

AD COUNCIL MINUTES 10-6-20

GUEST: Lisa Kidder, ITRC

Faculty Survey results—Lisa Kidder. A copy of the final report is in Associate Dean Resources in Moodle and will be posted on the Academic Affairs website.

Faculty needs and training support prior to spring semester. No special training will be available over Christmas break, but individual sessions are always available. ITRC is open from 8:00 a.m. – 7:00 p.m. M-F. Schedule an individual session from their website: <https://freebusy.io/isu.edu/itrc>. Click on “help” in Moodle to access chat.

Stop the clock: Faculty have had questions regarding Stop the clock due to COVID, including: how long can the clock be stopped? How long will this be in place? What if they need a second extension for an unrelated reason? Should tenure standards be recalibrated? This issue will be addressed at Deans’ Council on October 13.

Program Health update:

- Call Joanne for help
- If you have recently completed a program review or self-study, use that information to share with your faculty.
- You don’t have to use Activity Insight.
- Chairs should share information with faculty, and work with them to complete the initial scoring of the programs. Deans will score and then quintile.
- Any faculty member may request view-only access to anything in Box, even outside their own college.
- Action plans should align with three-year plan. E.g., new programs, as well as program discontinuances should be included.

Program Health Timeline:

- Faculty and chairs submit scores and scoring narrative to deans by November 2.
- Faculty Senate, Deans Council, and Administrative Council will review lists of quintiled programs and narratives and provide AA with feedback on the program assessments for use in the action plans between December 2 and January 12.
- Faculty, chairs, and deans will develop action plans between November 20 and February 15.
- Deans will incorporate action plan budgets into their 2022 budget requests.

Five-year review update. Must follow current policy and not use the interim plan. Will be due April 15, 2021. A communication from Academic Affairs will be sent to faculty regarding this extension.

Reminders:

- Send Ann Hackert the names of your assessment coordinators.
- Check term extension lists and get grades in ASAP.