

AD COUNCIL MINUTES 11-3-20

Present: Mark Neill, Karen Neill, Bob Houghton, Cindy Hill, Michele Brumley, Bob Fisher, John Gribas, Debbie Ronneburg, Chris Sanford, Chris Owens, Tracy Collum, Jen Adams, Brooke Buffat

Guest: Staci Phelan

REMINDER: Send Ann Hackert the names of your assessment coordinators

All term extensions were resolved on time—thank you!

1. Enrollment updates: Staci Phelan—see powerpoint presentation posted on Moodle.
2. Professional Licensure Disclosure Policy—send comments/concerns to Joanne and Chris by November 10.
3. Student survey results: Joanne. Powerpoint posted on Moodle.
4. Faculty COVID Impacts Subcommittee: subcommittee of the AA Roaring Back Instruction Committee.
 - a. Charge: review and make recommendations on tenure and promotion, faculty workload, and teaching impacts
 - b. Membership: one faculty member from each college; one rep from Faculty Senate; one rep from HR; Office of Research; support from Academic Affairs. Seeking a chair (from outside AA). Chairs are Rick Wagoner and Laura Ahola-Young.
5. Stop the Clock COVID webpage (link)
6. Academic Program Review Annual Report update—request: can we change the November 1 deadline?
7. Chairs and Program Directors workshop: Tuesday January 19 2:30-5:00. Topics: budget process (Jen Steele); assessment (Ann Hackert). Let Joanne know what other topics chairs need.
8. Resources for Handling Difficult Situations in the Classroom (compiled by Karen Appleby and Cindy Hill)
9. PIE Workshop—Building connection and community in synchronous online courses. Tomorrow, 2:30-4:30
10. Window mask orders—Darren will ask about size needs.
11. Joanne returning to COB next fall

ACTION ITEMS:

- Send comments/concerns about the Licensure Disclosure policy to Chris Owens and to Joanne by November 10.
- Send requests for agenda items for the Chair/Program Director Workshop to Joanne by December 1.

Next month: Jen Steele will discuss proposed Budget Model (may not be approved yet, but will be close to finished), and the budget process.