

AD COUNCIL MINUTES – MAY 4, 2021

Present: Staci Phelan; Tracy Collum; Mark Neill; Karen Neill; Michele Brumley; John Gribas; Bob Houghton; Bob Fisher; Chris Owens; Chris Sanford; Jen Adams; Brooke Buffat; Darin Jernigan; Cindy Hill; Mary Lou Dunzig-Gougar

Guests: Blake Beck; Ann Hackert

Notices:

- 39 Dell laptops are available for faculty checkout, and potentially for transfer to the unit. Contact Tony Lovgren. There are still Chromebooks available for student checkout as well.
- Margaret Johnson will chair this council beginning August, 2021

Important Dates:

- Meridian Graduation: May 8, 2021
- Program Health Action Plan feedback from faculty: May 10-14, 2021
- New Faculty Orientation: August 17, 2021
- NWCCU Site Visit: October 6-8, 2021

Discussion:

- Online program delivery definitions. (Blake Beck) We discussed what information our students need regarding delivery modes of their programs (and classes), and confusion between distance delivery and online. We will draft a statement to include on the [eISU Online Programs](#) page that explains the various forms of distance delivery that programs may use, and some may want to indicate if the entire program is completely asynchronous. Blake recommends a “landing page” for each online program that describes what students can expect. A good example is that of the [MA in Spanish](#). Randy Stamm is currently working with individual programs on this.
- Program Review/Program Health annual report update. (Ann Hackert) The University Assessment Review Committee (UARC) has drafted an annual report that includes elements for both program review and program health (programs that submitted action plans) to streamline reporting. Contact Ann for details on what needs to be submitted.
- Assessment Coordinator duties. (Ann Hackert) Ann would appreciate support in identifying who is submitting General Education annual reports. She has contacted chairs but wants to keep the associate deans informed. Because GERC is now providing feedback on individual courses, it’s important to have points of contact. Ann is available to assist the coordinators with resources and tools for assessment.
- Accreditation. Please note:
 - ISU Today series on accreditation
 - Site visit is October 6-8

- Peer reviewers may be virtual
 - NWCCU will send a schedule later this summer
 - report will be submitted by August 4 and will be publicly available on our website after submission
- Fall schedule. Do not change the fall schedule unless absolutely necessary (like deleting classes—class size can be increased). Freshman registration will continue all summer and two sessions are scheduled in August. Freshman cannot register until they have attended orientation. A memo will be sent soon to deans, associate deans, and chairs.