

**ASSOCIATED STUDENTS OF
IDAHO STATE UNIVERSITY
EXECUTIVE CABINET MEETING
SHIRLEY SARGENT BOARDROOM, SUB
5:00 PM**

October 3rd, 2026

- I. CALL TO ORDER- 5:01PM
- II. ROLL CALL
 - a. 9 President's Cabinet members present
 - b. Absent: Vice President Medema
 - c. Also present: Theresa Brissette, Student Leadership and Engagement Center Program Specialist.
- III. President, Sky Halter- President Halter reported attending the Pocatello City Council meeting last Thursday to observe the signing of a joint effort between the City of Pocatello and Idaho State University. He noted that the partnership will strengthen collaboration between the city and university, including continued financial support from the City of Pocatello for ISU. President Halter also met with Vice President Medema and Vice President Osterman to discuss challenges facing ASISU and to conduct planning for upcoming initiatives. President Halter also reported on his meeting with President Wagner to provide him with an update on recent ASISU initiatives and challenges. President Halter also held a meeting with Director Hutchins, Senator Burrell, and Senator Torres-Drozdz to discuss the potential for the University's 125th Anniversary Dance. The event is tentatively planned for the week of December 1, pending approval from the 125th Anniversary Committee. The group also discussed the reserve fund and other initiatives for the upcoming months. President Halter had the opportunity to meet with Director Saunders to discuss feedback from senators and other members and to plan future projects. He noted that much of the remainder of his week was dedicated to Homecoming, including supporting the Student Activities Board and promoting Homecoming events.
- IV. Vice President, Charlie Medema- Vice President Medema absent.
- V. Vice President, Megan Ostermann- Vice President Ostermann reported meeting with President Halter and Vice President Medema to discuss issues facing Idaho State University, the long-term sustainability of the university, and ways to promote school spirit. During their meeting, they also discussed ideas for increasing engagement with the Meridian campus. Vice President Ostermann has begun developing ideas and potential events and will provide a more detailed report as those plans progress.

- VI. Vice President of Idaho Falls, Position Vacant

- VII. Vice President of Twin Falls, Position Vacant

- VIII. SAB Representative, SAB Director Allen reported that Homecoming events have been going well, including strong attendance at the window painting event and other activities leading up to Homecoming, along with bingo scheduled for the evening of October 7th.

- IX. Senate Pro Tempore- Senator Van Metre reported that before officially assigning senators to clubs, she is waiting for more clubs' emails to be submitted in the near future. She also reported that committee chairs met the previous week, and a follow-up meeting was held to provide an overview for members who were unable to attend the initial meeting that was held. The group discussed what is going well within committees and areas for improvement. Senator Van Metre had the opportunity to meet with Director Saunders, Senator Ball, and Senator Smith to begin developing a presentation regarding the reserve fund process to present to the Senate. The presentation is tentatively expected to be presented the following week on October 14th or the week after on the 21st of October.

- X. Secretary, Kashlyn Peterson- Secretary Peterson reported continuing training with former Secretary Madison on minutes, agendas, timecards, and checklists. Secretary Peterson also completed website training and began updating the ASISU website with current information. Members who recently had headshots taken were asked to send the smaller-sized versions of their photos to the ASISU Secretary email for use on the website. After reviewing the first month's time cards, Secretary Peterson noted that committee meetings and regular Wednesday meetings had frequently been counted toward office hours. She reminded members that these activities do not count toward office hours under the ASISU guidelines. No penalties will be issued for the first month's errors; however, members were reminded that future violations will result in deductions. Secretary Peterson will also create an updated example time card and add it to the shared drive so senators can have an example of expectations for the future.

- XI. Director of Finance, Robert Saunders- Director Saunders reported meeting with Senator Van Metre, Senator Smith, and Senator Ball to discuss the reserve fund and potential plans for managing it. The group is researching the best approach to ensure compliance with ISU policies and ASISU policies. Director Saunders emphasized the importance of being thorough and timely because of the significance of the decision. Director Saunders also met with Teresa Brissette and Senator Ball during the week regarding initiatives and projects. Senator Ball is researching the history of ASISU scholarships and potential options for maintaining or changing the current

process. Director Saunders has also been communicating regarding several funding requests and working to ensure requests comply with ASISU forms and regulations while helping organizations access funding for their events. Director Saunders also reported that he had the opportunity to meet with President Halter to discuss Executive Cabinet goals and the direction of ASISU for the year.

- XII. Director of Public Relations, TeAnna Hutchins- Director Hutchins reported significant growth in ASISU social media engagement during the previous week. ASISU received more than 67,000 views, with approximately 62% coming from non-followers on the Instagram page. The account also received nearly 500 profile visits. The recent giveaway for the October 3rd football game giveaway received approximately 40 entries and generated additional engagement with the ASISU social media page. Director Hutchins reported that after the giveaway the winner received their prize and was excited for their new Bengal gear. Director Hutchins also met with President Halter for a planning meeting regarding future initiatives. She also reported that she attended Senior Sunrise with Vice President Medema and Director Joinville. The event had a strong turnout. She also mentioned that she is working on ASISU introductions with the President, Vice President, and Outreach Vice Presidents completed so far, while also noting that director introductions are planned to be posted the following week. She reminded cabinet members to submit their personal information for the Instagram posts to her as soon as possible if they have not done so already.
- XIII. Director of Community Relations, Amy Joinville- Director Joinville reported co-hosting Senior Sunrise with Vice President Medema. She also thanked Director Hutchins for promoting the event through ASISU's social media channels and noted that the social media engagement helped contribute to the turnout.
- XIV. Director of Academic Affairs, Mia Price- Director Price reported continuing research into the possibility of creating a student academic reporting form. Research is also being conducted regarding professor-to-professor, class, and curriculum inconsistencies. Director Price also reported that she and Director Ollivant have selected representatives to assist with the Student Leadership Social and are working to schedule a meeting. Director Price and Director Ollivant are also planning to meet regarding the Student Advocacy Board and its direction for the year. She also noted that she attended a policy subcommittee meeting for the Artificial Intelligence Steering Committee, reporting that she contributed to the discussion.
- XV. Director of Student Affairs, Kate Ollivant- Director Ollivant reported continuing outreach to various areas of Student Affairs to establish meetings and develop relationships with university departments. Director Ollivant is working to schedule a meeting with Hui Huang, the Associate Director for Strategic Enrollment Analysis, and Nicole Joseph, the Executive Director of

Admissions, to learn more about enrollment analytics and recent enrollment trends. She also reported that she and Director Price have selected participants to assist with planning the Student Leadership Social and are working to schedule a brainstorming meeting. Director Ollivant also expressed interest in continuing work on the Student Advocacy Board with Director Price to organize future plans for the organization.

XVI. Election Commissioner, Position Vacant

XVII. Deputy Election Commissioner, Position Vacant

XVIII. OTHER

- a. Director Joinville discussed an opportunity to collaborate with Ryan Sargent, Associate Vice President for Government and Community Relations, and the America 250 initiative on an upcoming event featuring Idaho Secretary of State Phil McGrane. The event will focus on Idaho elections and what voters should know. The event is scheduled for October 22 at the Alumni Center. Director Joinville proposed that ASISU contribute \$200 toward audiovisual costs and assist with promotion of the event regarding the request from Ryan Sargent. The event was discussed as an opportunity to promote civic education and connect students with the community.
- b. President Halter discussed whether the event would provide sufficient opportunities for student engagement and how the event would be promoted to students.
- c. Director Joinville agreed to obtain additional information, including the event flyer and details regarding promotional resources. The group also discussed the process for funding the request and noted that Executive Discretionary funds may need to be used because of the timing of the request.
- d. President Halter shared that César Chávez Avenue had recently been renamed to honor Judge Sergio Gutiérrez. The new street name was noted as Gutiérrez Avenue. He then mentioned that after receiving group feedback from senators that they would like more information about the work being conducted by the Executive Cabinet.
- e. Director Saunders discussed that the Pro Tempore could provide additional reports to the Senate regarding Executive Cabinet activities and meetings. Executive Cabinet members may also send specific items to President Halter to be included in the President's Report.
- f. Director Saunders also noted that official meeting minutes are available on the ASISU website and are distributed through the weekly email.
- g. The President's cabinet came to a general agreement that the Pro Tempore will continue providing updates to Senate while Executive Cabinet members can send specific information to President Halter for inclusion in the President's Report.

- h. Senator Van Metre reported that for Homecoming, ASISU has secured a truck and is working on final parade logistics. There has been discussion about potentially combining the ASISU entry with Homecoming Royalty to help ensure a position near the front of the parade. Members participating in the parade and setting up for the tailgate plan to leave the parade route near the Dome and begin setting up for the tailgate before other clubs arrive. A Walmart order for parade candy will be placed, with pickup planned for Friday. She reported that she will send senators a message later during the week regarding arrival time and parade logistics. It was suggested that someone arrive as early as approximately 7:00 a.m. to secure a favorable position, although not all participants will need to arrive that early.

XIX. ROLL CALL

- a. 9 Cabinet members present.
- b. Absent: Vice President Medema
- c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students, and Theresa Brissette, Student Leadership and Engagement Center Program Specialist

XX. ADJOURNMENT

- a. President Cabinet adjourned at 5:24 pm.