

Level 1 - Partial Remote Services

The physical campus is open to the public with limited exceptions. Essential offices offering limited in person services, faculty and staff working remotely, complete distance-based instruction, and reduced campus services

- **Academics/Instruction:** All course delivery is entirely by distance-based instruction. Academic Affairs remains staffed at a skeletal level.
- **Student Services:** Most essential student services are available via remote or in-person. Offices are operating with skeletal crews. The following services are closed: Early Learning Center, Reed Gym, Game Center, Craft Shop, and 3rd party testing
- **Housing:** Housing continues to provide basic services to residents, while encouraging residents to relocate to permanent residences.
- **Dining:** Dining offers carry-out and delivery options only. Einsteins open limited hours (8 am - 2 pm).
- **Student Unions (Pond & Bennion):** Open M-F 8 am - 6 pm. Sat. & Sun: Closed
- **Bookstore:** Open M-F 10 am - 3 pm
- **Public Safety:** Public safety provides services to campus locations.
- **Computer Labs:** Computer labs are available to those students that do not have wifi or computer access. Spaces are configured to maximize social distancing/regular cleaning etc.
- **Facilities:** Facilities provide services to campus locations.
- **IT/ITRC:** IT/ITRC provides essential services to campus locations.
- **University Health:** University health remains open with added precautions.
- **Other Clinics:** Essential clinical functions operating, with emergency only in some settings. Non-essential clinics are closed.
- **Research:** Ongoing with limited reductions in research or support activities.
- **Events:** All in person events cancelled.
- **Athletics:** All practices and games cancelled. Strength and conditioning facilities closed. Athletic training services by appointment only. Academic support services delivered by distance based methods.
- **Administration:** Administrative offices should be open remotely, but do not need to be staff in-person. (Any office not considered a client-serving function. i.e. Academic Deans, VP offices, general counsel, etc.)
- **Faculty:** Faculty should provide instruction entirely by distance-based instruction and, in collaboration with their Dean and Department Chair, develop a workload that consists of remote work if at all possible. Those working on campus must utilize proper social distancing.
- **Staff:** All staff who can reasonably work remotely should do so. Supervisors/managers in collaboration with their employees, should actively identify and assign remote job assignments where feasible. Those working on campus must utilize proper social distancing while performing on-campus tasks. Critical infrastructure staff may be required to report to their normal work assignments and managers are tasked to provide appropriate social distancing. Work equipment and supplies can be taken home to provide services needed for students.

Level 2 - Fully Remote Services (Planning Expectation 4-6 Months) - **Currently Here**

The physical campus is closed to the public and all services are operated remotely with exception for vital campus support activity that cannot be conducted remotely (Health Services, Public Safety, University Housing and Dining, and utility services/limited facility support.)

- **Academics/Instruction:** All course delivery is entirely by distance based instruction. Academic Affairs is staffed entirely via distance. Faculty may access campus including offices and classrooms if needed to ensure effective delivery of content.
- **Student Services:** Essential student services are available remotely. Physical offices are closed.
- **Mail Center:** Limited service hours and suspension of campus mail delivery.
- **Housing:** Students are allowed to remain in housing. Students are relocated to apartments and out of traditional residence halls. Skeletal crews for safety and security are maintained.
- **Dining:** Dining provides limited services only to students in housing.
- **Public Safety:** Public safety provides only essential services to campus.
- **Computer Labs:** Computer labs are available to those students that do not have wifi or computer access. Spaces are configured to maximize social distancing/regular cleaning etc.
- **Facilities:** Facilities support limited to essential utility support, cleaning of Health Services, Public Safety and utility support. On call crew for assistance as needed. Construction projects continue.
- **IT/ITRC:** IT/ITRC provides essential services to campus via remote work as possible, certain infrastructure functions may require staff on-campus at certain times.
- **University Health and clinics:** University health remains open with added precautions. Other essential or emergent clinical functions remain operational. Non-essential clinics closed.
- **Research:** Ramp down research activities and only conduct essential activities as needed, such as caring for animals, basic equipment upkeep, health standards activities.
- **Events:** All in person events cancelled.
- **Athletics:** All practices and games cancelled. Strength and conditioning facilities closed. Athletic training services by appointment only, on a limited basis. Academic support services delivered with distance based methods.
- **Administration:** Administrative offices are available remotely. Physical offices are closed. (Any office not considered a client-serving function. i.e. Deans, VP offices, general counsel, etc.) All functions are cashless or require a drop box.
- **Faculty:** Faculty should provide instruction entirely by distance-based instruction. Faculty are encouraged to work from home if at all possible. However, they may access campus including offices and classrooms if needed to ensure effective delivery of content.
- **Staff:** All staff will be given remote work assignments where possible. Employees that are not able to work full-time from home due to the nature of their jobs will be assigned temporary remote tasks, in combination with paid administrative leave where needed, if restricted from performing their on-campus jobs. Essential security, maintenance, and operations staff may be assigned on-campus shifts as needed.

Level 3 - University Temporary Closure (Planning Expectation 14-21 Days)

The physical campus is closed to the public and all services are suspended, with exception for vital campus support activity that cannot be conducted remotely (Health Services, Public Safety and utility services/limited facility support.)

- **Academics/Instruction:** Instruction is suspended or continuing in a limited capacity through distance delivery.
- **Student Services:** Student services are suspended, aside from Student Care and Assistance, disability accommodations, TRIO, and telecounseling.
- **Mail Center:** Limited service hours and suspension of campus mail delivery.
- **Housing:** Students are allowed to remain in housing by exception. Skeletal crews for safety and security are maintained.
- **Dining:** Dining provides services only to students in housing.
- **Public Safety:** Public safety provides only essential services to campus.
- **Facilities:** Facilities are closed and services are suspended. Construction projects suspended. Critical infrastructure requirements staffed with skeletal crews only.
- **IT/ITRC:** IT/ITRC services and computer lab services are suspended
- **University Health and Clinics:** University health and essential clinic operations remain open with added precautions.
- **Research:** Ramp down research activities and only conduct essential activities as needed, such as caring for animals, basic equipment upkeep, health standards activities.
- **Events:** All in person events cancelled.
- **Athletics:** All practices and games are cancelled. Athletic training services are suspended. Limited support and engagement are provided via distance-based methods.
- **Administration:** University Leadership Council continues to provide leadership and support. Administrative offices are closed.
- **Faculty:** Instruction is suspended. Only essential research and service activities will be conducted by faculty. Faculty will be granted paid administrative leave if not providing other limited remote work.
- **Staff:** All work for staff is suspended. Staff will be granted paid administrative leave if not providing other limited remote work assignments. Essential security, maintenance, and operations staff may be assigned on-campus shifts as needed.