Office of Academic Affairs - Council of Deans Notes
April 13, 2021
1st Hour - Agenda, Presentations & Guests

Priority Information
- AA Townhall April 23 2-3 p.m.
  - Topics covered: overall budget info (not specific college), vaccination updates, accreditation visits.
  - This will be recorded and is for any faculty/staff.
- Fall Schedule

Important Dates
- PIE workshop on program review and assessment - April 14 2:30-4:00
- Pocatello Graduation April 24
  - 10:00 a.m. - College of Health and College of Pharmacy
  - 2:00 p.m. - College of Arts and Letters and College of Education
  - 6:00 p.m. - College of Business, College of Science and Engineering, College of Technology
  - Deans will not be onstage and there will be no hoodings. Deans are encouraged to be there.
  - Deans will be in the first row and are encouraged to be in videos.
  - Let Karen Appleby know if you are traveling
- Spring Break April 26-30
- 3-Yr Plan due to SBOE May 1
- Program Health Action Plans Due on May 1, 2021 to Joanne Tokle
- Meridian Graduation May 8
- May 8- Meridian Graduation Ceremony
- May 10- Dani returns
- May 10- President requires Project Charter updates
- Program Health Faculty Feedback on May 10-14, 2021
- NWCCU site visit October 6-8, 2021 (please note change)

Discussion
- Meeting Minutes (March 9, February 9, January 19)- all three have been approved and will be published
- Policy Review Procedures - Libby Howe
  - There is a deficit in policies right now and the committee would like to make sure everyone feels included in the process.
  - There is a 30 day waiting period for all policies and, depending on the policy, there are different steps it has to go through.
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➢ Policy 1010 (policy on policy process) could be revisited so we can discuss when leadership/deans should be more involved. When should we have the opportunity to provide feedback?
➢ Academic Affairs Policies to review: https://www.isu.edu/policy/academic-affairs/

❖ Faculty COVID Impacts Report - Laura Ahola-Young & Rick Wagoner (see attachment link)
  ➢ We need to look at each one of the recommendations and come up with a strategy.
  ➢ The plan is to send this information out to faculty through the faculty senate (a townhall could be another great way to present the info).

❖ Turnitin - Blake Beck
  ➢ Turnitin is a plagiarism checker tool in moodle
  ➢ We are investigating an originator tool that helps figure out if the actual student is doing the work themselves. This helps take out the personal bias a faculty might have.
  ➢ Where should these originator requests reside so this tool isn’t abused?
  ➢ We need to be really careful about FERPA
  ➢ Karen and Blake will put together a script to help faculty understand this new tool

❖ Work Decision Memo (EOC) - Karen
  ➢ Summer classes will remain the same when memo comes out and any new policies will be addressed in the memo out to campus.
  ➢ This is not a blanket requirement: If jobs still have flexibility (& it doesn’t affect students), there can be some work from home.

❖ College Executive Council Recommendation Implementations - Karen
  ➢ Recommendation Memo & Spreadsheet

❖ CAAP, IRSA, and SBOE meetings - Karen
❖ Graduate Faculty By-Laws and Appointments - Adam Bradford (see attachment)
  ➢ Grad council would like feedback to help make recommendations for graduate student representatives.
  ➢ Please encourage graduate faculty to attend this meeting! Thursday April 15th 3-5pm.

2nd Hour - Open Roundtable
  ❖ Deans’ summer retreat topics