



Instruction Group Recommendation
(Phase 1)

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Recommendation [**Approved by Administrative Council on May 26, 2020**]: Consistent with guidance from ISU's public and health safety experts, the Instruction Working Group recommends using an evaluated classroom capacity model in order to provide a safe teaching environment for faculty and students during the Fall 2020 Term. This effort will preserve face-to-face instruction capacity.*

The following actions will be taken to implement the evaluated classroom capacity model, with the following priorities:

- 1.) First and second-year courses will be prioritized for face-to-face delivery, in order to support the First Year Student Experience.
- 2.) Social distancing based on six feet of distancing will be the standard for instruction (exceptions will require a Health Plan).
- 3.) All spaces on campus will be prioritized for instructional use.

Course/Section Evaluation: Currently ISU has **4795**** individual sections scheduled for the Fall 2020 Term. All courses have a linked LMS/Moodle course shell, enabling online posting of the syllabus, communication, and other online features.

To implement the recommendation, the Instruction Committee identified nine course classification options to support the Fall 2020 Course Schedule. The Working Group believes the result of evaluating and readjusting the fall 2020 semester using the criteria below will provide a safe learning environment for both students and faculty, and allow for maximum enrollment with minimal disruption to students who have already created course schedules. The following is a breakdown of current sections and new alternative sections:

No Course Changes Required:

1. **Distance Format**- Currently, 895 Distance Format sections scheduled for Fall Courses
2. **Face-to-Face Courses Meets Standards**- Current course enrollment cap and room assignment will accommodate social distancing. This is being evaluated by the Colleges- (###)* Number of Sections currently scheduled for Fall.
3. **Thesis, Dissertation or Independent Study Course**- 484 Number of Sections currently scheduled for Fall. They have limited class sizes and won't be affected by classroom requirements.



Course Changes Required:

4. **HyFlex Course Larger Classroom**- A course has or will use a HyFlex model and still needs a larger room to provide social distancing
5. **HyFlex Course Room Meets Standards**- Course has or will use a Hyflex model and will not need a larger classroom
6. **Face-to-Face Larger Classroom**- Course needs a larger classroom for social distancing and will be all f2f instruction with a Moodle Shell supplement to the course
7. **Face-to-Face Moved to Distance Format**- Course will be changed from a f2f course to a distance format because the only faculty available to teach the course is either a part of a vulnerable population or has a family member who is part of vulnerable populations or is not comfortable teaching f2f yet for other reasons
8. **Split Face-to-Face/Moodle**- Course will be split into two or more sections to accommodate social distancing and keep the course f2f with a Moodle supplement to the course
9. **Specialized Course**- Course is a specialized course that does not allow for social distancing in the space required to teach the course and/or involves activities that are higher risk (i.e., dance, theater, performing arts, clinical work, or some lab work). These will require a Health Exception Proposal Form to be evaluated and approved by the university public health experts.

Glossary/Definitions

Asynchronous Course: A course where the faculty and students do not have to be together at the same time. Faculty can post and grade when they have time and students can engage with the content and submit work whenever they have time. This is quite often advantageous for working students with families. Courses are usually all delivered through Moodle.

Distance-Based Delivery or Distance Format: A course is online or utilizes distance-delivery technology (like Zoom or Moodle). Either synchronous or asynchronous.

F2F: Face-to-face delivery; A course is predominately taught in a face-to-face environment.

Fully Online Course: A course delivered 100% online asynchronously - normally utilizing Moodle. Students complete where they live, when they need it, regardless of time and place

Hybrid or Blended Course: A f2f course where a faculty would utilize technology to reduce seat-time. For example, a 3 day/week course might only meet once or perhaps twice per week as a f2f class and then an equivalent amount of work would be put online in a Moodle Shell and the students completed that work asynchronously - at a time that was convenient for them. Another possible utilization of this type of course format would be a flipped-classroom where lectures are put online and watched outside of class and then class time is used to answer questions and provide examples - not to lecture - but also reduced seat-time.

**HyFlex Course:**

The HyFlex course model is a new course model for ISU where the course would be taught both f2f and synchronously online (Zoom) by the same faculty with a single course day/time. Students could choose to participate via a distance-based delivery for all classes if they were more comfortable with that type of scenario or attend f2f. However, faculty could need to assign students to attend every-other-class period to accommodate social distancing. So if all the students enrolled wanted to attend f2f but a larger room wasn't available, students would be forced to be split up and attend half the classes f2f and the other half via Zoom.

Moodle/LMS: LMS is a Learning Management System. For ISU, our official LMS is Moodle.

Moodle Shell or Moodle Course: Web pages in Moodle assigned for a specific course where faculty and students assigned and enrolled in a specific course can post assignments, have an online grade book, use a discussion forum, take tests or quizzes, find a course syllabus, etc.

Online: On the Internet - typically in a Moodle Shell or Moodle Course

Specialized Course: A catch-all term intended to include dance, theater, lab classes, some clinical settings, hands-on courses in specialized learning spaces like the College of Technology, and other instructional situations.

Synchronous Course: A course where students and faculty are together at the same time, like a classroom. But not necessarily in the same location, like a Zoom class or meeting.

*This recommendation assumes that the implementation of CDC recommendations are in place.

** Up-to-date numbers will be finalized at a later time.