Colleagues,

I wanted to give you an update on classroom technology and the Fall 2020 Class Schedule. Idaho State has placed an order for 250 OWL units; the manufacturer has earmarked these for us and is estimating delivery by the second week of July. Facilities has completed its capacity review of our classrooms; new capacity information (known as COVID capacity) will be available to view next week. You may wish to review the Instructional Working Group's Decision memo and the Summer/Fall Course Scheduling Process memo that supported this process.

A few reminders about the scheduling process:

1.) All classrooms except highly specialized environments will be centrally managed and scheduled;
2.) Classroom technology is now centrally purchased, tracked and managed;
3.) All institutional spaces will be prioritized for instruction;
4.) Instructional needs will be aligned with classroom capacity/capabilities.

As the University Scheduler completes the re-rooming exercise in conjunction with the Instruction Group, the Registrar's Office will reach out to the Associate Deans and Representatives serving on the Instructional Working Group to finalize recommendations and changes necessary in the respective colleges and departments. Based on that analysis, the OWL cameras will be deployed as soon as possible working with the college and department contacts.

Rendezvous 108 is set up with a working OWL now and is available for demonstration for any faculty that would like to get comfortable with the new technology. Contact Ron Johnson or Aref Hashem to access the room, but it should be unlocked during business hours. You can find technical information on the OWL and the procedure for posting Zoom videos here. All courses during the Fall 2020 Term will be recorded for remote viewing. This will enable students to access the lectures and discussions offline at any time, so that students will not feel compelled to attend class if they are ill.

Please reach out to Educational Technology Resources if you have questions about classroom technology deployment and installation.

Thank you all for your patience as we work through the complexities of the scheduling process for fall.

Laura