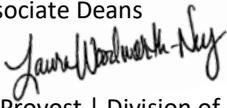




MEMO

TO: Academic Affairs Deans & Associate Deans

FROM: Dr. Laura Woodworth-Ney 
Executive Vice President and Provost | Division of Academic Affairs

DATE: March 19, 2020

RE: Academic Affairs Coronavirus Response

Dear Colleagues

Here are today's updates for the Academic Affairs Coronavirus Response:

- 1.) The Graduate School has sent out communication to **Graduate Students**. You can access that letter [here](#).
- 2.) The Office of Research has created communication about **Research and Research Laboratories**. You can find that [here](#).
- 3.) The ITRC has created a support document for **proctoring exams** in a distance environment. You can find it [here](#).
- 4.) I recognize the closure of all of our face-to-face teaching laboratories has caused potential challenges for **licensure completion for graduates in some programs**. My office is working with impacted programs and the Career Technical Division at the state to address these challenges. The preliminary plan is to create a graduate deadline extension for programs with licensure challenges for graduating students. This plan will apply only to programs where *graduating* students are unable to meet hourly hands' on requirements directly related to *licensure*. More to follow on the details of this plan.
- 5.) **Federal Education Rights and Privacy Act (FERPA) Statement:** Please remind all chairs and faculty to exercise diligence to guard against the sharing of FERPA-protected information as we enter the distance environment, particularly when sharing screens online. We have already had a few complaints about screen-sharing with unintentional FERPA information.
- 6.) The **deadline to withdraw from full-semester courses has been changed to April 3**. Please consult the Academic Calendar at <https://www.isu.edu/academiccalendar/>.
- 7.) My office is tracking all of the **section status updates from the Transition Survey** for faculty. On Monday, March 23, we will share sorted information with you and ask that you address any gaps by the end of business on March 26, 2020. Please share my sincere gratitude for the hard work, patience and student-centeredness our faculty are exhibiting during this difficult time. I know that the distance transition is difficult, and our faculty are moving mountains to make it happen!