get Chartwells to cater the scholarship workshop.
      - i. The rest of the cabinet provided input on this question.
    - b. Dr. Daily congratulated President Mishra on the speak she presented at the Presidents Inauguration. He also shared that he has been meeting

with some of the cabinet members and has had some great conversations come from these meetings. Dr. Daily also shared the exciting news that the undergraduate travel funding through the provost office should be operational by tomorrow. This process will be the same as the graduate school travel funding process. The provost office taking care of that will make everything a smoother and more streamline process. Lastly, Dr. Daily shared that has been and will continue attending the homecoming week events.

- c. President Mishra extended an informal invitation to the cabinet to attend the Alumni Recognition Dinner this Friday at 6 PM at the Alumni Center.
  - i. Dr. Daily encouraged members to attend this event as it is a great networking opportunity.

XVIII. ROLL CALL

- a. 8 president cabinet members were present.
- b. Absent: Director Barlow and Vice President Vidales.
- c. Also present: Dr. Matt Daily, Vice President and Dean of Students.

XIX. ADJOURN

- a. President's Cabinet adjourned at 5:21 PM